

Module Contents

1. General Education Core Courses.....	1
Basic Principles of Marxism	2
Morality and Fundamentals of Law.....	7
Outline of Modern and Contemporary Chinese History	11
General Introduction to Mao Zedong Thought and the Theoretical System of Socialism with Chinese Characteristics.....	17
Introduction to Xi Jinping Thoughts on Socialism with Chinese Characteristics for a New Era.....	21
Situation and Policy	27
Advanced Mathematics B (1).....	30
Advanced Mathematics B (2).....	34
Linear Algebra	38
Probability Theory and Mathematical Statistics	41
College English (1) (2)	44
College English (3) (4)	48
Fundamentals of College Computer Science	52
College Chinese B (with Technical Writing)	54
Physical Education.....	56
Mental Health Education for College Students	59
Military Theory and National Security Education.....	62
Career Development and Employment Guidance for University Students(1)	65
Career Development and Employment Guidance for University Students(2).....	68
Innovation and Entrepreneurship Education (I).....	70
Innovation and Entrepreneurship Education (2)	73
2. Disciplinary Foundational Courses.....	75
Management A	76
Microeconomics C.....	79
Macroeconomics C	81
Accounting A	83

Statistics A.....	85
Organizational Behavior.....	87
Human Resource Management A.....	90
Financial Management B.....	92
Marketing B.....	94
Theory of the Firm and Corporate Governance B.....	97
Operations Management B.....	100
Strategic Management.....	103
Employee Career Management.....	106
Management Psychology.....	109
Social Security Studies.....	111
Python Programming.....	113
3. Professional compulsory courses.....	115
Labor Relations and Labor Law.....	116
Digital Recruitment and Talent Assessment.....	119
Compensation and Benefits.....	122
Big Data Analysis and Application in Human Resources.....	125
Performance Management.....	128
Organizational and Job Design.....	130
Training and Development.....	132
Digital and Intelligent HRM.....	134
4. Professional Elective courses.....	137
Management Communication.....	138
Corporate culture.....	140
Public Relations.....	142
Logistics B.....	144
E-commerce B.....	146
Strategic Human Resource Planning.....	149
Civil Service Management.....	152
Administrative Management.....	154
Digital Innovation and Entrepreneurship.....	156

Video Creativity and Production B.....	159
5. Practical Teaching Components	161
Practice of English application ability	162
Human Resources Simulation Case Analysis.....	166
Business Etiquette Training	168
Human Resources Big Data Analysis and Application (Practical Component)	170
Professional Internship	172
HRM Simulation: Sand Table Exercises	175
Comprehensive Practical Training	178
Literature Review and Thesis Writing B.....	181
Graduation Internship	183
Graduation Design (Thesis)	186

1. General Education Core Courses

Module designation	Basic Principles of Marxism		
Semester(s) in which the module is taught	<i>The 2nd semester</i>		
Person responsible for the Module	<i>Chen Can</i>		
Language	<i>Chinese</i>		
Relation to curriculum	<i>Compulsory</i>		
Teaching methods	<i>Lecture and practice</i>		
Workload	<i>Total workload =75 hours Contact hours = 48 hours Self-study hours =27 hours</i>		
Credit points	<i>3</i>		
Required and recommended prerequisites for joining the module	<i>Morality and Fundamentals of Law</i>		
Module objectives/intended learning outcomes	<i>Objective 1</i>	<i>Analysis of Course and Objective Integration: This course cultivates students' profound humanistic and social science literacy and a strong sense of social responsibility through the systematic exposition of the basic principles of Marxism concerning the development of human society and human emancipation. The course will guide students to apply the perspective of historical materialism to understand the socio-historical origins and contemporary value of professional ethics and norms, gaining a deep appreciation for the necessity and importance of adhering to principles such as fairness, justice, and confidentiality in Human Resource Management practice. By studying Marxist theories such as the labor theory of value, the theory of all-round human development, and concepts of fairness and justice, students will be able to comprehend the value foundation of professional norms in HRM from the level of social relations and practical reason. Consequently, in their future professional practice, they will consciously establish correct professional values, internalize, and proactively fulfill their responsibility to safeguard workers' rights and</i>	<i>R8</i>

		<i>interests, promote organizational harmony, and contribute to social progress.</i>	
	Objective 2	<i>Analysis of Course and Objective Integration: This course establishes a solid intellectual foundation for students' self-directed learning and lifelong development by imparting the scientific worldview and methodology of Marxist dialectical materialism and historical materialism. The course focuses on cultivating students' ability to view the world and solve problems using the dialectical perspectives of development, interconnection, and contradiction. This enables them to profoundly understand the objective law that theory originates from practice and continuously innovates alongside its development, thereby firmly establishing a consciousness of advancing with the times and engaging in continuous learning. Through studying the latest achievements in the adaptation of Marxism to the Chinese context and the needs of the times, students will directly perceive the interactive relationship between theoretical innovation and practical development. They will learn to apply the Marxist standpoint, viewpoint, and method to scientifically observe, analyze, and critically assimilate the constantly emerging new theories, models, and practices in the field of Human Resource Management. Ultimately, this shapes their capacity for continuous learning and critical innovative thinking necessary to adapt to organizational change and industry development.</i>	R12
Content	<i>Lecture (40 contact hours, 34 self-study hours)</i> <i>1. Introduction (4 contact hours, 4 self-study hours)</i> <i>Understand the basic principles of Marxism course and its significance; understand the basic content and logical structure of the course. Master the basic principles of Marxism, the historical inevitability of the founding and development of Marxism. Master the essential characteristics of Marxism, and realize the importance and necessity of learning and applying Marxism.</i> <i>2. The materiality of the world and the law of development (12 contact hours, 10 self-study hours)</i> <i>Master the basic principles of Marxist materialism and dialectics, focus on understanding the materiality of the world, master the basic laws and fundamental methods of materialist dialectics, and lay a theoretical foundation for establishing a scientific world outlook and methodology.</i> <i>3. Practice and understanding and the law of development (6 contact hours, 5 self-study hours)</i>		

	<i>Study and master the basic characteristics of Marxist epistemology, understand the nature of cognition and its development law, the objectivity, absoluteness and relativity of truth, and the relationship between truth and value, adhere to theoretical innovation and practical innovation, and constantly improve the ability to consciously understand and transform the world in practice.</i> <i>4. Human Society and its law of Development (6 contact hours,5 self-study hours)</i> <i>Study and master the basic principles of historical materialism, focus on understanding the dialectical relationship between social existence and social consciousness, the law of the movement of basic social contradictions, the driving force of social development and the views that the people are the creators of history, and improve the consciousness and ability to correctly understand history and reality and the law of social development by using historical materialism.</i> <i>5. Nature and Law of Capitalism (6 contact hours,5 self-study hours)</i> <i>Study and understand the historical inevitability of the emergence of the capitalist mode of production, understand the labor theory of value and its significance and the essence of surplus value, master the essence of the capitalist mode of production, and correctly understand the essence of the capitalist political system and ideology.</i> <i>6. The development of capitalism and its trend (2 contact hours, 1 self-study hours)</i> <i>Study and master the development process of capitalism from free competition to monopoly and the development trend of monopoly capitalism; To understand scientifically the nature of the development trend of capitalism and correctly understand the characteristics and essence of the new changes in contemporary capitalism; Deeply understand the historical inevitability that capitalism will inevitably be replaced by socialism, and adhere to the belief that capitalism will inevitably perish and socialism will inevitably triumph.</i> <i>7. The development of socialism and its laws (2 contact hours,2 self-study hours)</i> <i>Study and understand the development process of socialism, from theory to practice. Master the basic characteristics of socialism. Understand the arduousness and long-term nature of socialist construction in countries with relatively backward economies and cultures. Strengthen confidence that socialism will prevail. Define the status and role of Marxist political parties in revolution and development, and become more conscious of upholding Party leadership.</i> <i>8. The Lofty ideal of Communism and its ultimate realization (2 contact hours,2 self-study hours)</i> <i>Study and master the scientific stand, method and viewpoint of the Marxist classic writers in predicting the future society. Deeply</i>
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	<i>understand the historical inevitability and long-term nature of the realization of communist society.</i> <i>Practice(8 contact hours, 8 self-study hours)</i> <i>Practice 1:</i> <i>Reading the original work, the principle of Enlightenment (2 contact hours, 2 self-study hours) Introduction to the original work of Marxist classics; Teachers assign learning tasks and group learning requirements for students, and provide relevant learning materials.</i> <i>Practice 2:</i> <i>Reading the book and understanding the Principle (2 contact hours, 2 self-study hours) Students promote the reading of the book and practice the theme and outline of the book report according to the teacher's guidance.</i> <i>Practice 3:</i> <i>Reading the original work and understanding the principle (2 contact hours, 2 self-study hours) Students will write a practice report after reading the original work closely.</i> <i>Practice 4:</i> <i>Reading the original work and understanding the principles (2 contact hours, 2 self-study hours) . Organize students to discuss in groups, exchange experiences, and comment on students' practice reports.</i>
Examination forms	<i>Examination form: written examination</i> <i>Composition of grade: homework 20%, topic discussion 10%, interactive lecture 10%, final exam 60%</i>
Study and examination requirements	<i>Students whose attendance rate and assignment completion rate both exceed 2/3 can take the examination.</i> <i>The comprehensive score is above 60.</i>
Reading list and resource	<i>1. Textbooks</i> <i>Basic Principles of Marxism (2023 edition), Editor-in-Chief of the writing team of this book, Higher Education Press, 2nd edition, February 2023.</i> <i>2. Reference books</i> <i>[1] Marx and Engels: Selected Works of Marx and Engels, Vol. 1, Vol. 2, Vol. 3, Vol. 4, People's Publishing, 1995;</i> <i>[2] Lenin, The Three Sources and Three Components of Marxism, Selected Works of Lenin, Vol. 2, People's Publishing House, 1995;</i> <i>[3] Mao Zedong: Selected Works of Mao Zedong, Volume 1, Volume 2, Volume 3, People's Publishing House, 1991 edition;</i> <i>[4] Deng Xiaoping: Selected Works of Deng Xiaoping, Volume 3, People's Publishing House, 1993 edition;</i> <i>[5] Jiang Zemin: "On the 'Three Represents'", Central Literature Publishing House, 2001 edition;</i>

	[6] Hu Jintao: "Establishing and Implementing the Scientific Outlook on Development", Party Building Reading Press, 2005 edition; [7] Xi Jinping: Excerpts from Xi Jinping's Discourse on Socialist Cultural Construction, Central Literature Publishing House, Central Literature Research Office of the Communist Party of China, 2017 edition. [8] Xi Jinping: "On Grasping the New Development Stage, Implementing the New Development Concept, and Constructing a New Development Pattern", Central Literature Publishing House, Central Literature Research Office of the Communist Party of China, 2021 edition. [9] Xi Jinping: "Report delivered at the 20th National Congress of the Communist Party of China - 'Holding High the Great Banner of Socialism with Chinese Characteristics and Struggling Together for the Comprehensive Construction of a Modern Socialist Country'", published by People's Publishing House on October 25, 2022. [10] Xi Jinping: Selected Readings of Xi Jinping's Works, Volumes 1 and 2, compiled by the Central Committee of the Communist Party of China's Literature Editing Committee, published by People's Publishing House in April 2023. 3. Other learning Resources Xinhuanet
Version	August 2023

Module designation	Morality and Fundamentals of Law		
Semester(s) in which the module is taught	<i>The 2nd Semester</i>		
Person responsible for the Module	<i>Zhao Juan</i>		
Language	<i>Chinese</i>		
Relation to curriculum	<i>Compulsory</i>		
Teaching methods	<i>Lecture and practice</i>		
Workload	<i>Total workload =75 hours Contact hours = 40 hours Self-study hours =35hours</i>		
Credit points	<i>2.5</i>		
Required and recommended prerequisites for joining the module	<i>None</i>		
Module objectives/intended learning outcomes	<i>Objective 1</i>	<i>Enable students to systematically explain the core concepts and fundamental theories of the Marxist outlook on life, world, values, morality, and the rule of law. Guide them to establish ideals and beliefs aligned with the socialist core values. Foster students' understanding of the humanistic literacy, social responsibility, and professional ethics required in human resource management practice, equipping them with a sound sense of social responsibility and the capacity for correct value judgment. This objective lays the ideological foundation for their professional conduct and commitment to lifelong learning.</i>	<i>R8</i>
	<i>Objective 2</i>	<i>Guide students to internalize Marxist-related theories and professional ethical norms into their conscious awareness and behavioral habits. Instill in them a sense of mission to become new-era contributors capable of shouldering the responsibility for national rejuvenation. Strengthen students' awareness of self-directed and lifelong learning, and equip them with methods for continuous learning and adaptation to change. This enables them to sustainably enhance their professional competence and overall capabilities within evolving organizational and social environments, achieving the unity of knowledge and</i>	<i>R12</i>

		<i>practice, and integrating internal beliefs with external actions.</i>	
Content	<i>Lecture (32 contact hours, 31 self-study hours)</i> <i>Topic 1: Taking on the Great Task of Rejuvenation and Achieving New People in the Era (2 contact hours, 1 self-study hours)</i> <i>The historical mission of college students in the new era.</i> <i>Topic 2: Comprehend the True Meaning of Life Grasp the Direction of Life (4 contact hours, 4 self-study hours)</i> <i>1) Marxist outlook on life, life value theory;</i> <i>2) Marxist basic principles on the relationship between individuals and society;</i> <i>3) Scientific understanding and correct handling of life issues.</i> <i>Topic 3: Pursuing Lofty Ideals and Strengthening Lofty Beliefs (4 contact hours, 4 self-study hours)</i> <i>1) The connotation and characteristics of ideal and belief;</i> <i>2) The relationship between ideals and beliefs;</i> <i>3) the significance of ideals and beliefs to the growth of college students.</i> <i>Topic 4: Inheriting Fine Traditions and Carrying Forward the Chinese Spirit (6 contact hours, 6 self-study hours)</i> <i>1) The scientific connotation and significance of the Chinese Spirit;</i> <i>2) the basic connotation and concrete practice of the national spirit and the spirit of The Times.</i> <i>Topic 5: Clear value requirements Practice value criteria (4 contact hours, 4 self-study hours)</i> <i>1) The background and basic content of the socialist core values;</i> <i>2) The relationship between socialist core values and socialist core value system</i> <i>3) The significance of cultivating and practicing socialist core values.</i> <i>Topic 6: Abide by the Code of Ethics Cultivate moral character (6 contact hours, 6 self-study hours)</i> <i>1) The origin, connotation, essence, function and historical development of morality;</i> <i>And 2) the main contents of traditional Chinese virtue, Chinese revolutionary morality and socialist morality.</i> <i>Topic 7: Learning the Spirit of Rule of Law and Improving the Quality of rule of Law (6 contact hours, 6 self-study hours)</i>		

	1) The meaning of law, the essential characteristics and operation mechanism of socialist law; 2) the formation and development of our Constitution, the basic principles and systems established by our Constitution, 3) the basic functions and principles of each legal branch; 4) The main contents of the socialist legal system and the rule of law system with Chinese characteristics, the basic pattern of comprehensively governing the country according to law, the socialist mode of thinking on the rule of law, and the basic rights and obligations of citizens stipulated in the Constitution of China. Practice(8 contact hours, 4 self-study hours) Practice1: college students teach ideological and political lessons (2 contact hours, 1 self-study hours) Teachers assign learning tasks and group learning requirements for students, and provide relevant learning materials. Practice2: college students teach ideological and political lessons (2 contact hours, 1 self-study hours) Teachers assist students in writing speeches and making powerpoint presentations. Practice3: college students teach ideological and political lessons (2 contact hours, 1 self-study hours) Make micro-class videos, the class selects excellent micro-videos, and the teacher reviews them Practice4: college students teach ideological and political lessons (2 contact hours, 1 self-study hours) Organize students to discuss in groups, exchange experiences, and comment on students' practice reports.
Examination forms	Examination form: written examination Composition of grade: homework 20%, topic discussion 10%, interactive lecture 10%, final exam 60%
Study and examination requirements	Students whose attendance rate and assignment completion rate both exceed 2/3 can take the examination. The comprehensive score is above 60.

Reading list	1. Textbooks 《Ideology, Morality, and Rule of Law》book writing team, Higher Education Press, 2023. 2. Reference books [1] Xi Jinping Talks about Governance (Volume 1), Foreign Language Press, 2014. [2] Xi Jinping Talks about Governance (Volume 2), Foreign Language Press, 2017. [3] Xi Jinping Talks about Governance (Volume 3), Foreign Language Press, 2020. [4] Xi Jinping Talks about Governance (Volume 4), Foreign Language Press, 2020. [5] Xi Jinping's Seven Years as an Educated Youth, published by the Central Party School Press of the Communist Party of China in 2017. [6] Xi Jinping tells stories, People's Publishing House, 2017 edition. [7] Liangjiahe, Shaanxi People's Publishing House, 2018 edition. [8] Xi Jinping: "On Adhering to the Comprehensive Rule of Law", Central Literature Publishing House, 2020 edition. [9] Implementation Outline for Citizen Moral Construction in the New Era, People's Publishing House, 2019 edition. 3. Other learning resources Learning power platform, Xinhuanet.
Version	August 2023

Module designation	Outline of Modern and Contemporary Chinese History		
Semester(s) in which the module is taught	<i>The 3rd semester</i>		
Person responsible for the Module	<i>Tian Xiaoling</i>		
Language	<i>Chinese</i>		
Relation to curriculum	<i>Compulsory</i>		
Teaching methods	<i>Lecture and Practice</i>		
Workload	<i>Total workload =75 hours Contact hours = 40 hours Self-study hours =35hours</i>		
Credit points	<i>2.5</i>		
Required and recommended prerequisites for joining the module	<i>Morality and Fundamentals of Law, Basic Principles of Marxism</i>		
Module objectives/intended learning outcomes	<i>Objective 1</i>	<i>To enable students to systematically understand the important explorations, revolutions, and development processes in Chinese society since modern times, and to master the historical context and theoretical achievements of the Sinicization of Marxism. Students should be able to apply the fundamental positions, viewpoints, and methods of historical materialism to dialectically analyze historical events and social changes, forming a scientific framework for historical cognition and laying a foundation for sound humanities and social science literacy as well as correct values.</i>	<i>R8</i>
	<i>Objective 2</i>	<i>To guide students in developing habits of self-directed and lifelong learning, mastering methods for information gathering, knowledge integration, and independent thinking. Students are encouraged to propose new insights through dialogue between history and reality, and to enhance their innovative consciousness and ability to solve complex problems through simulated practice and teamwork, thereby laying a foundation for continuous learning and self-renewal to meet the needs of future organizational changes and career development.</i>	<i>R12</i>

Content	<i>Lecture (32 contact hours, 30 self-study hours)</i> <i>1. Introduction (2 contact hours, 1 self-study hours)</i> <i>Understand the nature of the course and the teaching tasks, objectives, requirements and basic methods of learning this course.</i> <i>The tribulations and struggles of the Chinese nation after Modern times (2 contact hours, 2 self-study hours)</i> <i>Understand how the Western powers invaded and controlled China in military, political, economic and cultural aspects in modern times, as well as how the Chinese people fought against foreign aggression and crushed the conspiracy of the powers to divide China, and to understand the reasons for the failure of all anti-aggression wars and how the Chinese national consciousness was awakened.</i> <i>3. The early explorations of different social forces for the way out of the country (4 contact hours, 3 self-study hours)</i> <i>The gradual intensification of the aggression of Western colonial forces against China has deepened the national crisis in China. In order to relieve the national crisis, the major classes of Chinese society stepped on the historical stage successively and explored the way out of the country in their own ways. However, they all failed, and this failure formed the historical background and logical premise of the new democratic revolution led by the Communist Party of China.</i> <i>4. The Revolution of 1911 and the end of the absolute monarchy (2 contact hours, 2 self-study hours)</i> <i>Master the preparatory activities and basic theories of the bourgeois revolutionaries, be familiar with the Wuchang uprising, the fall of the imperial system, the establishment of the Republic of China and the process of Yuan Shikai's seizure of the country, analyze and understand the historical significance of the Xinhai Revolution and the reasons for its failure, and realize the historical conclusion that the bourgeois republic plan is not feasible in China.</i> <i>5. The founding of the Communist Party of China and the new situation of the Chinese Revolution (4 contact hours, 4 self-study hours)</i> <i>Understand the historical inevitability of the founding of the Communist Party, fully understand the driving role of the Communist Party in China's historical progress, deeply understand the importance of the Communist Party's leadership, the united front and armed struggle, enhance the awareness of the Communist Party's advanced nature, and firmly believe in following the Communist Party.</i> <i>6. The New Road of the Chinese Revolution (4 contact hours, 4 self-study hours)</i>
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	<i>Understand the historical background of the Communist Party of China's exploration of the new path of the Chinese revolution, so as to understand the great significance of the new path of encircle the cities from the countryside and seize power by armed force for the final victory of the Chinese revolution.</i> <i>7. The Chinese Nation's War of Resistance Against Japanese Aggression (4 contact hours,4 self-study hours)</i> <i>At the time of national survival and death, the Chinese nation should not be subjugation, fear no sacrifice, and fight against the great national spirit and strength. Correctly understand the necessity and importance of establishing the national united front against Japan. With the emphasis on patriotism, we should conduct in-depth education in national spirit, so that students can fully understand the importance of young students actively participating in the anti-Japanese national salvation movement, correctly understand the role of the Communist Party of China as the mainstay in the war of Resistance against Japan, and fully understand the great significance and experience of victory in the War of Resistance against Japan.</i> <i>8. Striving for the Establishment of a New China (4 contact hours,4 self-study hours)</i> <i>To further understand the sincerity of the Communist Party of China in striving for peaceful nation-building and its determination and confidence in thoroughly defeating the US and Chiang reactionaries, and to correctly understand the formation of the pattern of multi-party cooperation and political consultation under the leadership of the Communist Party of China. To have a deep understanding that the establishment of the ruling status of the Communist Party of China was the choice of history and the people.</i> <i>9. The Founding of the People's Republic of China and the Exploration of China's Socialist Construction Road (2 contact hours,2 self-study hours)</i> <i>To master the basic national conditions of the People's Republic of China after the founding of the People's Republic of China, to fully understand the great practice of the Communist Party of China leading the people of all ethnic groups in socialist transformation, and to know and understand the great achievements of socialist transformation and its experiences and lessons. To master the full picture of the great achievements and serious twists and turns in the process of building socialism in an all-round way, fully understand the long-term and complex nature of socialist construction, and the valuable experience the CPC has explored in its great journey of socialism.</i> <i>10. Reform and opening up and the founding and development of socialism with Chinese characteristics</i> <i>(2 contact hours,2 self-study hours)</i> <i>Understand the historical background, major course and major achievements of China's reform and opening up, fully understand that the</i>
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	<i>Third Plenary Session of the 11th CPC Central Committee is a great historical turning point with far-reaching significance since the founding of New China, realize the correctness of the Party's basic line, and firmly follow the path of socialism with Chinese characteristics.</i> <i>11. Socialism with Chinese characteristics has entered a new era (2 contact hours, 2 self-study hours)</i> <i>Socialism with Chinese characteristic is an important component of the theoretical system of socialism with Chinese characteristics, a guiding ideology that the Party and the state must uphold and continue to develop, and a guide to action for the whole Party and the people in their struggle to realize the great rejuvenation of the Chinese nation.</i> <i>Practice (8 contact hours, 5 self-study hours)</i> <i>Practice1: Research study report</i> <i>(2 contact hours, 1 self-study hours)</i> <i>Centering on the spiritual lineage of the Communist Party of China, assign learning tasks and groups for students, and provide relevant learning materials.</i> <i>Practice 2: research study report</i> <i>(2 contact hours, 1 self-study hours)</i> <i>Students collect the report materials and formulate the theme and outline of the practice research study report according to the teacher's guidance.</i> <i>Practice 3: Research study report</i> <i>(2 contact hours, 1 self-study hours)</i> <i>Students write the relevant parts of the research study report, organize and complete the research study report.</i> <i>Practice 4: Research study report</i> <i>(2 contact hours, 2 self-study hours)</i> <i>Organize students to discuss and communicate with each other in groups, display and comment on research study reports</i>
Examination forms	<i>Examination form: written examination</i> <i>Composition of grade: homework 20%, topic discussion 10%, interactive lecture 10%, final exam 60%</i>
Study and examination requirements	<i>Students whose attendance rate and assignment completion rate both exceed 2/3 can take the examination.</i> <i>The comprehensive score is above 60.</i>
Reading list and resource	<i>1. Textbooks</i> <i>[1] Edited by Sha Jiansun, "Outline of Modern and Contemporary Chinese History" 8th edition, Higher Education Press, 2021.</i>

	2. Reference books [1] Mao Zedong: <i>Selected Works of Mao Zedong, Volume 1, Volume 2, Volume 3</i>, People's Publishing House, 1991 edition; [2] <i>Constitution of the Communist Party of China (October 2022)</i> [3] Jian Bozan and Zheng Tianting, <i>Reference Materials on the General History of China (Modern Part 1 and 2)</i>, Zhonghua Book Company, 1980; [4] Hu Sheng, <i>From the Opium War to the May Fourth Movement</i>, People's Publishing House, 1981; [5] Lin Zengping, <i>Modern Chinese History</i>, People's Publishing House, 1979; [6] He Qin, <i>History of the People's Republic of China</i>, Higher Education Press, 1997; [7] Literature Research Office of the CPC Central Committee: <i>Selected and Edited Important Documents Since the 18th CPC National Congress (Part 1)</i>, Central Literature Press, 2014. [8] Literature Research Office of the CPC Central Committee: <i>Selected and Edited Important Documents Since the 18th CPC National Congress (C)</i>, Central Literary Press, 2016. [9] Literature Research Office of the CPC Central Committee: <i>Selected and Edited Important Documents Since the 18th CPC National Congress (C)</i>, Central Literary Press, 2018. [10] Xi Jinping: <i>Excerpts from Xi Jinping's Discourse on Socialist Cultural Construction</i>, Central Literature Publishing House, Central Literature Research Office of the Communist Party of China, 2017 edition; [11] Mao Haijian: <i>"The Collapse of the Celestial Empire - Further Study of the Opium War"</i>, Sanlian Bookstore, 1995 edition; [12] Xi Jinping: <i>"Xi Jinping Talks about Governance"</i>, Foreign Language Press, 2014 edition; [13] Xi Jinping: <i>Excerpts from Xi Jinping's Discourse on Socialist Cultural Construction</i>, Central Literature Publishing House, Central Literature Research Office of the Communist Party of China, 2017 edition; [14] Central Propaganda Department of the Communist Party of China: <i>"Q&A on Xi Jinping's Thought on Socialism with Chinese Characteristics for a New Era"</i>, Study Press, People's Publishing House, 2021; [15] Xi Jinping: <i>"Report delivered at the 20th National Congress of the Communist Party of China - 'Holding High the Great Banner of Socialism with Chinese Characteristics and Struggling Together for the Comprehensive Construction of a Modern Socialist Country'"</i>, single volume, published by People's Publishing House on October 25, 2022; [16] <i>Resolution of the Central Committee of the Communist Party of China on the Major Achievements and Historical Experience of the Party's Century long Struggle (November 2021)</i>;
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	<i>[17] Xi Jinping: Selected Readings of Xi Jinping's Works, Volumes 1 and 2, compiled by the Central Committee of the Communist Party of China's Literature Editing Committee, published by People's Publishing House in April 2023.</i> <i>3. Other learning Resources Xinhuanet.</i>
Version	<i>August 2023</i>

Module designation	General Introduction to Mao Zedong Thought and the Theoretical System of Socialism with Chinese Characteristics		
Semester(s) in which the module is taught	The 3rd semester		
Person responsible for the module	Min Xue		
Language			
Relation to curriculum	Chinese		
Teaching methods	Compulsory		
Workload (incl. contact hours, self-study hours)	Lecture		
Credit points	Total workload =60 hours Contact hours = 32 hours Self-study hours =28hours		
Required and recommended prerequisites for joining the module	2		
Module objectives/intended learning outcomes	Morality and Fundamentals of Law, Basic Principles of Marxism		
Module designation	Objective 1	To enable students to comprehensively and accurately grasp the core principles and spiritual essence of the theoretical achievements of Marxism adapted to the Chinese context, and to understand their internal logic and historical development. Students will be guided to apply Marxist positions, viewpoints, and methods to analyze and solve practical problems, enhancing their logical thinking, communication skills, and practical abilities, thereby laying a solid foundation for sound humanities and social science literacy, correct values, and a sense of social responsibility.	R8

	<i>Objective 2</i> <i>To help students understand the logical rationality of China's path of peaceful development and its diplomatic policies, broaden their international historical perspective, and strengthen their identification with the era of peace and development. Students will be guided to develop cross-cultural communication awareness, enhance their international exchange capabilities, and foster a strong willingness for self-directed and lifelong learning. They will also master methods for continuous learning and self-improvement to adapt to the ever-changing domestic and international environment and meet the demands of career development.</i>	<i>R12</i>
Content	<i>Lecture (32 contact hours, 28 self-study hours)</i> <i>1. The historical process and theoretical achievements of the modernization of Marxism in China</i> <i>(2 contact hours, 1 self-study hours)</i> <i>To analyze the general situation and mutual relations of the achievements of Marxism's sinicization and epochalization theory, and establish the overall analysis concept of Marxism.</i> <i>2. Mao Zedong Thought and Its Historical Status (4 contact hours, 4 self-study hours)</i> <i>In the formation and development of Mao Zedong Thought, establish the</i> <i>historical status of Mao Zedong Thought and scientifically evaluate Mao Zedong and Mao Zedong Thought; Understand the main content and living soul of Mao Zedong Thought.</i> <i>3. Theory of the New Democratic Revolution (4 contact hours, 4 self-study hours)</i> <i>In-depth understanding of the significance of the new democratic revolutionary theory; In the general line and basic program of the new democratic revolution, clearly define the road of the new democratic revolution and the three magic weapons of the new democratic revolution.</i> <i>4. Theory of Social Transformation (2 contact hours, 2 self-study hours)</i> <i>Analyze the theoretical basis for the establishment of the basic system of socialism, and understand the great significance of the establishment of the basic system of socialism in China.</i> <i>5. Theoretical achievements of the initial exploration of the path of socialist construction</i> <i>(2 contact hours, 2 self-study hours)</i> <i>To comprehend the significance and experience and lessons of the preliminary exploration of the road of socialist construction, and to</i>	

	<i>analyze problems by applying the important theoretical results obtained by the Party in the preliminary exploration of the road of socialist construction.</i> <i>6. Formation and development of the theoretical system of socialism with Chinese characteristics</i> (4 contact hours, 4 self-study hours) <i>The establishment of an epistemology of the formation and development process of the theoretical system of socialism with Chinese characteristics and the understanding of the theoretical system of socialism with Chinese characteristics is a major theoretical achievement of the Sinicization of Marxism.</i> <i>7. Deng Xiaoping Theory (6 contact hours, 5 self study hours)</i> <i>In the process of the formation and development of Deng Xiaoping Theory, a profound understanding of its historical status was gained, and the basic issues and main contents of Deng Xiaoping Theory were clarified.</i> <i>8. Important Thought of "Three Represents" (3 contact hours, 3 self-study hours)</i> <i>Understand the historical status of the important thought of "Three Represents", so as to use the core viewpoints and main contents of the important thought of "Three Represents" to analyze the problem in the important discussion of the struggle goal of building a well-off society in an all-round way and promoting the great new project of Party building.</i> <i>9. Scientific Outlook on Development (3 contact hours, 2 self-study hours)</i> <i>In the process of the formation and development of the scientific outlook on development, the historical status of the scientific outlook on development is analyzed, and the scientific connotation and main content of the scientific outlook on development are compared and analyzed.</i> <i>10. Continue to write a new chapter in the modernization of Marxism in China (2 contact hours, 1 self-study hours)</i> <i>To confirm and firm up the latest achievements in adapting Marxism to China and The Times, and establish a scientific world outlook and methodology according to the standards and requirements of new people of The Times who are worthy of the important task of national rejuvenation.</i>
Examination forms	<i>Examination form: written examination</i> <i>Composition of grade: homework 20%, topic discussion 10%, interactive lecture 10%, final exam 60%</i>
Study and examination requirements	<i>Students whose attendance rate and assignment completion rate both exceed 2/3 can take the examination.</i> <i>The comprehensive score is above 60.</i>

Reading list	<i>1. Textbooks</i> <i>Introduction to Mao Zedong Thought and the Theoretical System of Socialism with Chinese Characteristics (2023 edition), Higher Education Press.</i> <i>2. Reference books</i> <i>[1] Selected Works of Mao Zedong (Volumes 1-4), People's Publishing House, 1991 edition.</i> <i>[2] Selected Works of Deng Xiaoping (Volumes 1-3), People's Publishing House, 1989 and 1993 editions.</i> <i>[3] Selected Works of Jiang Zemin (Volumes 1-3), People's Publishing House, 2006 edition.</i> <i>[4] Selected Works of Hu Jintao (Volumes 1-3), People's Publishing House, 2016 edition.</i> <i>[5] Xi Jinping Talks about Governance (Volumes 1, 2, 3, and 4), Foreign Language Press, 2018, 2017, 2020, and 2022 editions.</i> <i>[6] Selected Readings of Xi Jinping's Works (Volumes 1 and 2), People's Publishing House, 2023 edition.</i> <i>[7] The Sixth Plenary Session of the 19th Central Committee of the Communist Party of China < Suggestions > Study and Guidance Hundred Questions, Party Building Reading Press, Study Press, 2021 edition.</i> <i>[8] Holding High the Great Banner of Socialism with Chinese Characteristics and Striving United for Building a Modern Socialist Country in an All-round Way -- Report at the 20th National Congress of the Communist Party of China, People's Publishing House, 2022 edition.</i> <i>3. Other learning resources</i> <i>[1] People's Daily online at http://www.people.com.cn/</i> <i>[2]https://www.xuexi.cn/ Learning Power.com</i> <i>[3]https://www.gmw.cn/ Guangming.com</i>
Version	August 2023

Module designation	Introduction to Xi Jinping Thoughts on Socialism with Chinese Characteristics for a New Era		
Semester(s) in which the module is taught	<i>The 4th semester</i>		
Person responsible for the Module	<i>Liu Xiaomin</i>		
Language	<i>Chinese</i>		
Relation to curriculum	<i>Compulsory</i>		
Teaching methods	<i>Lecture and practice</i>		
Workload	<i>Total workload =90 hours Contact hours = 48 hours Self-study hours =42hours</i>		
Credit points	<i>3</i>		
Required and recommended prerequisites for joining the module	<i>Morality and Fundamentals of Law, Basic Principles of Marxism, Introduction to Mao Zedong Thoughts and the Theoretical System of Socialism with Chinese Characteristics</i>		
Module objectives/intended learning outcomes	<i>Objective 1</i>	<i>To enable students to acquire a comprehensive understanding of the theoretical knowledge and internalize the essential competencies During this process, guide students to integrate theoretical recognition with humanistic and social science literacy, correct values and a sense of social responsibility, laying a solid ideological foundation for adhering to professional ethics and upholding the principle of justice in their future professional fields.</i>	<i>R8</i>
	<i>Objective 2</i>	<i>Enhance their practical abilities in analysis, judgment and problem-solving, while stimulating the awareness of autonomous and lifelong learning, and mastering the methods to adapt to environmental changes, track professional frontiers and achieve self-improvement, so as to make adequate capacity preparations for coping with future organizational changes and career challenges.</i>	<i>R12</i>
Content	<i>Lecture (40 contact hours, 38 self-study hours)</i> <i>1. Introduction (2 contact hours, 1 self-study hours)</i> <i>A deep understanding of the decisive significance of "two establishments"</i> <i>2. Upholding and Developing Socialism with Chinese Characteristics in the New Era (2 contact hours,2 self-study hours)</i>		

	<i>Clear direction determines the road, the road determines the fate; To enable students to master the basis for judging that socialism with Chinese characteristics has entered a new era, the meaning of the new era and its great historical significance; And realize that upholding and developing socialism with Chinese characteristics in the new era must be consistent</i> <i>3. Comprehensively Advancing the Great Rejuvenation of the Chinese Nation through Chinese-style Modernization (2 contact hour,2 self-study hours)</i> <i>Defining the greatest dream of the Chinese nation since modern times; It makes clear that Chinese-style modernization is the only correct path to building a strong country and rejuvenating the nation. We recognize that we will make steady progress in pursuing Chinese-style modernization.</i> <i>4. Upholding the Party's Overall Leadership (2 contact hour,2 self-study hours) Make clear that leadership by the CPC is the most essential feature of socialism with Chinese characteristics; It makes clear that the Party's leadership over all work is comprehensive, systematic, and holistic; Make students realize that the Party's leadership system should be constantly improved and perfected</i> <i>5. Adhering to the people-centered approach (2 contact hours,2 self-study hours)</i> <i>To master the profound connotation that the country is the people and the people are the country; Clearly adhere to the practical requirements of the people; We have a solid master of the principles and ideas for promoting common prosperity for all our people.</i> <i>6. Comprehensively Deepening Reform (3 contact hour,2 self-study hours)</i> <i>Make it clear that reform and opening up is a key move that determines the destiny of contemporary China; Make students realize that reform and opening up in all fields must be carried out in a coordinated manner; And make sure that reform and opening up must be carried out to the end</i> <i>7. Promoting high-quality Development (3 contact hour,3 self-study hours)</i> <i>To understand the scientific connotation and practical requirements of the new concept of development, understand the profound connotation and significance of high-quality development, master and improve the basic socialist economic system, and understand how to build a new pattern of development with the domestic cycle as the main body and the domestic and international cycles reinforcing each other.</i> <i>8. Education, Science and Technology, and Human Resources Strategy for Socialist Modernization (3 contact hour,3 self-study hours)</i> <i>Education, science and technology, and human resources are the basic and strategic support for comprehensively building a modern socialist country. To understand that education is a major plan for the country and the Party, to master science and technology and to</i>
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	<i>become self-reliant is the basis for national prosperity and security, and to understand that human resources are strategic resources for realizing national rejuvenation and winning international competition.</i> <i>9. Developing Democracy in the Whole Process (3 contact hours,3 self-study hours)</i> <i>A deep understanding of the whole-process people's democracy is the essential attribute of socialist democracy, and the main content of the system of the people being masters of the country; And master the importance of consolidating and developing the united front of the country in the new era.</i> <i>10. Comprehensively governing the country according to Law (3 contact hour,3 self-study hours)</i> <i>Through teaching and discussion, students will understand the significance of comprehensively governing the country according to law, master the core essentials and basic principles of the socialist rule of law path with Chinese characteristics, master the main contents of the socialist rule of law system with Chinese characteristics, and understand the main tasks of accelerating the construction of the rule of law in China.</i> <i>11. Building a strong Socialist culture (3 contact hour,3 self-study hours)</i> <i>Through lectures, students should understand that cultural self-confidence is a powerful spiritual force for realizing the great rejuvenation of the Chinese nation, know the fundamental system for upholding Marxism's guiding position in the field of ideology, master the basic requirements for cultivating and practicing core socialist values, and understand the outstanding characteristics of Chinese civilization.</i> <i>12. Strengthen social development with the emphasis on safeguarding and improving democracy (2 contact hour,2 self-study hours)</i> <i>Through teaching, students can understand the improvement of people's well-being in the development, understand the main focus on improving people's quality of life, and master the significance and requirements of strengthening and innovating social governance.</i> <i>13. Build a socialist ecological civilization (3 contact hour,3 self-study hours)</i> <i>Understanding the ecological environment is a major political issue bearing on the Party's mission and purpose, as well as a major social issue affecting people's livelihood. Building an ecological civilization is fundamental to the sustainable development of the Chinese nation. Only by implementing the strictest institutions and the strictest rule of law can we provide a reliable guarantee for ecological progress. We will work hard to solve prominent environmental problems.</i>
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	<i>14. Maintaining and Shaping National Security (2 contact hour, 2 self-study hours)</i> <i>Through teaching, students should understand that national security is the foundation of national rejuvenation, master the rich connotation and guiding significance of the overall concept of national security, understand the construction of a new security pattern that coordinates security in all fields, and master the modernization of the national security system and capacity.</i> <i>15. Build and consolidate national defense and strengthen the people's Army (1 contact hour, 1 self-study hours)</i> <i>Recognize the great significance of building and consolidating national defense and strengthening the people's army, understand the Party's goal of building a strong army in the new era, and master and uphold the fundamental principle and system of the Party's absolute leadership over the people's army</i> <i>16. Upholding the principle of "one country, two systems" and promoting the complete reunification of the motherland (1 contact hour, 1 self-study hours)</i> <i>To understand the scientific connotation and great significance of "one country, two systems", understand the successful practice of "one country, two systems" in Hong Kong and Macao in the new era, and master the Party's overall strategy for solving the Taiwan question in the new era.</i> <i>17. Pursuing major-country diplomacy with Chinese characteristics and promoting the building of a community of shared future for mankind (1 contact hour, 1 self-study hours)</i> <i>We should recognize that the world today is undergoing profound changes unseen in a century, understand the principles and layout of comprehensively advancing major-country diplomacy with Chinese characteristics, and master the rich connotation and practical outcomes of promoting the building of a community with a shared future for mankind.</i> <i>18. Strictly Governing the Party (2 contact hour, 2 self-study hours)</i> <i>Understanding that comprehensively and strictly governing the Party is the distinctive theme of Party building in the new era, understanding that the Party's political construction dominates all work of Party building, understanding that the fight against corruption has won an overwhelming victory and has been comprehensively consolidated, and mastering the Party's self-revolution is the second answer to jump out of the historical periodic rate.</i> <i>Practice (8 contact hours, 4 self-study hours) Practice 1: Research study report</i> <i>(2 contact hours, 1 self-study hours)</i> <i>Teachers assign learning tasks and groups for students, and provide relevant learning materials.</i>
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	<i>Practice 2: research study report</i> (2 contact hours, 1 self-study hours) <i>Students collect the report materials and construct the theme and outline of the practice research study report according to the teacher's guidance.</i> <i>Practice 3: Research study report</i> (2 contact hours, 1 self-study hours) <i>Students write the relevant parts of the research study report, organize and complete the research study report.</i> <i>Practice 4: Research study report</i> (2 contact hours, 1 self-study hours) <i>Organize students to discuss and communicate with each other in groups, display and comment on research study reports.</i>
Examination forms	<i>Examination form: written examination</i> <i>Composition of grade: homework 20%, topic discussion 10%, classroom interaction 10%, final exam 60%</i>
Study and examination requirements	<i>Students whose attendance rate and assignment completion rate both exceed 2/3 can take the examination.</i> <i>The comprehensive score is above 60.</i>
Reading list	<i>1. Textbooks</i> <i>The book writing team Introduction to Xi Jinping Thought on Socialism with Chinese Characteristics for a New Era [M]. Beijing: Higher Education Press, 2023</i> <i>2. Reference books</i> <i>[1] Volume 3 of "Xi Jinping Talks about Governance", Foreign Language Press, 2023 edition;</i> <i>[2] Volume 4 of "Xi Jinping Talks about Governance", Foreign Language Press, 2023 edition;</i> <i>[3] The Publicity Department of the CPC Central Committee: Q&A on Studying Xi Jinping Thought on Socialism with Chinese Characteristics for a New Era, Learning Publishing House and People's Publishing House, 2021 edition.</i> <i>[4] Xi Jinping: "Grasping the New Development Stage, Implementing the New Development Concept, and Building a New Development Pattern", Qiushi, Issue 9, 2021;</i> <i>[5] Outline of the 14th Five-Year Plan for National Economic and Social Development of the People's Republic of China and the Vision Goals to 2035, People's Publishing House, 2021 Edition;</i> <i>[6] Holding High the Great Banner of Socialism with Chinese Characteristics and Striving Together to Build a Modern Socialist Country in All Respects - Report at the 20th National Congress of the Communist Party of China, October 16, 2022.</i> <i>3. Other learning resources</i>

	<i>Learning power platform, Xinhuanet.</i>
Version	<i>August 2023</i>

Module designation	Situation and Policy		
Semester(s) in which the module is taught	<i>1st-6th Semester</i>		
Person responsible for the module	<i>Zhao Jie</i>		
Language	<i>Chinese</i>		
Relation to curriculum	<i>Compulsory</i>		
Teaching methods	<i>Lecture</i>		
Workload (incl. contact hours, self-study hours)	<i>Total workload =60hours</i> <i>Contact hours = 32 hours</i> <i>Self-study hours =28 hours</i>		
Credit points	<i>2</i>		
Required and recommended prerequisites for joining the module	<i>None</i>		
Module objectives/intended learning outcomes	<i>Objective 1</i>	<i>Master the fundamental theories and basic knowledge necessary to understand issues of current affairs and policies, including the Marxist perspective on current affairs and policies, the methodology for scientifically analyzing current affairs and policies, the laws governing the development and changes of current affairs, the genesis and evolution of policies, and the essential nature and characteristics of policies. Master the basic content of the Party's line, principles, and policies, understand the series of policies formed since China's reform and opening-up, and the continuously improving policy system in the process of building socialism with Chinese characteristics. Gain knowledge of the laws and regulations related to the information industry.</i>	<i>R8</i>
	<i>Objective 2</i>	<i>Align the understanding of current affairs and policies with the scientific judgments and correct decisions of the Party and the state, master the correct worldview, outlook on life, and values, and strengthen the</i>	<i>R12</i>

		<i>confidence and determination to follow the path of socialism with Chinese characteristics under the leadership of the Communist Party of China. Strive diligently in studies to achieve the goal of building a comprehensively well-off society.</i>	
Content	<i>Understand Chinese Modernization (Weighting: 6/60)</i> <i>China is making solid progress in developing its economy with high quality (Weighting: 6/60)</i> <i>We will take the road of self-reliance in science and technology in the new era (Weighting: 6/60)</i> <i>A comprehensive understanding of the whole process of people's democracy (Weighting: 6/60)</i> <i>Build a strong sense of community among the Chinese nation (Weighting: 6/60)</i> <i>The current employment situation and the implementation of the employment priority strategy (Weighting: 6/60)</i> <i>The current international situation and China's principled position (Weighting: 6/60)</i> <i>Seize the general trend of economic globalization and expand opening-up at a high level (Weighting: 6/60)</i> <i>"Situation and Policy 2" Junior year (5-6 semesters) each semester 4 hours, a total of 8 class hours.</i> <i>The teaching topics are determined by the "Teaching Points of Situation and Policy" issued by the Ministry of Education in each semester, and supplemented by teaching videos and expert lectures.</i> <i>(8 contact hours, 4 self-study hours)</i>		
Examination forms	<i>Examination form: comprehensive assessment</i> <i>Composition of grade: homework 40%, class performance 60%</i>		
Study and examination requirements	<i>Students whose attendance rate and assignment completion rate both exceed 2/3 can take the examination.</i> <i>The comprehensive score is above 60.</i>		
Reading list	<i>1. Textbooks</i> <i>[1] Current Affairs Report (College Student Edition), Current Affairs Report Magazine, Publicity Department of the CPC Central Committee.</i> <i>2. Reference books</i> <i>[1] Xi Jinping: The Governance of China (Volumes I, II, III, IV), Foreign Languages Press, 2018, 2017, 2020, 2022 editions.</i>		

	<i>[2] Editing Office of Interview Records, Central Party School: Xi Jinping's Seven Years as a Youth Educator in Liangjiahe Village, The Publishing House of the Party School of the CPC Central Committee, 2017 edition.</i> <i>[3] Xi Jinping: Excerpts from Xi Jinping's Discussions on Socialist Cultural Construction, Central Literature Publishing House, Research Office of the Central Committee of the CPC, 2017 edition.</i> <i>[4] Xi Jinping: On Grasping the New Stage of Development, Implementing the New Development Paradigm, and Building a New Development Pattern, Central Literature Publishing House, Research Office of the Central Committee of the CPC, 2021 edition.</i> <i>[5] Xi Jinping: Speech at the Celebration of the 100th Anniversary of the Founding of the Communist Party of China, People's Daily, July 16, 2021, Page 01.</i> <i>[6] Xi Jinping: Report to the 20th National Congress of the Communist Party of China – "Hold High the Great Banner of Socialism with Chinese Characteristics and Strive in Solidarity for the Comprehensive Construction of a Modern Socialist Country", People's Publishing House, 2022 edition.</i> <i>[7] Xi Jinping: Selected Works of Xi Jinping, Volumes I and II, edited by the Central Committee on Documentation of the CPC, published by People's Publishing House, 2023 edition.</i> <i>[8] The Report of the 20th National Congress of the Communist Party of China, People's Publishing House, 2022 edition.</i> <i>3. Other learning resources</i> <i>[1] http://www.people.com.cn/, People's Daily online</i> <i>[2] https://www.xuexi.cn/, Learn Jianguo online</i>
Version	August 2023

Module designation	Advanced Mathematics B (1)		
Semester(s) in which the module is taught	<i>The first semester</i>		
Person responsible for the module	<i>Lecturer: Xia Wenhua</i>		
Language	<i>Chinese</i>		
Relation to curriculum	<i>Compulsory</i>		
Teaching methods	<i>Lecture</i>		
Workload (incl. contact hours, self-study hours)	<i>Total workload = 105 hours</i> <i>Contact hours = 56 hours Self-study hours = 49 hours</i>		
Credit points	<i>3.5</i>		
Required and recommended prerequisites for joining the module	<i>None</i>		
Module objectives/intended learning outcomes	<i>Objective 1</i>	<i>To comprehend the fundamental concepts and theories of single-variable calculus, vectors and spatial analytic geometry, multivariable calculus, infinite series, and ordinary differential equations by applying the concept of limits to address geometric and physical problems; to analyse and describe practical issues in economics and management using the corresponding definitions, criteria, operational rules, and properties of advanced mathematics.</i>	<i>R1</i>
	<i>Objective 2</i>	<i>Employ calculus knowledge to establish complex mathematical models for solving practical problems in economics and management, thereby cultivating students' mathematical application skills.</i>	<i>R2</i>
Content	<i>Lecture (56 contact hours, 49 self study hours)</i> <i>Chapter 1 Functions and Limits (12 contact hours, 11 self study hours)</i>		

	1) Concept of function, concept and properties of limits of functions, limits of series 2) Criteria for existence of limits, two important limits 3) Limit algorithm, concept of infinitesimals and infinity, comparison of infinitesimals 4) Definition and types of continuity and discontinuity points of functions 5) Operations on continuous functions and continuity of elementary functions 6) Properties of continuous functions on closed intervals Chapter 2 Derivatives and Differentials (10 contact hours, 8 self-study hours) 1) The concept of derivative 2) Laws of derivation of functions 3) Higher order derivatives 4) Derivatives, associated rates of change of implicit functions and functions determined by parametric equations 5) Differentiation of functions and its applications Chapter 3 Differential Median Theorem and Applications to Derivatives (14 contact hours, 12 self-study hours) 1) Differential Median Theorem, Taylor's Median Theorem 2) Lobida's law for finding limits 3) Monotonicity of functions, concavity and convexity of curves, extremes, inflection points and graphing of functions 4) Extreme values of functions, conditional extremes, maximum values 5) Arc differentiation and curvature Chapter 4 Indefinite Integration (6 contact hours, 4 self-study hours) 1) Concepts, properties and basic formulas of the indefinite integral of elementary functions and indefinite integrals 2) Commutative integral method of indefinite integral 3) Integration by parts of indefinite integral 4) Integration of rational functions Chapter 5 Definite Integration (8 contact hours, 8 self-study hours) 1) Concepts and properties of definite integrals 2) Basic formulas of calculus 3) Commutative and partial methods of integration of definite integrals 4) Anomalous integrals.
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	<i>Chapter 6 Applications of the definite integral (6 contact hours, 6 self-study hours)</i> <i>1) The elemental method of definite integrals</i> <i>2) Applications of definite integrals in geometry</i> <i>3) Applications of definite integrals in physics</i>
Examination forms	<i>Exam format: written examination</i> <i>Grade composition: homework 22%, classroom interaction 18%, final exam 60%</i>
Study and examination requirements	<i>Students whose attendance rate and assignment completion rate both exceed 2/3 can take the examination.</i> <i>The comprehensive score is above 60.</i>
Reading list	<i>1.Textbooks</i> <i>[1] The Department of Applied Mathematics at Tongji University, Advanced Mathematics (Volume 1) (8th edition), Higher Education Press, 2023</i> <i>2. Reference books</i> <i>[1] Li Jianping, Zhu Jianmin, Advanced Mathematics (Volume 1) (Second Edition), Higher Education , 2015.</i> <i>[2] Yu Yahui, Wei Wei, Li Zhenping, Teaching Design for Civics in Advanced Mathematics Courses,, China Building Materials Industry Press, 2022.</i> <i>[3] Wang Yinglong, Cao Maoyong, Designing Course Ideology and Politics in Our Way (Science and Engineering), Tsinghua University Press, 2020.</i> <i>[4] Department of Applied Mathematics, Tongji University, A Complete Guide to Advanced Mathematics Exercises (Upper) (Seventh Edition), Higher Education Press, 2015.</i> <i>[5] Sheng Xiangyao, Teaching and Learning Tutorials in Advanced Mathematics (Upper Volume) (3rd Edition), Tsinghua University Press, 2004..</i> <i>[6] Wang Jinjin et al, New Study Guide for Advanced Mathematics (first volume), published by Xi'an University of Electronic Science and Technology, 2007.</i> <i>[7] Zhu Youqing and He Caixing, Fifteen Lectures on Review of Advanced Mathematics (First Book), Shanghai Jiao Tong University Press, 1987.</i> <i>[8] Wang Shousheng et al, Methods and Techniques of Calculus Problem Solving, Xi'an University of Technology Press, 2006.</i> <i>3.Other learning resources</i> <i>[1] Advanced Mathematics: https://mooc1-1.chaoxing.com/course/206240764.html</i> <i>[2] Chinese University MOOCs: https://www.icourse163.org/</i> <i>[3] Love Course Network: https://www.icourses.cn</i>

Version	<i>August 2023</i>
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Module designation	Advanced Mathematics B (2)		
Semester(s) in which the module is taught	<i>The second semester</i>		
Person responsible for the module	<i>Lecturer: Xia Wenhua</i>		
Language	<i>Li Xiaoyong</i>		
Relation to curriculum	<i>Chinese</i>		
Teaching methods	<i>Compulsory</i>		
Workload (incl. contact hours, self-study hours)	<i>Lecture</i>		
Credit points	<i>Total workload = 135 hours Contact hours = 72 hours Self-study hours = 63 hours</i>		
Required and recommended prerequisites for joining the module	<i>4.5</i>		
Module objectives/intended learning outcomes	<i>Advanced Mathematics B(1)</i>		
Module designation	<i>Objective 1</i>	<i>To comprehend the fundamental concepts and theories of single-variable calculus, vectors and spatial analytic geometry, multivariable calculus, infinite series, and ordinary differential equations by applying the concept of limits to address geometric and physical problems; to analyse and describe practical issues in economics and management using the corresponding definitions, criteria, operational rules, and properties of advanced mathematics.</i>	<i>R1</i>
	<i>Objective 2</i>	<i>Employ calculus knowledge to establish complex mathematical models for solving practical problems in economics and management, thereby cultivating students' mathematical application skills.</i>	<i>R2</i>

Content	<i>Lecture (72 contact hours, 63 self study hours)</i> <i>Chapter 7 Ordinary Differential Equations (8 contact hours, 7 self-study hours)</i> <i>1) Basic concepts of differential equations</i> <i>2) Differential equations in separable variables, chi-square equations</i> <i>3) First order linear differential equations</i> <i>4) Reducible second order differential equations</i> <i>5) Structure of solutions of second order linear differential equations</i> <i>6) Second order constant coefficient chi-square (non-chi-square linear) linear differential equations</i> <i>Chapter 8 Vector Algebra and Spatial Analytic Geometry 10 contact hours, 7 self-study hours)</i> <i>1) Vectors and computation of vectors</i> <i>2) Products of quantities and vector products</i> <i>3) The plane and its equations</i> <i>4) Commonly used quadratic surfaces and their equations</i> <i>5) space curves and their equations</i> <i>Chapter 9 Differential Methods for Multi-variable Functions and Their Applications (16 contact hours, 14 self-study hours)</i> <i>1) Basic concepts of definition of multi-variable functions</i> <i>2) Partial derivatives, full differentiation</i> <i>3) Differentiation of multivariate composite functions</i> <i>4) Derivatives of implicit functions</i> <i>5) Geometrical applications of differentiation of multivariate functions</i> <i>6) Directional derivatives and gradient</i> <i>7) Extreme values of multivariate functions and their methods</i> <i>Chapter 10 Dual Integration (10 contact hours, 8 self-study hours)</i> <i>(1) Concepts and properties of double integrals</i> <i>2) Calculation of double integrals</i> <i>(3) Triple integrals</i> <i>(4) Applications of double integrals</i> <i>Chapter 11 Curve and surface integrals (10 contact hours, 13 self-study hours)</i> <i>(1) Integration of curves with respect to arc lengths</i> <i>(2) Integration of curves with respect to coordinates</i> <i>(3) Green's formula and the condition that plane curve integrals are independent of paths</i>
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	3) Integration of surfaces with respect to area 6) surface integrals to coordinates 7) Gauss formula 8) Stokes' formula Chapter 12 Infinite series (14 contact hours, 14 self-study hours) (1) Concept and properties of constant term series 2) Method of convergence of constant term series (3) Power series 4) Expansion of functions into power series 5) Applications of power series expansions of functions 6) Fourier series 7) Fourier series of general periodic functions
Examination forms	Exam format: written examination Grade composition: homework 22%, classroom interaction 18%, final exam 60%
Study and examination requirements	Students whose attendance rate and assignment completion rate both exceed 2/3 can take the examination. The comprehensive score is above 60.
Reading list	1. Textbooks [1] Compiled by the Department of Applied Mathematics at Tongji University, Advanced Mathematics (Volume 2) (8th edition), published by Higher Education Press, 2023 2. Reference books [1] Li Jianping, Zhu Jianmin, Advanced Mathematics (Volume 1) (Second Edition), Higher Education, 2015. [2] Yu Yahui, Wei Wei, Li Zhenping, Teaching Design for Civics in Advanced Mathematics Courses,, China Building Materials Industry Press, 2022. [3] Wang Yinglong, Cao Maoyong, Designing Course Ideology and Politics in Our Way (Science and Engineering), Tsinghua University Press, 2020. [4] Department of Applied Mathematics, Tongji University, A Complete Guide to Advanced Mathematics Exercises (Upper) (Seventh Edition), Higher Education Press, 2015.

	<i>[5] Sheng Xiangyao, Teaching and Learning Tutorials in Advanced Mathematics (Upper Volume) (3rd Edition), Tsinghua University Press, 2004..</i> <i>[6] Wang Jinjin et al, New Study Guide for Advanced Mathematics (first volume), published by Xi'an University of Electronic Science and Technology, 2007.</i> <i>[7] Zhu Youqing and He Caixing, Fifteen Lectures on Review of Advanced Mathematics (First Book), Shanghai Jiao Tong University Press, 1987.</i> <i>[8] Wang Shousheng et al, Methods and Techniques of Calculus Problem Solving, Xi'an University of Technology Press, 2006.</i> <i>3.Other learning resources</i> <i>[1] Advanced Mathematics: https://mooc1-1.chaoxing.com/course/206240764.html</i> <i>[2] Chinese University MOOCs: https://www.icourse163.org/</i> <i>[3] Love Course Network: https://www.icourses.cn</i>
Version	August 2023

Module designation	Linear Algebra		
Semester(s) in which the module is taught	<i>The second semester</i>		
Person responsible for the module	<i>Lecturer:Liu Lanchu</i>		
Language	<i>Zhao Zan</i>		
Relation to curriculum	<i>Chinese</i>		
Teaching methods	<i>Compulsory</i>		
Workload (incl. contact hours, self-study hours)	<i>Lecture</i>		
Credit points	<i>Total workload = 60 hours Contact hours = 32 hours Self-study hours = 28 hours</i>		
Required and recommended prerequisites for joining the module	<i>2</i>		
Module objectives/intended learning outcomes	<i>Advanced Mathematics B(1), Advanced Mathematics B (2)</i>		
Module designation	<i>Objective 1</i>	<i>Master fundamental concepts and theories concerning determinants, matrices, systems of linear equations, vector groups, and linear transformations;</i>	<i>R1</i>
	<i>Objective 2</i>	<i>Employ definitions, criteria, operational rules, and properties of linear algebra to analyse and describe practical problems in business and management;</i>	<i>R2</i>
	<i>Objective 3</i>	<i>Develop mathematical thinking methods inherent in linear algebra theory and common general mathematical modelling approaches.</i>	<i>R2</i>

Content	<i>Lecture (40 contact hours, 35 self study hours)</i> <i>Chapter 1 Determinant (8 contact hours, 6 self study hours)</i> <i>1) Second and third order determinants, full permutations and their inverses</i> <i>2) Definition of determinant of nth order, permutations, properties of determinants</i> <i>3) Expansion of determinants by rows (columns)</i> <i>4) Examples of applications of determinants.</i> <i>Chapter 2 Matrix (14 contact hours, 13 self study hours)</i> <i>1). Definition of matrix, Matrix operations</i> <i>2) The inverse of a matrix, The partitioning of matrices</i> <i>3) Elementary transformations of matrices and elementary matrices</i> <i>4) Rank of Matrix and Application Cases</i> <i>Chapter 3: Vectors and Linear Equations (12 contact hours, 10 self study hours)</i> <i>1) Vector group and its linear combination</i> <i>2) Linear correlation of vectors</i> <i>3) Rank of vector group</i> <i>4) The structure of solutions to linear systems of equations</i> <i>Chapter 4 Similarity Matrix and Quadratic Form (6 contact hours, 6 self study hours)</i> <i>1) Inner product, length, and orthogonality of vectors</i> <i>2) Eigenvalues and eigenvectors of a square matrix</i>
Examination forms	<i>Examination form: written examination</i> <i>Grade composition: homework 25%, classroom interaction 10%, topic discussion 5%, final exam 60%</i>
Study and examination requirements	<i>Students whose attendance rate and assignment completion rate both exceed 2/3 can take the examination.</i> <i>The comprehensive score is above 60.</i>

Reading list	<i>1. Textbooks</i> <i>[1] Department of High Mathematics, Hunan Engineering College, Linear Algebra (1st edition), Higher Education Press, 2021.</i> <i>2. Reference books</i> <i>[1] Linear Algebra. Mathematics Teaching and Research Office of Tongji University, Higher Education Press, 2014.</i> <i>[2] Engineering Mathematics Problem Solving Methods and Synchronous Training (First Book), Basic Mathematics Teaching and Research Office, Tongji University, Tongji University Press, 1995.</i> <i>[3] Linear Algebra, Jin Heng et al, Nankai University University Press, 2017.</i> <i>[4] Linear Algebra and Applications. Liu Sanming, Nankai University Press, 2012.</i> <i>3. Other learning resources</i> <i>[1] Linear Algebra: https://mooc1-1.chaoxing.com/course-ans/ps/204349044</i> <i>[2] Chinese University MOOCs: https://www.icourse163.org/</i>
Version	August 2023

Module designation	Probability Theory and Mathematical Statistics		
Semester(s) in which the module is taught	<i>The third semester</i>		
Person responsible for the Module	<i>Lecturer: Wang Jianjun</i>		
language	<i>Chinese</i>		
Relation to curriculum	<i>Compulsory</i>		
Teaching methods	<i>Lecture</i>		
Workload	<i>Total workload = 60 hours Contact hours = 32 hours Self-study hours = 28 hours</i>		
Credit points	<i>2</i>		
Required and recommended prerequisites for joining the module	<i>Advanced Mathematics B (1), Advanced Mathematics B (2), Linear Algebra</i>		
Module objectives/intended learning outcomes	<i>Objective 1</i>	<i>Understand fundamental concepts, theories, and methods concerning random events, random variables, and statistical testing;</i>	<i>R1</i>
	<i>Objective 2</i>	<i>Apply definitions, criteria, computational rules, and properties of probability theory and mathematical statistics to analyse and describe practical problems in economics and management;</i>	<i>R2</i>
	<i>Objective 3</i>	<i>Employ fundamental concepts and methods of probability theory and mathematical statistics to construct complex mathematical models, solve practical problems in economics and management, and cultivate students' mathematical application skills.</i>	<i>R2</i>

Content	<i>Lecture (48 contact hours, 42 self study hours)</i> <i>Chapter 1 Basic Concepts of Probability Theory (12 contact hours, 10 self study hours)</i> <i>1) Random trial</i> <i>2) Sample space</i> <i>3) Classical conceptual framework</i> <i>4) Conditional probability</i> <i>5) Total probability formula</i> <i>6) Bayesian formula</i> <i>Chapter 2: Random Variables and Their Distribution (12 contact hours, 10 self study hours)</i> <i>1) Random variable,</i> <i>2) The distribution law of discrete random variables, 3) Density function of continuous random variables</i> <i>4) The distribution function of a random variable.</i> <i>Chapter 3 Multidimensional Random Variables and Their Distribution (14 contact hours, 12 self study hours)</i> <i>1) Two-dimensional random variable, 2) Joint distribution function</i> <i>3) Marginal distribution function</i> <i>4) Joint density function</i> <i>5) Edge density function</i> <i>6) Independence of random variables</i> <i>Chapter 4: Numerical Characteristics of Random Variables (10 contact hours, 10 self study hours)</i> <i>1) Expectations and variances of random variables</i> <i>2) Covariance and correlation coefficient of random variables</i> <i>3) The correlation of random variables</i>
Examination forms	<i>Examination forms: written examination</i> <i>Grade composition: homework 22%, classroom interaction 18%, final exam 60%</i>
Study and examination requirements	<i>Students whose attendance rate and assignment completion rate both exceed 2/3 can take the examination.</i> <i>The comprehensive score is above 60.</i>

Reading list	<i>1. Textbooks</i> <i>[1] School of Mathematical Sciences, Tongji University, A Concise Course on Probability Statistics for Engineering Mathematics (3rd edition), Higher Education Press, 2021.</i> <i>2. Reference books</i> <i>[1] Probability Theory and Mathematical Statistics, Ganchang Wu, Renmin University of China Press, 2010.</i> <i>[2] Probability Theory and Mathematical Statistics, Xuli Han, Hongwei Zhang, Fudan University Press, 2010.</i> <i>[3] Probability Theory and Mathematical Statistics, Sheng Quyi, Higher Education Press, 2009.</i>
Version	August 2023

Module designation	College English (1) (2)		
Semester(s) in which the module is taught	<i>The first and second semester</i>		
Person responsible for the module	<i>Lecturer: Huang Yongcun , Hu Lin</i>		
Language	<i>English & Chinese</i>		
Relation to curriculum	<i>Compulsory</i>		
Teaching methods	<i>Lecture</i>		
Workload (incl. contact hours, self-study hours)	<i>Total workload = 150 hours Contact hours = 80 hours Self-study hours = 70 hours</i>		
Credit points	<i>3+2</i>		
Required and recommended prerequisites for joining the module	<i>None</i>		
Module objectives/intended learning outcomes	<i>Objective 1</i>	<i>Analysis of Course and Objective Integration: As the foundational stage of college English learning, this course will focus on cultivating students' basic English communication skills, laying the linguistic groundwork for effective communication in professional fields such as Human Resource Management. The course content will cover general academic English and basic workplace English. Through integrated training in listening, speaking, reading, and writing, students will be able to express themselves clearly and appropriately in written and oral forms on general topics. Specifically, the course will introduce training in reading and writing basic business texts (e.g., emails, simple notices, summary reports) and organize oral practice in simulated workplace scenarios (e.g., self-introductions, simple Q&A, information presentations), guiding students to initially develop an awareness of choosing appropriate communication methods for different contexts. Simultaneously, the course will include a</i>	<i>R10</i>

		<i>cross-cultural communication module, comparing differences between Chinese and Western practices in greetings, etiquette, and expressive habits, fostering students' preliminary cross-cultural sensitivity and sowing the seeds for their future communication in cross-cultural settings.</i>	
	Objective 2	<i>Analysis of Course and Objective Integration: This course aims to assist students in transitioning from high school to university English learning modes, stimulating their motivation for autonomous learning and equipping them with fundamental methods. The course will systematically guide students to familiarize themselves with and utilize various English learning resources (e.g., online dictionaries, corpora, MOOC platforms, authoritative English media), cultivating their information retrieval and filtering skills. By assigning exploratory learning tasks, guiding the development of personal learning plans, and organizing workshops on learning strategies (e.g., vocabulary memorization techniques, listening skills, reading skills), the course will help students recognize that English learning is a process of continuous accumulation and equip them with preliminary abilities to plan and manage their own learning. Furthermore, the course will select English materials related to technological development and social change as learning content, indirectly guiding students to pay attention to changes in the external world and understand the necessity of continuous learning and adaptation, thereby laying the groundwork for establishing their awareness of lifelong learning.</i>	R12

Content	<i>Lecture: English (1)</i> <i>Unit 1 (10 contact hours, 9 self study hours)</i> 1) <i>Comprehensive Tutorial 1: The Pursuit of Dreams</i> 2) <i>Audiovisual Speaking Tutorial 1: Traces of the Past</i> <i>Unit 2 (10 contact hours, 9 self study hours)</i> 1) <i>Comprehensive Tutorial 1: Freshman Year</i> 2) <i>Audiovisual Speaking Tutorial 1: A Break for Fun (Leisure Activity)</i> <i>Unit 3 (4 contact hours, 3 self study hours)</i> <i>Audiovisual Speaking Tutorial 1: Life Moments</i> <i>Unit 4 (4 contact hours, 3 self study hours)</i> <i>Audiovisual Speaking Tutorial 1: Getting from A to B (from one place to another)</i> <i>Unit 5 (10 contact hours, 9 self study hours)</i> 1) <i>Comprehensive Tutorial 1: The Water Problem</i> 2) <i>Audiovisual Speaking Tutorial 1: Relax and Explore</i> <i>Unit 6 (10 contact hours, 9 self study hours)</i> 1) <i>Comprehensive Tutorial 1: Going Offline</i> 2) <i>Audiovisual Speaking Tutorial 1: Wit and Fit (Wisdom and Health)</i> <i>English (2)</i> <i>Unit 1 (10 contact hours, 9 self study hours)</i> 1) <i>Comprehensive Tutorial 2: Living Green</i> 2) <i>Audiovisual Speaking Tutorial 2: Life is a Learning Curve</i> <i>Unit 2 (2 contact hours, 9 self study hours)</i> <i>Audiovisual Teaching Tutorial 2: Journey into the Unknown</i> <i>Unit 3 (10 contact hours, 3 self study hours)</i> 1) <i>Comprehensive Tutorial 2: Friendship</i> 2) <i>Audio Visual Speaking Tutorial 2 Time Out</i> 2) <i>Audiovisual Speaking Tutorial 2: Time Out</i> <i>Unit 4 (10 contact hours, 3 self study hours)</i> 1) <i>Comprehensive Tutorial 2: Study Abroad</i> 2) <i>Audiovisual Speaking Tutorial 2: Life Under the Spotlight</i>
Examination forms	<i>Examination form: written examination</i> <i>Grade composition: 20% homework, 10% topic discussion, 10% in class interaction, 60% final exam</i>
Study and examination requirements	<i>Students whose attendance rate and assignment completion rate both exceed 2/3 can take the examination.</i> <i>The comprehensive score is above 60.</i>

Reading list	<i>1. Textbooks</i> [1] Li Yinhua, <i>New Version of Advanced College English Comprehensive Course 1</i>, Shanghai Foreign Language Education Press, 2023. [2] Zheng Shutang, <i>New Horizon College English Audio Visual Speaking Course 1 (Third Edition)</i>, Foreign Language Teaching and Research Press, 2023. <i>2. Reference books</i> [1] Li Yinhua, <i>Teacher's Handbook for the New Version of Advanced College English Comprehensive Course 1</i>, Shanghai Foreign Language Teaching Press, 2023. [2] Zheng Shutang, <i>New Horizon College English Audio Visual Speaking Course 1, Teacher's Book</i>, Foreign Language Teaching and Research Press, 2023. [3] Chen Jie and Mao Meilan, <i>A New Version of College English Comprehensive Lesson and Practice (Second Edition) (Volume 1)</i>, Shanghai Foreign Language Education Press, 2023. [4] Xu Jun, <i>New Century New College English Quick Reading (Volume 1)</i>, Shanghai Jiao Tong University Press, 2023. <i>3. Other learning resources</i> [1] We Learn Learning Platform
Version	August 2023

Module designation	College English (3) (4)		
Semester(s) in which the module is taught	<i>The third and fourth semester</i>		
Person responsible for the module	<i>Lecturer: Huang Yongcun , Hu Lin</i>		
Language	<i>English & Chinese</i>		
Relation to curriculum	<i>Compulsory</i>		
Teaching methods	<i>Lecture</i>		
Workload (incl. contact hours, self-study hours)	<i>Total workload = 180 hours Contact hours = 96 hours</i> <i>Self-study hours = 84 hours</i>		
Credit points	<i>3+3</i>		
Required and recommended prerequisites for joining the module	<i>None</i>		
Module objectives/intended learning outcomes	<i>Objective 1</i>	<i>Analysis of Course and Objective Integration: Building upon the established foundation, this course will deeply integrate the professional communication needs of the Human Resource Management field, enhancing students' English communication abilities in complex situations. The course content will focus on HR-related themes (e.g., recruitment, training, performance evaluation, employee relations, organizational culture), guiding students to learn and practice how to write well-structured, linguistically standardized professional documents (e.g., policy summaries, case analysis reports, project proposal outlines). Regarding oral skills, the course will strengthen training in advanced presentations, group discussions, simulated negotiations, and debates, requiring students to be able to deliver logically sound, evidence-supported, and fluently expressed demonstrations and exchanges on specific HR topics. The cross-cultural communication</i>	<i>R10</i>

		<i>component will deepen to explore complex issues such as cross-cultural team management, global workplace ethics, and multinational corporate communication strategies. Through case analysis and role-playing, the course will cultivate students' practical ability to address cross-cultural communication challenges, enhancing their international perspective and professional communication literacy.</i>	
	<i>Objective 2</i>	<i>Analysis of Course and Objective Integration: This course is committed to transforming students' English learning capabilities into a tool that supports their lifelong development in their professional field. The course will guide students to use advanced English skills to actively track and critically read English materials such as international forefront HRM journal articles, industry reports, and latest corporate practice cases, learning how to efficiently acquire, integrate, and evaluate professional information. By designing research-based learning projects centered on real or simulated industry problems, students are encouraged to independently explore the latest developments in HRM theory and practice and present their learning outcomes in the form of written reports or oral presentations. The course emphasizes cultivating students' critical thinking and innovative awareness, enabling them to use English as a medium to continuously update their professional knowledge base and reflect on existing practices, thereby developing the self-directed learning capability and enduring learning habits needed to adapt to organizational change and rapid industry development.</i>	<i>R12</i>
Content	<i>Lecture English (3)</i> <i>Unit 1 (10 contact hours, 9 self study hours)</i> 1) <i>Comprehensive Tutorial 3: Working Holiday Abroad</i> 2) <i>Audiovisual Speaking Tutorial 3: Access to Success</i>		

	<i>Unit 2 (10 contact hours, 9 self study hours)</i> 1) <i>Comprehensive Tutorial 3: Consumption (Conspicuous Consumption)</i> 2) <i>Audiovisual Speaking Tutorial 3: Emotions Speak Louder than Words (Emotions speak louder than words)</i> <i>Unit 3 (10 contact hours, 9 self study hours)</i> 1) <i>Comprehensive Tutorial 3: Cultural Differences</i> 2) <i>Audiovisual Speaking Tutorial 3: Love Your Neighbor</i> <i>Unit 4 (10 contact hours, 9 self study hours)</i> 1) <i>Comprehensive Tutorial 3: Emerging Adulthood (Entering Adults)</i> 2) <i>Audiovisual Speaking Tutorial 3: What's the big idea? What is a whimsical idea</i> <i>Unit 5 (4 contact hours, 3 self study hours)</i> <i>Audiovisual Speaking Tutorial 3: More Than a Paycheck (More Than Just a Salary)</i> <i>Unit 6 (4 contact hours, 3 self study hours)</i> <i>Audiovisual Speaking Tutorial 3: Histories Make Men Wise (Reading History Makes People Wise)</i> <i>English (4)</i> <i>Unit 1 (10 contact hours, 9 self study hours)</i> 1) <i>Comprehensive Tutorial 4: Ocean Exploration</i> 2) <i>Audiovisual Speaking Tutorial 4: How We Behave Is Who We Are (Behavior is our nature)</i> <i>Unit 2 (10 contact hours, 9 self study hours)</i> 1) <i>Comprehensive Tutorial 4: China in Transition</i> 2) <i>Audiovisual Speaking Tutorial 4: Getting Old, Getting Wise? (The older you get, the smarter you get?)</i> <i>Unit 3 (10 contact hours, 9 self study hours)</i> <i>Comprehensive Tutorial 4: Job Hunting</i> <i>Audiovisual Speaking Tutorial 4: Discovering Your Niche Holiday</i> <i>Unit 4 (4 contact hours, 3 self study hours)</i> <i>Audiovisual Speaking Tutorial 4: Solving Problems & Seeking Happiness</i> <i>Unit 5 (10 contact hours, 9 self study hours)</i> 1) <i>Comprehensive Tutorial 4: Cyber Language</i> 2) <i>Audiovisual Speaking Tutorial 4: Art expands horizons</i> <i>Unit 6 (4 contact hours, 3 self study hours)</i> 1) <i>Audiovisual Speaking Tutorial 4: Mass media: 24/7</i>
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	<i>coverage(Mass media: 24/7 coverage)</i>
Examination forms	<i>Examination form: written examination Grade composition: 20% homework, 10% topic discussion, 10% in class interaction, 60% final exam</i>
Study and examination requirements	<i>Students whose attendance rate and assignment completion rate both exceed 2/3 can take the examination. The comprehensive score is above 60.</i>
Reading list	<i>1. Textbooks</i> <i>[1]Li Yinhua, New Version of Advanced College English Comprehensive Course 1,Shanghai Foreign Language Education Press, 2023.</i> <i>[2]Zheng Shutang, New Horizon College English Audio Visual Speaking Course 1(Third Edition), Foreign Language Teaching and Research Press, 2023.</i> <i>2. Reference books</i> <i>[1] Li Yinhua, Teacher's Handbook for the New Version of Advanced College English Comprehensive Course 1,Shanghai Foreign Language Teaching Press, 2023.</i> <i>[2] Zheng Shutang, New Horizon College English Audio Visual Speaking Course 1,Teacher's Book, Foreign Language Teaching and Research Press,2023.</i> <i>[3] Chen Jie and Mao Meilan, A New Version of College English Comprehensive Lesson and Practice(Second Edition)(Volume I), Shanghai Foreign Language Education Press,2023.</i> <i>[4]Xu Jun, New Century New College English Quick Reading(Volume 1), Shanghai Jiao Tong University Press, 2023.</i> <i>3.Other learning resources</i> <i>[1] We Learn Learning Platform</i>
Version	<i>August 2023</i>

Module Name	Fundamentals of College Computer Science		
Semester of Instruction	<i>Semester 1</i>		
Module Leader	<i>Liu Xueshuang</i>		
Language	<i>Chinese</i>		
Course Type	<i>Compulsory Course / General Education Foundation Course</i>		
Teaching Methods	<i>Classroom Lecture; Experiment; Case-based Teaching</i>		
Workload (Including Instruction Hours, Self-study Hours)	<i>Total Hours: 75 hours</i> <i>Instruction Hours: 24 hours</i> <i>Experiment Hours: 16 hours</i> <i>Self-study Hours: 35 hours</i>		
Credits	<i>2.5</i>		
Recommended Prerequisites	<i>None</i>		
Module Objectives / Expected Learning Outcomes	<i>Objective 1</i>	<i>Students will be able to apply the basic knowledge of computers to construct a computer knowledge system, possess certain information literacy and computational thinking skills, effectively acquire, analyze, evaluate and release information by using computers, networks and new technologies, and select and apply appropriate digital tools for data analysis, process optimization and decision support in response to specific human resource management problems.</i>	<i>R5</i>
	<i>Objective 2</i>	<i>Possess a certain level of computer application proficiency. Be able to apply basic knowledge of operating systems to construct the architecture of computer hardware and software; proficiently use common utility software and office software; compile management systems, reports, plans and other documents; and conduct effective communication with internal and external stakeholders of the organization.</i>	<i>R10</i>
Contents	<i>Part A: Theoretical Teaching (24 Instruction Hours, 35 Self-study Hours)</i> <i>1) Overview of Computers (Weighting: 7/59)</i> <i>2) Computer Systems (Weighting: 8/59)</i> <i>3) Operating Systems (Weighting: 7/59)</i>		

	4) <i>Fundamentals of Word Processing (Weighting: 8/59)</i> 5) <i>Electronic Spreadsheet Processing (Weighting: 8/59)</i> 6) <i>Presentation Processing (Weighting: 7/59)</i> 7) <i>Fundamentals of Computer Networks (Weighting: 8/59)</i> 8) <i>Fundamentals of Programming and Software Engineering (Weighting: 6/59)</i> <i>Part B: Experimental Teaching (16 Hours)</i> <i>Test 1: Basic Operations of Windows 10 (Weighting: 2/16)</i> <i>Test 2: Windows File Explorer (Weighting: 2/16)</i> <i>Test 3: Word Editing and Formatting (Weighting: 2/16)</i> <i>Test 4: Word Tables and Drawing (Weighting: 2/16)</i> <i>Test 5: Excel Data Processing (Weighting: 2/16)</i> <i>Test 6: Excel Data Charting (Weighting: 2/16)</i> <i>Test 7: Presentation Creation and Editing (Weighting: 2/16)</i> <i>Test 8: Internet Browsers and Internet Services (Weighting: 2/16)</i>
Examination forms	<i>A comprehensive assessment method combining process assessment and final assessment is adopted.</i>
Study and examination requirements	<i>Process Assessment Score (50%): Online Assignments (15%), Simulation Tests (15%), Experiments (20%).</i> <i>Final Assessment (50%).</i> <i>To pass the course assessment, students must achieve a score of at least 60 points or a passing grade.</i>
Reading list	<i>1) Recommended Textbooks</i> <i>(1) Ouyang Xiangjiang et al., Fundamentals of College Computer Science, University of Electronic Science and Technology of China Press, 2021.</i> <i>(2) Tian Yuan et al., Fundamentals of College Computer Science: Experiment and Exercise Guide, University of Electronic Science and Technology of China Press, 2021.</i> <i>2) Main Reference Books</i> <i>(1) Huang Xiaoyu (Ed.), Fundamentals of College Computer Science (Windows 7 + Office 2010 Edition), 1st ed., Tsinghua University Press, August 2016.</i> <i>(2) Huang Xiaoyu (Ed.), Practical Tutorial for Fundamentals of College Computer Science (Windows 7 + Office 2010 Edition), 1st ed., Tsinghua University Press, August 2016.</i> <i>(3) Li Fengxia et al. (Eds.), College Computer Science (2nd ed.), Higher Education Press, October 2020.</i> <i>3) Other Learning Resources Chaoxing Learning Platform, Xuexitong (Superstar Learning APP)</i>
Version	<i>August 2023</i>

Module Name	College Chinese B (with Technical Writing)		
Semester of Instruction	Semester 2		
Module Leader	Tang Linxuan		
Language	Chinese		
Course Type	General Education Foundation Course / Compulsory		
Teaching Methods	Classroom Lecture; Group Discussion		
Workload (Including Instruction Hours, Self-study Hours)	Total Hours: 37.5 hours Instruction Hours: 24 hours Self-study Hours: 13.5 hours		
Credits	1.5		
Recommended Prerequisites	None		
Module Objectives / Expected Learning Outcomes	Objective 1	Master basic literary knowledge, and improve literary appreciation ability, artistic aesthetic ability and writing skills. Be familiar with the stylistic knowledge and writing norms of common practical writing, enhance practical writing competence, and strengthen the ability to comprehensively use modern technologies to collect and process Chinese information. Master good interpersonal communication skills, and conduct effective communication through oral and written expressions.	R10
	Objective 2	Cultivate humanistic and social science literacy as well as critical thinking skills, abide by social morality and professional norms, and clarify the responsibilities and missions as builders and successors of the socialist cause.	R12
Contents	Pre-Qin Literature (Weighting: 3.5/37.5) Literature of the Han, Wei, Six Dynasties Period (Weighting: 4/37.5) Literature of the Sui, Tang and Five Dynasties Period (Weighting: 4/37.5) Literature of the Song, Liao and Jin Dynasties (Weighting: 4/37.5) Literature of the Yuan, Ming and Qing Dynasties (Weighting: 4/37.5) Official Documents of Party and Government Organs (Weighting: 4/37.5) Business Documents of Enterprises and Public Institutions (Weighting: 5/37.5)		

	<i>Economic Management Documents (Weighting: 5/37.5)</i> <i>Skills of Public Speaking and Debate (Weighting: 4/37.5)</i>
Examination forms	<i>Closed-book Examination, Classroom Quizzes, After-class Assignments, Thematic Discussions.</i>
Study and examination requirements	<i>Process Assessment (50%): In-class Interaction (10%), Assignments and Quizzes (20%), Thematic Discussions (20%)</i> <i>After-class Assignments: To be independently completed after class.</i> <i>Classroom Quizzes: To be finished by students in class.</i> <i>2. Final Assessment accounts for 50% of the total score.</i>
Reading list	<i>1.Textbook</i> <i>(1) Xie Weiping (Ed.), A New Compilation of College Chinese, Higher Education Press, 2022.</i> <i>2.Reference Books</i> <i>(1) Yuan Xingpei (Ed.), A History of Chinese Literature, Shanghai Ancient Books Publishing House, 2009.</i> <i>(2) Zhu Dongrun (Ed.), Selected Chinese Literary Works of All Dynasties, Shanghai Ancient Books Publishing House, 2002.</i> <i>(3) Qian Liqun (Ed.), Thirty Years of Modern Chinese Literature, Peking University Press, 2016.</i> <i>(4) Hong Zicheng (Ed.), A History of Contemporary Chinese Literature, Peking University Press, 2010.</i> <i>(5) Xu Huacheng (Ed.), Document Format of Party and Government Organs, General Administration of Quality Supervision, Inspection and Quarantine & Standardization Administration of China, 2012.</i> <i>(6) Shen Chi (Ed.), A Selection of Classic Cases of Curriculum-based Ideological and Political Education, Zhejiang University Press, 2020.</i> <i>(7) Research Center for Curriculum-based Ideological and Political Education in Institutions of Higher Learning of Shandong Province (Ed.), Curriculum-based Ideological and Political Education: Our Design Approaches (Humanities and Social Sciences), Tsinghua University Press, 2020.</i>
Version	<i>August 2023</i>

Module designation	Physical Education		
Semester(s) in which the module is taught	<i>1st-4th Semester</i>		
Person responsible for the module	<i>Zhou Weifeng</i>		
Language	<i>Chinese</i>		
Relation to curriculum	<i>Compulsory</i>		
Teaching methods	<i>Lecture and practice</i>		
Workload (incl. contact hours, self-study hours)	<i>Total workload = 200 hours Contact hours = 144 hours Self-study hours = 56 hours</i>		
Credit points	<i>4</i>		
Required and recommended prerequisites for joining the module	<i>None</i>		
Module objectives/intended learning outcomes	<i>Objective 1</i>	<i>Be able to effectively take on the multiple roles of individual participant, team member and team leader in sports activities. Specific performance includes: maintaining self-discipline during personal workouts; abiding by sportsmanship in team collaboration and properly handling the relationship between competition and cooperation; possessing organizational coordination and leadership abilities in team sports, and developing good social adaptability and a strong sense of responsibility.</i>	<i>R9</i>
	<i>Objective 2</i>	<i>Possess the awareness and ability of independent exercise and lifelong learning through physical education. Be able to formulate and implement personal workout plans by applying sports science knowledge, and develop a healthy lifestyle; temper one's will and pursue proactivity in physical</i>	<i>R12</i>

		<i>education practice, and internalize physical exercise as the physical and mental foundation for continuous self-improvement and adaptation to social development.</i>	
Content	<i>Lecture (Weight:112/200)</i> <i>Physical Education Theory (Weight:12/200)</i> <i>Motor skills (Weight:26/200)</i> <i>Physical Fitness (Weight:14/200)</i> <i>Teaching Display (Weight:4/200)</i> <i>Theory of Physical Education (2) (Weight:12/200)</i> <i>Sports Skills (2) (Weight:26/200)</i> <i>Physical fitness (2) (Weight:14/200)</i> <i>Teaching Display (2) (Weight:4/200)</i> <i>Practice : Students choose their own sports and practice them(Weight:88/200)</i>		
Examination forms	<i>Examination form: comprehensive examination</i> <i>Composition of grade: homework 10%, classroom interaction 10%, physical fitness 20%, class performance 10%, final exam 50%</i>		
Study and examination requirements	<i>Students whose attendance rate and assignment completion rate both exceed 2/3 can take the examination.</i> <i>The comprehensive score is above 60.</i>		

Reading list	<i>1. Textbooks</i> [1] Duan Aiming, Ed. <i>College Sports Application Course</i>, Shanghai Jiao Tong University Press, 2020. <i>2. Reference books</i> [1] Yunus Kautzinowski (Ed.), <i>Complete Illustration of Football Training</i>, Posts and Telecommunications Press, 2016. [2] Lv Dezhong (Ed.), <i>Modern College Basketball Teaching and Training</i>, Beijing Sport University Press, 2018. [3] Tan Jie (Ed.), <i>Gas Volleyball Course</i>, Hunan Normal University Press, 2017. [4] Wang Haiyan (Ed.), <i>Table Tennis Course</i>, Chemical Industry Press, 2017. [5] Zhu Jianguo, <i>Badminton Teaching and Training Course (2nd edition)</i>, Tsinghua University Press, 2019. [6] Xi Jianping, Qiao Zhengxia (Ed.), <i>Wushu</i>, Chemical Industry Press, 2020. [7] Shang Xiaofeng (Ed.), <i>Free Combat Techniques Book</i>, Chengdu Times Publishing House, 2016. [8] Qiu Huifang (Ed.), <i>Beginner to Master 24-Style Tai Chi</i>, Jiangsu Phoenix Science and Technology Publishing House, 2014. [9] Guo Nan (Ed.), <i>Aerobics Training Research</i>, China Textile Press, 2021. [10] Li Yulin, Li Yanan, Ed. <i>"Cheerleading Exercise"</i>, Higher Education Press, 2021. [11] Li Yaru, Ed. <i>Research on Calisthenics Teaching Application Training and Promotion Model</i>, Jilin University Press, 2020. [12] Liu Liu, Wu Wei, <i>Calisthenics</i>, Beijing Normal University Press, 2020. [13] Zhang Qiuyan (Ed.), <i>Street Dance Theory and Practice</i>, University of International Business and Economics Press, 2010. [14] Wu Dongfang (Ed.), <i>Sports Dance</i>, Higher Education Press, 2016. [15] Bo Zhongyan, Zhang Huilan, Ed. <i>Yoga: Qigong and Meditation</i>, People's Sports Publishing House, 2021. [16] <i>Compilation and Compilation of Fitness and Bodybuilding Exercise Course</i>, <i>Fitness and Bodybuilding Exercise Course</i>, Beijing Sport University Press, 2016. <i>3. Other learning resources</i> [1] <i>Collection of typical cases of Ideological and political Curriculum of</i>
Version	August 2023

Module Name	Mental Health Education for College Students		
Semester	The Second Semester		
Module Manager	Chen Zhu		
Language	Chinese		
Course Type	General Education Foundation Course / Compulsory		
Teaching Methods	Classroom Lectures; Case Analysis		
Workload (Including Teaching Hours, Self-study Hours)	Total Hours: 50 hours Teaching Hours: 32 hours Self-study Hours: 18 hours		
Credits	1		
Recommended Prerequisite Course	Management		
Module Objectives / Expected Learning Outcomes	Objective 1	<i>Knowledge Dimension: Students will understand relevant psychological theories and basic concepts, clarify the standards and significance of mental health, learn about the psychological development characteristics and abnormal manifestations of individuals in the college stage, and master the basic knowledge of self-adjustment.</i>	R8
	Objective 2	<i>Self-awareness Dimension: Students will establish an autonomous awareness of mental health development, understand their own psychological characteristics and personality traits, be able to make objective evaluations of their physical conditions, psychological states and behavioral abilities, correctly recognize and accept themselves. When encountering psychological problems, they can conduct self-adjustment or seek help, and actively explore a lifestyle that suits themselves and adapts to society.</i>	R8

	Objective 3	<i>Skill Dimension: Students will master self-exploration skills, psychological adjustment skills and psychological development skills, such as learning and development skills, environmental adaptation skills, setback and stress management skills, problem-solving skills, self-management skills, interpersonal communication skills and career planning skills.</i>	R12
	Objective 4	<i>Affective, Attitudinal and Value Dimensions: Students will understand the current situation of national and school psychological education, stimulate their interest in the course, actively participate in psychological activity experiences, and form self-care awareness, a positive mindset and a sound personality. They will also enhance their ability to adjust to psychological problems and improve their positive psychological qualities.</i>	R12
Contents	<i>Overview of Mental Health (Weight: 6/50)</i> <i>Self-Understanding and Self-Development (Weight: 10/50)</i> <i>Improving Self Psychological Adjustment Ability (Weight: 24/50)</i> <i>Prevention and Treatment of Common Mental Disorders and Crisis Response (Weight: 10/50)</i>		
Examination forms	<i>Open-book Examination, Classroom Quizzes, After-class Assignments</i>		
Study and examination requirements	<i>1.Process Assessment (50%): Classroom Quizzes account for 10%, Assignments for 20%, and Thematic Discussions for 20%.</i> <i>2.Centralized Assessment accounts for 50% of the total score.</i> <i>3.After-class Assignments must be independently completed after class.</i> <i>4.Classroom Quizzes shall be finished by students in class.</i> <i>5.To pass the course assessment, students must achieve a score of at least 60 points or a passing grade.</i>		

Reading list	<i>1. Recommended Textbook (It is recommended to update to the latest edition by year)</i> <i>(1) Edited by Hu Kai, Mental Health Education Tutorial for College Students, Hunan People's Publishing House, 2023.</i> <i>2. Reference Books (It is recommended to include some English reference books or translated textbooks)</i> <i>(1) Edited by Liu Tao, Mental Health Education and Guidance for College Students, Shanghai Jiao Tong University Press, 2018.</i> <i>(2) Edited by Bao Wei, College Mental Education Tutorial, Shanghai Jiao Tong University Press, 2011.</i> <i>(3) Edited by Dong Guoqiang & Zheng Linke, College Mental Education, Northwest University Press, 2020.</i> <i>(4) Edited by Wu Caizhi & Bao Wei, Mental Health of College Students, East China Normal University Press, 2011.</i> <i>(5) Edited by Yang Suhua & Sun Xinhong, Cultivation of Positive Psychology for College Students, Shandong People's Publishing House, 2014.</i> <i>(6) Edited by Li Mei & Pan Yongliang, Practical Tutorial on Mental Health Education for College Students, Science Press, 2014.</i> <i>3. Other Learning Resources</i> <i>(1) College Students' Mental Health Education: https://mooc1-1.chaoxing.com/course/213117826.html</i> <i>(2) Relevant courses on Hunan Institute of Engineering Online Teaching Platform: http://hnie.fanya.chaoxing.com/portal</i> <i>(3) Practical teaching resources such as the school's psychological counseling room, group counseling room, catharsis room, and psychological assessment room.</i>
Version	August 2023

Module Name	Military Theory and National Security Education		
Semester	<i>The Second Semester</i>		
Module Manager	<i>Liu Chenjun</i>		
Language	<i>Chinese</i>		
Course Type	<i>General Education Foundation Course / Compulsory</i>		
Teaching Methods	<i>Classroom Lectures; Case Analysis</i>		
Workload (Including Teaching Hours, Self-study Hours)	<i>Total Hours: 50</i> <i>Teaching Hours: 36</i> <i>Self-study Hours: 14</i>		
Credits	<i>2</i>		
Recommended Prerequisite Course	<i>Management</i>		
Module Objectives/Expected Learning Outcomes	<i>Objective 1</i>	<i>Be able to understand China's national defense history, current situation and development trend of national defense construction, be familiar with the basic content of national defense laws and regulations, national defense policies and military strategies, clarify the nature, tasks and guiding ideology of the construction of the Chinese People's Liberation Army, understand the composition, development and role of China's armed forces, master the main content of national defense construction and national defense mobilization, strengthen the concept of building national defense in accordance with the law and actively contributing to national defense construction, and actively engage in national defense cause and enthusiastically enlist in the army after graduation.</i>	<i>R6</i>

	<i>Objective 2</i> <i>Be able to understand the emergence and development of the concept of national security and the scientific connotation of the holistic approach to national security, fully understand the main content of the holistic approach to national security; deeply recognize the basic characteristics of China's geopolitical environment and the current security situation facing China, enhance college students' awareness of counter-espionage and confidentiality as well as maritime rights and interests, understand the analysis methods for judging national security threats, understand the security threats facing China and corresponding countermeasures, correctly grasp and understand the current international strategic environment, and continuously strengthen national security awareness.</i>	R9
	<i>Objective 3</i> <i>Be able to understand the connotation, formation and development process of military thought, understand representative foreign military thoughts, be familiar with the main content, status, role and practical significance of China's military thought, deeply understand the scientific connotation and main content of Mao Zedong Military Thought and Xi Jinping's Thought on Strengthening the Army, and establish a scientific view of war and methodology.</i>	R6
	<i>Objective 4</i> <i>Be able to understand the essence, root causes and development process of war, understand the connotation and development of the new military revolution, master the basic forms, main characteristics, representative warfare cases and development trends of mechanized warfare and information warfare, and enable young college students to establish confidence in winning modern information warfare.</i>	R6

	<i>Objective 5</i> <i>Be able to understand the connotation, classification, development trend of informationized equipment and its impact on modern warfare; be familiar with the development of informationized equipment of major countries in the world, understand the integrated electronic information system, understand the types, development trends and China's development achievements of informationized land warfare weaponry, informationized air combat weaponry and informationized naval warfare weaponry, stimulate students' enthusiasm for learning high technology, and lay a talent foundation for national defense scientific research.</i>	R9
Contents	<i>China's National Defense (Weight: 18/50)</i> <i>National Security (Weight: 10/50)</i> <i>Military Thought (Weight: 10/50)</i> <i>Modern Warfare (Weight: 6/50)</i> <i>Informationized Equipment (Weight: 6/50)</i>	
Examination forms	<i>Open-book Examination, Classroom Quizzes, After-class Assignments</i>	
Study and examination requirements	<i>1) Process Assessment (50%): Classroom Quizzes account for 10%, Assignments for 20%, and Thematic Discussions for 20%.</i> <i>2) Centralized Assessment accounts for 50% of the total score.</i> <i>3) After-class Assignments must be independently completed after class.</i> <i>4) Classroom Quizzes shall be finished by students in class.</i> <i>5) To pass the course assessment, students must achieve a score of at least 60 points or a passing grade.</i>	
Reading list	<i>1. Recommended Textbook (It is recommended to update to the latest edition)</i> <i>(1) Edited by Yin Jianping, Ren Xiangdong & Yang Zhiqiang, Military Course Tutorial for Institutions of Higher Education, China Yan Shi Press, 2020.</i> <i>2. Reference Books (It is recommended to include some English reference books or translated textbooks)</i> <i>(1) Edited by Xie Luoqi, Military Course Tutorial for Institutions of Higher Education, Xiangtan University Press, 2014.</i>	
Version	<i>August 2023</i>	

Module designation	Career Development and Employment Guidance for University Students(1)		
Semester(s) in which the module is taught	<i>the second semester</i>		
Person responsible for the module	<i>Chen Zhibin</i>		
Language	<i>Chinese</i>		
Relation to curriculum	<i>Compulsory</i>		
Teaching methods	<i>Lecture and practice</i>		
Workload (incl. contact hours, self-study hours)	<i>Total workload:30; contact hours:18; self-study hours:12.</i>		
Credit points	<i>1</i>		
Required and recommended prerequisites for joining the module	<i>None</i>		
Module objectives/intended learning outcomes	<i>Objective 1</i>	<i>Learn to clarify personal positioning by integrating self-assessment and career analysis, develop the awareness to act as an individual, team member, and leader in career-related teams, and coordinate to promote the implementation of career plans and the resolution of workplace issues.</i>	<i>R9</i>
	<i>Objective 2</i>	<i>Proficiency in communication skills such as resume writing and interview response, clearly present career plans and job-seeking demands, develop cross-scenario communication capabilities, and foster cross-cultural communication awareness to adapt to a diverse workplace environment.</i>	<i>R10</i>
	<i>Objective 3</i>	<i>Master the core theories and methods of career planning, establish a sense of autonomous and lifelong learning, actively track the trends of the job market and industry development dynamics, and adapt to the needs of career changes through continuous learning.</i>	<i>R12</i>
Content	<i>Building Career and Career Awareness (Weighting: 2/30)</i>		

	<i>Self-Awareness and Self-Exploration (Weighting: 4/30)</i> <i>Career Exploration and Career Analysis (Weighting: 4/30)</i> <i>Career Decision and Career Planning (Weighting: 4/30)</i> <i>Employment Situation and Policy of college students (Weighting: 4/30)</i> <i>Job Search Preparation(Weighting: 4/30)</i> <i>Assessment and Analysis(Weighting: 4/30)</i> <i>Graduation procedures and job search rights protection, career adaptation and development (Weighting: 4/30)</i>
Examination forms	<i>Open-book exam, class test, homework, topic discussion.</i>
Study and examination requirements	<i>1.Process assessment (50%): class test 10%, homework 20%, topic discussion 20%.</i> <i>2.The results of centralized assessment account for 50%.</i> <i>3.Homework: Need to finish it independently after class.</i> <i>4.Classroom test: completed by students in class.</i> <i>5.To pass the course evaluation, students must get at least 60 points or above.</i>
Reading list	<i>1.Recommendation textbook</i> <i>(1) Career Planning for College Students by Chen Zhibin, Shanghai Jiao Tong University Press, February 2021.</i> <i>2.Bibliography</i> <i>(1) Career Development and Employment Guidance for College Students (4th edition), Hunan Provincial Department of Education, Hunan College and Technical School Student Information Consultation and Employment Guidance Center, Hunan Science and Technology Publishing House, August 2017.</i> <i>(2)Yang Tao (Ed.), Career Planning for College Students (MOOCS Edition), Posts and Telecommunications Press, August 2017.</i> <i>(3)National College Student Information Consultation and Career Guidance Center: Employment of Chinese College Students, Monthly magazine of Higher Education Press.</i> <i>3.Other learning resources</i> <i>(1)The north's career education integration platform</i> https://hnie.careersky.cn <i>(2) The national college students' employment service platform of</i> https://24365.smartedu.cn/. <i>(3)Film and television references:</i> <i>Hunan TV: Exciting OFFER -- New human internship reality show, awakening the consciousness of job hunting, the meaning of internship</i>

	<i>Tianjin TV: You are the only one -- Job hunting program, enlightening the rational view of job seeking</i>
Version	<i>August 2023</i>

Module designation	Career Development and Employment Guidance for University Students(2)		
Semester(s) in which the module is taught	<i>sixth semester</i>		
Person responsible for the module	<i>Chen Zhibin</i>		
Language	<i>Chinese</i>		
Relation to curriculum	<i>Compulsory</i>		
Teaching methods	<i>Lecture and practice</i>		
Workload (incl. contact hours, self-study hours)	<i>Total workload:30; contact hours:18; self-study hours:12.</i>		
Credit points	<i>1</i>		
Required and recommended prerequisites for joining the module	<i>None</i>		
Module objectives/intended learning outcomes	<i>Objective 1</i>	<i>Be able to assume different team roles in practices such as career interviews and case simulations, collaborate to complete tasks, and determine career goals and promote the implementation of action plans based on self-analysis and team feedback.</i>	<i>R9</i>
	<i>Objective 2</i>	<i>Proficiency in communication skills such as resume writing and interview response, clearly present career plans and demands, and possess cross-scenario communication capabilities as well as expression and negotiation skills in labor dispute scenarios.</i>	<i>R10</i>
	<i>Objective 3</i>	<i>Be able to independently conduct industry research and career exploration, proactively learn essential knowledge such as workplace adaptation and rights protection, and establish a lifelong learning awareness to adapt to industry development and career changes.</i>	<i>R12</i>

Content	<i>Industry research and career interview (Weighting: 6/30)</i> <i>Resume Writing and Mock Interview (Weighting: 6/30)</i> <i>Career Decision-Making and Action Plan Formulation(Weighting: 6/30)</i> <i>Practice of Employment Procedure Handling and Rights Protection(Weighting: 6/30)</i> <i>Workplace Adaptation and Career Development Planning(Weighting: 6/30)</i>
Examination forms	<i>Open-book exam, class test, homework, topic discussion.</i>
Study and examination requirements	<i>1.Process assessment (50%): class test 10%, homework 20%, topic discussion 20%.</i> <i>2.The results of centralized assessment account for 50%.</i> <i>3.Homework: Need to finish it independently after class.</i> <i>4.Classroom test: completed by students in class.</i> <i>5.To pass the course evaluation, students must get at least 60 points or above.</i>
Reading list	<i>1.Recommendation textbook</i> <i>(1) Career Planning for College Students by Chen Zhibin, Shanghai Jiao Tong University Press, February 2021.</i> <i>2.Bibliography</i> <i>(1) Career Development and Employment Guidance for College Students (4th edition), Hunan Provincial Department of Education, Hunan College and Technical School Student Information Consultation and Employment Guidance Center, Hunan Science and Technology Publishing House, August 2017.</i> <i>(2)Yang Tao (Ed.), Career Planning for College Students (MOOCS Edition), Posts and Telecommunications Press, August 2017.</i> <i>(3)National College Student Information Consultation and Career Guidance Center: Employment of Chinese College Students, Monthly magazine of Higher Education Press.</i> <i>3.Other learning resources</i> <i>(1)The north's career education integration platform</i> https://hnie.careersky.cn <i>(2) The national college students' employment service platform of</i> https://24365.smartedu.cn/. <i>(3)Film and television references:</i> <i>Hunan TV: Exciting OFFER -- New human internship reality show, awakening the consciousness of job hunting, the meaning of internship</i> <i>Tianjin TV: You are the only one -- Job hunting program, enlightening the rational view of job seeking</i>

Module designation	Innovation and Entrepreneurship Education (I)		
Semester(s) in which the module is taught	<i>Third semester</i>		
Person responsible for the module	<i>Long Zhao</i>		
Language	<i>Chinese</i>		
Relation to curriculum	<i>General Education Foundation Course / Compulsory</i>		
Teaching methods	<i>Lectures; Case Analysis; Group Discussions</i>		
Workload (incl. contact hours, self-study hours)	<i>Total workload:30; contact hours:16; self-study hours:14.</i>		
Credit points	<i>1</i>		
Required and recommended prerequisites for joining the module	<i>Management ; Career Development and Employment Guidance for College Students (I) and (II)</i>		
Module objectives/intended learning outcomes	<i>Objective 1</i>	<i>Cross-context Team Collaboration and Innovation Role Competence, Building on the theoretical foundations of Introduction to Innovation and Entrepreneurship, Innovative Thinking, and Innovation Methods, students will be able to engage in innovation practice and the translation/commercialization of innovation outcomes across diverse contexts. Within multidisciplinary teams composed of members from diverse backgrounds, students can identify and position themselves appropriately and flexibly assume the roles of individual contributors, team members, or project leaders. They will be able to organize and coordinate team resources, apply innovation methods to collaboratively advance the design, refinement, and implementation of innovative solutions, and make feasible decisions when addressing complex challenges arising from innovation activities and organizational collaboration, thereby facilitating the successful realization of innovation outcomes.</i>	<i>R9</i>

	<i>Objective 2</i> <i>Innovation-oriented Autonomous Learning and Lifelong Learning Capability,</i> <i>Focusing on the development of innovative thinking, the iteration of innovation methods, the cultivation of innovation capability, and the translation/commercialization of innovation outcomes, students will develop an awareness of autonomous learning and lifelong learning. They will continuously track the latest developments in theories, methods, and practices in the field of innovation and entrepreneurship, proactively update and strengthen their knowledge structure and competency framework, and apply newly acquired knowledge and methods to innovation practice and problem solving, in order to adapt to organizational change and the evolving needs of innovation-driven industries.</i>	R12
Content	<i>Introduction to Innovation and Entrepreneurship (Weight: 4/30)</i> <i>Innovative Thinking (Weight: 6/30)</i> <i>Innovation Methods (Weight: 8/30)</i> <i>Innovation Capability and Its Development (Weight: 6/30)</i> <i>Innovation Outcomes and Their Translation/Commercialization (Weight: 6/30)</i>	
Examination forms	<i>Innovation Design Report, In-class Quizzes, After-class Assignments, Thematic Discussions.</i>	
Study and examination requirements	<i>1. Process assessment (50%): class test 10%, homework 20%, topic discussion 20%.</i> <i>2. The results of centralized assessment account for 50%.</i> <i>3. Homework: Need to finish it independently after class.</i> <i>4. Classroom test: completed by students in class.</i> <i>5. To pass the course evaluation, students must get at least 60 points or above.</i>	

Reading list	<i>1.Recommendation textbook</i> <i>(1)Practical Guide to Innovation and Entrepreneurship Education for College Students,edited by Huang Xin and Wang Jiangsheng,Southwest Jiaotong University Press, 2023.</i> <i>2.Bibliography</i> <i>(1) Fundamentals of Innovation and Entrepreneurship for College Students,edited by Li Zhenhui and Yi Bing,Higher Education Press, January 2023.</i> <i>(2)Entrepreneurship: Theory and Application (4th Edition),written by Guo Zhanyuan,Tsinghua University Press, 2023.</i>
Version	<i>August 2023</i>

Module designation	Innovation and Entrepreneurship Education (2)		
Semester(s) in which the module is taught	<i>Fifth semester</i>		
Person responsible for the module	<i>Long Zhao</i>		
Language	<i>Chinese</i>		
Relation to curriculum	<i>General Education Foundation Course / Compulsory</i>		
Teaching methods	<i>Lectures; Case Analysis; Group Discussions</i>		
Workload (incl. contact hours, self-study hours)	<i>Total workload:30; contact hours:16; self-study hours:14.</i>		
Credit points	<i>1</i>		
Required and recommended prerequisites for joining the module	<i>Management ; Career Development and Employment Guidance for College Students (I) and (II)</i>		
Module objectives/intended learning outcomes	<i>Objective 1</i>	<i>Entrepreneurial Team Collaboration and Multi-role Competence,Based on the principles of entrepreneur and entrepreneurial team development and methods of entrepreneurial resource integration, students will be able to flexibly assume the roles of individual participants, core team members, or project leaders in entrepreneurial collaboration scenarios involving participants from diverse backgrounds. They will collaboratively advance key entrepreneurial tasks, including entrepreneurial risk identification and mitigation, business plan development, and early-stage management of innovation-driven entrepreneurial enterprises, and efficiently address complex problems arising in entrepreneurial practice.</i>	<i>R9</i>

	<i>Objective 2</i> <i>Entrepreneurial Lifelong Learning and Dynamic Adaptation Capability, Students will develop an awareness of autonomous learning and lifelong learning, focusing on core course topics such as entrepreneurial resource optimization, enhancement of risk management, and innovation in enterprise management. They will continuously monitor emerging policies, market trends, and management practices in the field of innovation and entrepreneurship, proactively iterate and update their knowledge and skill sets, and adapt to changes in the entrepreneurial environment and the requirements of sustainable enterprise development.</i>	<i>R12</i>
Content	<i>Entrepreneurs and Entrepreneurial Teams (Weighting: 5/30)</i> <i>Entrepreneurial Resources (Weighting: 5/30)</i> <i>Entrepreneurial Risk Identification and Mitigation(Weighting: 6/30)</i> <i>Business Plan Development(Weighting: 8/30)</i> <i>Design and Management of Innovative Entrepreneurial Enterprises(Weighting: 6/30)</i>	
Examination forms	<i>Business Plan, In-class Quizzes, After-class Assignments, Thematic Discussions.</i>	
Study and examination requirements	<i>1. Process assessment (50%): class test 10%, homework 20%, topic discussion 20%.</i> <i>2. The results of centralized assessment account for 50%.</i> <i>3. Homework: Need to finish it independently after class.</i> <i>4. Classroom test: completed by students in class.</i> <i>5. To pass the course evaluation, students must get at least 60 points or above.</i>	
Reading list	<i>1. Recommendation textbook</i> <i>(1) Practical Guide to Innovation and Entrepreneurship Education for College Students, edited by Huang Xin and Wang Jiangsheng, Southwest Jiaotong University Press, 2023.</i> <i>2. Bibliography</i> <i>(1) Fundamentals of Innovation and Entrepreneurship for College Students, edited by Li Zhenhui and Yi Bing, Higher Education Press, January 2023.</i> <i>(2) Entrepreneurship: Theory and Application (4th Edition), written by Guo Zhanyuan, Tsinghua University Press, 2023.</i>	
Version	<i>August 2023</i>	

2. Disciplinary Foundational Courses

Module designation	Management A		
Semester(s) in which the module is taught	<i>The 2nd semester</i>		
Person responsible for the module	<i>Liu Zhenjian</i>		
Language	<i>Chinese</i>		
Relation to curriculum	<i>Compulsory Course / Major Course</i>		
Teaching methods	<i>Lectures; Group Discussions</i>		
Workload (incl. contact hours, self-study hours)	<i>Total Duration: 62.5 hours</i> <i>Instructional Hours: 40 hours</i> <i>Self-study Hours: 22.5 hours</i>		
Credit points	<i>2.5</i>		
Required and recommended prerequisites for joining the module	<i>None</i>		
Module objectives/intended learning outcomes	<i>Objective 1</i>	<i>Grasp the origin, development, basic functions and theoretical system of management, understand the roles and skill requirements of managers, and form a systematic understanding of the disciplinary framework of management.</i>	<i>R1</i>
	<i>Objective 2</i>	<i>Be able to use management research methods to identify and analyze complex problems in organizational management, conduct effective exploration and inference based on literature and practical data, and draw scientific conclusions.</i>	<i>R4</i>
	<i>Objective 3</i>	<i>Understand the basic principles of project management and economic decision-making, and be able to apply management theories and methods in human resource-related projects for planning, organization and control.</i>	<i>R11</i>
Contents	<i>General Introduction (Weight: 3/62.5)</i> <i>Historical Evolution of Management Theories (Weight: 5/62.5)</i> <i>Decision-Making (Weight: 5/62.5)</i> <i>Environmental Analysis and Rational Decision-Making (Weight: 5/62.5)</i>		

	<i>Organizational Design (Weight: 6/62.5)</i> <i>Staffing (Weight: 5/62.5)</i> <i>Organizational Culture (Weight: 3/62.5)</i> <i>General Theories of Leadership (Weight: 6/62.5)</i> <i>Motivation (Weight: 5/62.5)</i> <i>Communication (Weight: 3/62.5)</i> <i>Control (Weight: 5/62.5)</i> <i>Risk Control and Crisis Management (Weight: 3/62.5)</i> <i>Principles of Innovation (Weight: 3/62.5)</i> <i>Organizational Innovation (Weight: 3/62.5)</i> <i>Conclusion: Prospects of Management in the Internet Era (Weight: 2.5/62.5)</i>
Examination forms	<i>Open-book Examination, Classroom Quizzes, After-class Assignments, Thematic Discussions</i>
Study and examination requirements	<i>1. Process Assessment (40%): Classroom Quizzes account for 10%, Assignments for 15%, and Thematic Discussions for 15%.</i> <i>2. Centralized Assessment accounts for 60% of the total score.</i> <i>3. After-class Assignments: Must be independently completed after class.</i> <i>4. Classroom Quizzes: To be finished by students in class.</i> <i>5. To pass the course assessment, students must achieve a score of at least 60 points or a passing grade or above.</i>
Reading list	<i>1. Recommended Textbooks (It is recommended to update to the latest edition)</i> <i>(1) Edited by Chen Chuanming, Management (A Key Textbook of the Marxist Theory Research and Construction Project), Higher Education Press, 2019.</i> <i>2. Reference Books (It is recommended to add some English reference books or translated textbooks)</i> <i>(1) Stephen P. Robbins, Management (15th Edition) (Classic Translation Series of Business Administration), China Renmin University Press, 2022.</i> <i>(2) Edited by Zhou Sanduo, Management, Higher Education Press, 2018.</i> <i>(3) Edited by Jiao Shubin & Yang Wenshi, Management, China Renmin University Press, 2019.</i> <i>(4) Edited by Dai Shufen, Management Tutorial (5th Edition), China Renmin University Press, 2019.</i> <i>(5) Edited by Wu Jiming, Wang Hui & Yan Lan, Principles of Management (Innovative Textbook Series for the "13th Five-Year</i>

	<i>Plan" of General Higher Education Institutions), Beijing Institute of Technology Press, 2019.</i> <i>(6) Daniel A. Wren (US), The Evolution of Management Thought, China Social Sciences Press, 2004.</i> <i>(7) Edited by Wang Lili & Lu Xiaojun, A Concise Collection of Management Teaching Cases, Dalian University of Technology Press, 2012.</i>
Version	<i>August 2023</i>

Module Name	Microeconomics C		
Semester	<i>The 2nd semester</i>		
Module Coordinator	<i>Tan Sai</i>		
Language	<i>Chinese</i>		
Course Type	<i>Compulsory Course / Major Course</i>		
Teaching Methods	<i>Lectures; Group Discussions</i>		
Workload (Including Instructional & Self-study Hours)	<i>Total Duration: 62.5 hours</i> <i>Instructional Hours: 40 hours</i> <i>Self-study Hours: 22.5 hours</i>		
Credits	<i>2.5</i>		
Recommended Prerequisite Course	<i>Advanced Mathematics</i>		
Module Objectives / Expected Learning Outcomes	<i>Objective 1</i>	<i>Systematically master the basic principles and analytical methods of microeconomics, and be able to use methods such as elasticity analysis, marginal analysis, and cost-benefit analysis to analyze economic and management issues.</i>	<i>R1</i>
	<i>Objective 2</i>	<i>Be able to use microeconomic theories to identify, diagnose and analyze practical economic problems, and draw valid conclusions by combining literature and data.</i>	<i>R2</i>
	<i>Objective 3</i>	<i>Be able to conduct basic research based on economic principles, collect, process and analyze economic data to support economic decision-making.</i>	<i>R4</i>
	<i>Objective 4</i>	<i>Understand and master economic decision-making methods, and be able to apply them to practical projects such as market analysis and policy evaluation.</i>	<i>R11</i>
Contents	<i>Introduction (Weight: 3.5/62.5)</i> <i>Demand, Supply and Equilibrium Price (Weight: 9/62.5)</i> <i>Consumer Choice (Weight: 9/62.5)</i> <i>Production and Costs of the Firm (Weight: 11/62.5)</i> <i>Perfectly Competitive Markets (Weight: 9/62.5)</i> <i>Imperfectly Competitive Markets (Weight: 7/62.5)</i> <i>Factor Markets and Income Distribution (Weight: 7/62.5)</i> <i>Market Failure and Microeconomic Policies (Weight: 7/62.5)</i>		

Examination forms	<i>Closed-book Examination, Classroom Quizzes, After-class Assignments, Thematic Discussions</i>
Study and examination requirements	<i>1.Process Assessment (40%): Classroom Quizzes account for 10%, Assignments for 10%, and Thematic Discussions for 20%.</i> <i>2.Centralized Assessment accounts for 60% of the total score.</i> <i>3.After-class Assignments: Must be independently completed after class.</i> <i>4.Classroom Quizzes: To be finished by students in class.</i> <i>5.To pass the course assessment, students must achieve a score of at least 60 points or a passing grade or above.</i>
Reading list	<i>1.Recommended Textbook (It is recommended to update to the latest edition)</i> <i>(1) Microeconomics, Compiled by the Western Economics Writing Group, Higher Education Press, 2019.</i> <i>2.Reference Books (It is recommended to add some English reference books or translated textbooks)</i> <i>(1) Microeconomics (4th Edition), Written by Robert S. Pindyck & Daniel L. Rubinfeld, China Renmin University Press, 2000.</i> <i>(2) Intermediate Microeconomics: A Modern Approach, Written by Hal R. Varian, Shanghai Joint Publishing Press, 2011.</i> <i>(3) Western Economics (Microeconomics Volume) (6th Edition), Compiled by the Department of Higher Education of the Ministry of Education, National Planning Textbook for the "11th Five-Year Plan" Period, China Renmin University Press, 2014.</i>
Version	<i>August 2023</i>

Module Name	Macroeconomics C		
Semester	<i>The 3rd semester</i>		
Module Coordinator	<i>Tan Sai</i>		
Language	<i>Chinese</i>		
Course Type	<i>Compulsory Course / Major Course</i>		
Teaching Methods	<i>Lectures; Group Discussions</i>		
Workload (Including Instructional & Self-study Hours)	<i>Total Duration: 50 hours</i> <i>Instructional Hours: 32 hours</i> <i>Self-study Hours: 18 hours</i>		
Credits	<i>2</i>		
Recommended Prerequisite Courses	<i>Advanced Mathematics, Microeconomics</i>		
Module Objectives / Expected Learning Outcomes	<i>Objective 1</i>	<i>Systematically master the basic principles and analytical methods of macroeconomics, and understand the core content such as national income accounting, aggregate demand and aggregate supply model, and macroeconomic policies.</i>	<i>R1</i>
	<i>Objective 2</i>	<i>Be able to use macroeconomic theories to analyze major issues in current international economic development and China ' s economic development, and possess preliminary policy analysis and evaluation capabilities.</i>	<i>R2</i>
	<i>Objective 3</i>	<i>Be able to conduct basic research based on macroeconomic data, use economic models for empirical analysis, and provide support for economic decision-making and policy recommendations.</i>	<i>R4</i>
	<i>Objective 4</i>	<i>Understand the principles of macroeconomic policy formulation and project management, and be able to apply them to practical issues such as economic policy evaluation and economic cycle analysis.</i>	<i>R11</i>

Contents	<i>Basic Indicators of Macroeconomics and Their Measurement (Weight: 6/50)</i> <i>Equilibrium in the Goods Market (Weight: 10/50)</i> <i>Joint Equilibrium of the Goods Market and Money Market (Weight: 10/50)</i> <i>Short-run Economic Fluctuation Model (Weight: 5/50)</i> <i>Unemployment, Inflation and Economic Cycles (Weight: 6.5/50)</i> <i>Economic Growth and Economic Development (Weight: 7.5/50)</i> <i>Macroeconomic Policies (Weight: 5/50)</i>
Examination forms	<i>Closed-book Examination, Classroom Quizzes, After-class Assignments, Thematic Discussions</i>
Study and examination requirements	<i>1.Process Assessment (40%): Classroom Quizzes account for 10%, Assignments for 10%, and Thematic Discussions for 20%.</i> <i>2.Centralized Assessment accounts for 60% of the total score.</i> <i>3.After-class Assignments: Must be independently completed after class.</i> <i>4.Classroom Quizzes: To be finished by students in class.</i> <i>5.To pass the course assessment, students must achieve a score of at least 60 points or a passing grade or above.</i>
Reading list	<i>1.Recommended Textbook (It is recommended to update to the latest edition)</i> <i>(1) Macroeconomics, Compiled by the Western Economics Writing Group, Higher Education Press, 2019.</i> <i>2.Reference Books (It is recommended to add some English reference books or translated textbooks)</i> <i>(1) Macroeconomics (4th Edition), Written by Robert S. Pindyck & Daniel L. Rubinfeld, China Renmin University Press, 2000.</i> <i>(2) Macroeconomics (5th Edition), Written by N. Gregory Mankiw (US), Translated by Zhang Fan & Liang Xiaozhong, China Renmin University Press, 2005.</i> <i>(3) Western Economics (Macroeconomics Volume) (6th Edition), Compiled by Gao Hongye, China Renmin University Press, July 2014.</i>
Version	<i>August 2023</i>

Module Name	Accounting A		
Semester	<i>The 2nd semester</i>		
Module Coordinator	<i>Zou Ling</i>		
Language	<i>Chinese</i>		
Course Type	<i>Compulsory Course / Major Course</i>		
Teaching Methods	<i>Lectures; Group Discussions</i>		
Workload (Including Instructional & Self-study Hours)	<i>Total Duration: 62.5 hours</i> <i>Instructional Hours: 40 hours</i> <i>Self-study Hours: 22.5 hours</i>		
Credits	<i>2.5</i>		
Recommended Prerequisite Courses	<i>Management, Microeconomics</i>		
Module Objectives / Expected Learning Outcomes	<i>Objective 1</i>	<i>Master the basic accounting concepts, principles of double-entry bookkeeping, accounting measurement methods, setting of accounting subjects and accounts, and cost calculation; be able to apply the debit-credit bookkeeping method to conduct accounting for corporate economic transactions, and possess the ability to integrate, apply and continuously update basic accounting knowledge.</i>	<i>R1</i>
	<i>Objective 2</i>	<i>Be able to identify and prepare accounting vouchers, record and correct accounting books, implement the property inventory procedures, compile major financial statements; and be able to design and implement a complete accounting cycle combined with the actual economic transactions of an enterprise, as well as independently handle simple accounting operations.</i>	<i>R3</i>
Contents	<i>General Introduction (Weight: 3/62.5)</i> <i>Foundations of Accounting Recognition and Measurement (Weight: 6/62.5)</i> <i>Accounting Cycle (Weight: 6/62.5)</i> <i>Monetary Funds and Receivables (Weight: 6/62.5)</i> <i>Inventories (Weight: 6/62.5)</i> <i>Investments (Weight: 6/62.5)</i> <i>Fixed Assets and Intangible Assets (Weight: 3/62.5)</i>		

	<i>Liabilities (Weight: 6/62.5)</i> <i>Owners' Equity (Weight: 3/62.5)</i> <i>Expenses and Costs (Weight: 4/62.5)</i> <i>Revenues and Profits (Weight: 7/62.5)</i> <i>Financial Statements (Weight: 6.5/62.5)</i>
Examination forms	<i>Open-book Examination, Classroom Quizzes, After-class Assignments, Thematic Discussions</i>
Study and examination requirements	1. <i>Process Assessment (40%): Classroom Quizzes account for 10%, Assignments for 15%, and Thematic Discussions for 15%.</i> 2. <i>Centralized Assessment accounts for 60% of the total score.</i> 3. <i>After-class Assignments: Must be independently completed after class.</i> 4. <i>Classroom Quizzes: To be finished by students in class.</i> 5. <i>To pass the course assessment, students must achieve a score of at least 60 points or a passing grade or above.</i>
Reading list	1. <i>Recommended Textbook (It is advisable to update to the latest edition)</i> (1) <i>Compiled by Liu Yongze and Chen Wenming, Accounting (8th Edition), Dongbei University of Finance and Economics Press, 2022.</i> 2. <i>Reference Books (It is advisable to recommend some English reference books or translated textbooks)</i> (1) <i>Formulated by the Standing Committee of the National People's Congress, Accounting Law of the People's Republic of China, 2017.</i> (2) <i>Formulated by the Ministry of Finance, Accounting Standards for Business Enterprises, 2019 and subsequent editions.</i> (3) <i>Formulated by the Ministry of Finance, Application Guidelines for Accounting Standards for Business Enterprises, 2019.</i>
Version	<i>August 2023</i>

Module Name	Statistics A		
Semester	<i>The fourth semeste</i>		
Module Coordinator	<i>Hu Lin</i>		
Language	<i>Chinese</i>		
Course Type	<i>Compulsory Course</i>		
Teaching Methods	<i>Lectures; Group Discussions</i>		
Workload (Including Instructional Hours & Self-study Hours)	<i>Hours)Total Duration: 62.5 hours</i> <i>Instructional Hours: 40 hours</i> <i>Self-study Hours: 22.5 hours</i>		
Credits	<i>2.5</i>		
Recommended Prerequisite Courses	<i>Advanced Mathematics B, Fundamentals of University Computer Science B, Linear Algebra, Probability Theory and Mathematical Statistics</i>		
Module Objectives / Expected Learning Outcomes	<i>Objective 1</i>	<i>Apply basic statistical concepts, ideas and methods to identify and interpret the objective laws behind data; use statistical indicators, charts and inferential methods (including parameter estimation, hypothesis testing, analysis of variance, correlation and regression analysis, etc.) to conduct quantitative analysis and scientific inference, and develop rigorous data thinking and logical reasoning abilities.。</i>	<i>R2</i>
	<i>Objective 2</i>	<i>Be able to design statistical survey schemes, carry out data collection and sorting, apply scientific methods for data analysis and interpretation, cultivate empirical research thinking and problem-solving abilities, and provide support for the formulation and evaluation of management decisions.</i>	<i>R4</i>
	<i>Objective 3</i>	<i>Be able to use data analysis tools such as Excel for data collation, calculation, visual presentation and basic modeling, improve the data-driven decision support capability, and meet the needs of management analysis in the context of informatization and intellectualization.</i>	<i>R5</i>
Contents	<i>Introduction (Weight: 6/62.5)</i> <i>Collection of Statistical Data (Weight: 3/62.5)</i> <i>Organization and Presentation of Statistical Data (Weight: 3/62.5)</i>		

	<i>Description of Data Distribution Characteristics (Weight: 10/62.5)</i> <i>Time Series Analysis (Weight: 10/62.5)</i> <i>Statistical Index Analysis (Weight: 6/62.5)</i> <i>Sampling and Sampling Distributions (Weight: 6/62.5)</i> <i>Parameter Estimation (Weight: 6/62.5)</i> <i>Hypothesis Testing (Weight: 6/62.5)</i> <i>Correlation and Regression Analysis (Weight: 6.5/62.5)</i>
Examination forms	<i>Open-book Examination, Classroom Quizzes, After-class Assignments, Thematic Discussions</i>
Study and examination requirements	<i>1.Process Assessment (40%): Classroom Quizzes account for 10%, Assignments for 20%, and Thematic Discussions for 10%.</i> <i>2.Centralized Assessment accounts for 60% of the total score.</i> <i>3.After-class Assignments: Must be independently completed after class.</i> <i>4.Classroom Quizzes: To be finished by students during class time.</i> <i>5.To pass the course assessment, students must achieve a score of at least 60 points or a passing grade or above.</i>
Reading list	<i>1.Recommended Textbook (It is advisable to update to the latest edition)</i> <i>(1) Compiled by Zheng Guihua, Statistics (1st Edition), Central South University Press, 2022.</i> <i>2.Reference Books (It is recommended to add some English reference books or translated textbooks)</i> <i>(1) Compiled by Jia Junping, Statistics (7th Edition), China Renmin University Press, 2018.</i> <i>(2) Compiled by Li Chongchao, Statistics, Science Press, 2016.</i> <i>(3) Compiled by Ning Zijun & Du Huanzheng, Statistics (3rd Edition), Science Press, 2017.</i> <i>(4) Compiled by Yuan Wei, Statistics—Ideas, Methods and Applications (2nd Edition), China Renmin University Press, 2016.</i> <i>(5) Written by James McClave, George Benson & Terry Sincich, Statistics for Business and Economics (12th Edition), Translated by Yi Danhui & Li Yang, China Renmin University Press, 2015.</i> <i>(6) Written by David S. Moore, The Basic Practice of Statistics, CITIC Press, 2003.</i> <i>(7) Written by Darrell Huff, How to Lie with Statistics, Translated by Liao Yinglin, Shanghai University of Finance and Economics Press, 2002.</i> <i>(8) Compiled by Duan Yang, Excel Data Analysis Tutorial, Publishing House of Electronics Industry, 2017.</i>
Version	<i>August 2023</i>

Module designation	Organizational Behavior		
Semester(s) in which the module is taught	<i>The first semester</i>		
Person responsible for the module	<i>Li Li</i>		
Language	<i>Chinese</i>		
Relation to curriculum	<i>Basic subject courses / Required courses</i>		
Teaching methods	<i>Class lecture; Group discussion</i>		
Workload (incl. contact hours, self-study hours)	<i>Total duration: 50 hours</i> <i>Teaching duration: 32 hours</i> <i>Self-study duration: 18 hours</i>		
Credit points	<i>2</i>		
Required and recommended prerequisites for joining the module	<i>None</i>		
Module objectives/intended learning outcomes	<i>Objective 1</i>	<i>Apply the basic knowledge of behavioral science to identify and solve complex human resource management problems in organizations. Master the fundamental theoretical knowledge of behavioral science systematically. Understand the interrelationships among the above knowledge and be able to construct a comprehensive knowledge framework. Be able to use interdisciplinary professional knowledge to accurately identify and judge complex human resource management problems in organizations.</i>	<i>R1</i>
	<i>Objective 2</i>	<i>When dealing with complex issues related to human resource management and organizational development, students should be able to take on the roles of individual, team member, and leader within a multi-department and multi-background team. Students should be able to clearly define their own role within such a team and independently complete the tasks assigned. Students should be able to effectively collaborate with team members, share knowledge, and build mutual trust</i>	<i>R9</i>

		<i>and support, jointly achieving the team's goals. Students should be able to assume the role of a leader within the team and possess the abilities of organizing, coordinating, making decisions, and motivating the team.</i>	
	Objective 3	<i>Be capable of effectively communicating and interacting with management, business departments, employees, and the public regarding complex human resource management issues, including drafting management systems, analyzing reports, preparing proposal documents, making clear statements, and conducting negotiations. Possess a certain international perspective and be able to communicate and interact in a cross-cultural context. Be able to effectively communicate complex human resource management issues with both internal and external organizations through writing reports, proposal documents, and clear statements, and conduct appropriate communication and interaction in a cross-cultural environment. Have an international perspective and cross-cultural comprehension, and be able to conduct appropriate communication and interaction in a cross-cultural context.</i>	R10
Content	<i>Introduction (Weight: 4/50)</i> <i>Individual Psychology and Behavior (Weight: 4/50)</i> <i>Motivation and Incentive (Weight: 6/50)</i> <i>Group Psychology and Behavior (Weight: 6/50)</i> <i>Team (Weight: 4/50)</i> <i>Leadership (Weight: 4/50)</i> <i>Communication (Weight: 6/50)</i> <i>Organizational Culture (Weight: 4/50)</i> <i>Organizational Learning and Innovation (Weight: 4/50)</i> <i>Organizational Change and Development (Weight: 4/50)</i> <i>The Relationship between Individuals and Organizations (Weight: 4/50)</i>		
Examination forms	<i>Closed-book exam, class quiz, homework assignment, topic discussion</i>		
Study and examination requirements	<i>1. Process assessment (50%): 10% for in-class interaction, 20% for homework and tests, and 20% for topic discussions.</i>		

	<i>After-class assignments: Must be completed independently after class.</i> <i>Classroom quizzes: Students should complete them during class.</i> <i>2. The final exam score accounts for 50%.</i>
Reading list	<i>1. Textbook</i> <i>Sun Jianmin (Editor), "Organizational Behavior", Higher Education Press, 2022.</i> <i>2. References</i> <i>(1) Stephen P. Robbins, "Organizational Behavior" (18th Edition), Renmin University of China Press, 2021.</i> <i>(2) Compilation Team, "Organizational Behavior", Higher Education Press, 2019.</i>
Version	<i>August 2023</i>

Module designation	Human Resource Management A		
Semester(s) in which the module is taught	<i>The third semester</i>		
Person responsible for the module	<i>Zhang Shimian, Li Qingqing</i>		
Language	<i>Chinese</i>		
Relation to curriculum	<i>Required courses / Subject foundation courses</i>		
Teaching methods	<i>Class lecture; Group discussion</i>		
Workload (incl. contact hours, self-study hours)	<i>Total duration: 62.5 hours</i> <i>Teaching duration: 40 hours</i> <i>Self-study duration: 22.5 hours</i>		
Credit points	<i>2.5</i>		
Required and recommended prerequisites for joining the module	<i>Management, Organizational Behavior, Microeconomics, Macroeconomics</i>		
Module objectives/intended learning outcomes	<i>Objective 1</i>	<i>Be capable of applying the basic principles of human resource management, deeply analyzing the systematic flaws and deep contradictions existing in the organization's talent management processes, such as "selection, training, utilization, and retention", and accurately identifying the disconnections between these and the organization's strategy, business model, and employee demands.</i>	<i>R1</i>
	<i>Objective 2</i>	<i>Be proficient in applying human resource analysis tools and methods, review the entire process of talent management, identify the complex problems (such as key talent turnover, ineffective performance system) existing therein, and conduct a comprehensive attribution analysis.</i>	<i>R2</i>
	<i>Objective 3</i>	<i>Be capable of critically evaluating the current talent management system of the organization, and identifying the complex issues that exist as a gap between it and the best practices or strategic goals in various aspects (such as recruitment, development, motivation, and retention).</i>	<i>R3</i>

Content	<i>Chapter 1: Introduction (Weight: 6.5/62.5)</i> <i>Chapter 2: Human Resource Strategy and Planning (Weight: 8/62.5)</i> <i>Chapter 3: Job Analysis and Competency Model (Weight: 8/62.5)</i> <i>Chapter 4: Employee Recruitment (Weight: 8/62.5)</i> <i>Chapter 5: Training and Development (Weight: 8/62.5)</i> <i>Chapter 6: Performance Management (Weight: 8/62.5)</i> <i>Chapter 7: Compensation Management (Weight: 8/62.5)</i> <i>Chapter 8: Employee Relationship Management (Weight: 8/62.5)</i>
Examination forms	<i>Closed-book exam, topic discussion</i>
Study and examination requirements	<i>1. Process assessment (40%): Coursework 16%, In-class Exercises and Tests 16%, Classroom Participation 8%.</i> <i>2. The final exam score accounts for 60%.</i> <i>3. Coursework: Must be completed independently outside of class.</i> <i>4. In-class Exercises and Tests: To be completed by students during class sessions.</i> <i>5. To pass the course, students must achieve a minimum score of 60% or a pass grade.</i>
Reading list	<i>1. Textbook</i> <i>(1) Dong Keyong, Xiao Mingzheng, Human Resource Management, Higher Education Press, 2023.</i> <i>2. References</i> <i>(1) Zhao Shuming, Zhao Yixuan, Human Resource Management - Theory, Methods, Tools, and Practice (Micro-course Edition, 2nd Edition), People's Publishing House, 2019.</i> <i>(2) Dong Keyong, Li Chaoping, Introduction to Human Resource Management, China University of Political Science and Law Press, 2019.</i> <i>3. Other Learning Resources</i> <i>(1) "Learning Power" Learning Platform.</i> <i>(2) Human Resource Management:</i> https://www.xueyinonline.com/detail/222635195. <i>(3) Human Resource Management:</i> http://i.mooc.chaoxing.com/space/index?t=1599987225531.
Version	<i>August 2023</i>

Module Name	Financial Management B		
Semester	<i>The fourth semeste</i>		
Module Coordinator	<i>Liu Ximei</i>		
Language	<i>Chinese</i>		
Course Type	<i>Compulsory Course</i>		
Teaching Methods	<i>Lecture; Group Discussion</i>		
Workload (Including Instruction Hours & Self-study Hours)	<i>Total Hours: 62.5 hours</i> <i>Instruction Hours: 40 hours</i> <i>Self-study Hours: 22.5 hours</i>		
Credits	<i>2.5</i>		
Recommended Prerequisite Courses	<i>Management; Microeconomics</i>		
Module Objectives / Expected Learning Outcomes	<i>Objective 1</i>	<i>Master the basic theories and measurement methods of time value of money, risk value, cost of capital, etc., and be able to use financial statement analysis techniques to evaluate and analyze an enterprise's solvency, operational capacity, profitability and development capacity, so as to provide financial basis for management decision-making.</i>	<i>R1</i>
	<i>Objective 2</i>	<i>Be able to apply relevant theories and methods of investment decision-making, financing decision-making, capital structure optimization, working capital management and income distribution, and combine information tools such as Excel and internet resources to design and implement enterprise financial management schemes, so as to provide systematic financial support for enterprise strategy and operation.</i>	<i>R3</i>
Contents	<i>Content, Objectives and Management System of Financial Management (Weight: 3/62.5)</i> <i>Time Value of Money (Weight: 6/62.5)</i> <i>Risk Value (Weight: 6/62.5)</i> <i>Financing Channels and Methods (Weight: 3/62.5)</i> <i>Cost of Capital (Weight: 3/62.5)</i> <i>Equity Financing (Weight: 4/62.5)</i> <i>Debt Financing (Weight: 6/62.5)</i>		

	<i>Leverage Effect (Weight: 6/62.5)</i> <i>Capital Structure (Weight: 6/62.5)</i> <i>Investment Decision-making Principles (Weight: 6/62.5)</i> <i>Investment Decision-making Analysis (Weight: 3/62.5)</i> <i>Working Capital Management (Weight: 6.5/62.5)</i> <i>Income Distribution Management (Weight: 3/62.5)</i> <i>Financial Analysis (Weight: 3/62.5)</i>
Examination forms	<i>Open-book Examination, In-class Quizzes, After-class Assignments, Thematic Discussions</i>
Study and examination requirements	<i>1.Process Assessment (40%): In-class Quizzes account for 10%, Assignments for 20%, and Thematic Discussions for 10%.</i> <i>2.Centralized Assessment accounts for 60% of the total score.</i> <i>3.After-class Assignments shall be independently completed after class.</i> <i>4.In-class Quizzes shall be finished by students in class.</i> <i>5.To pass the course assessment, students must achieve a score of at least 60 points or a passing grade</i>
Reading list	<i>1.Recommended Textbooks (It is recommended to update to the latest edition)</i> <i>(1) Financial Management (7th Edition), Nanjing University Press, 2022</i> <i>2.Reference Books (It is recommended to include English reference books or translated textbooks)</i> <i>(1) Compiled by the Chinese Institute of Certified Public Accountants, Financial Cost Management (CPA), China Financial and Economic Publishing House, 2019</i> <i>(2) Compiled by the Accounting Qualification Evaluation Center of the Ministry of Finance, Financial Management for Intermediate Accounting Qualification, Economic Science Press, 2018</i>
Version	<i>August 2023</i>

Module Name	Marketing B		
Semester	<i>The fourth semeste</i>		
Module Leader	<i>Zhou Siyi</i>		
Language	<i>Chinese</i>		
Course Type	<i>Compulsory Course / Disciplinary Basic Course</i>		
Teaching Methods	<i>Lecture; Group Discussion</i>		
Workload (Including Instruction Hours & Self-study Hours)	<i>Total Hours: 50 hours</i> <i>Instruction Hours: 32 hours</i> <i>Self-study Hours: 18 hours</i>		
Credits	<i>3</i>		
Recommended Prerequisite Courses	<i>Management; Macroeconomics</i>		
Module Objectives / Expected Learning Outcomes	<i>Objective 1</i>	<i>Systematically master the core theories and methods of marketing, clarify the internal correlation between marketing and human resource management. Be able to integrate marketing knowledge with interdisciplinary basic theories such as management, economics and psychology, form a comprehensive cognitive framework for solving organizational human resource management problems, and ultimately improve the ability to identify, analyze and assist in solving complex organizational human resource management problems by using marketing thinking.</i>	<i>R1</i>
	<i>Objective 2</i>	<i>Master the core theories and tools of marketing, and focus on how to use marketing thinking and strategies to support, coordinate and enhance the strategic value of human resource management, especially in promoting the organization's environmental friendliness, social responsibility and sustainable development (ESG) goals.</i>	<i>R7</i>

	<i>Objective 3</i> <i>Master the core theories and tools of marketing, and focus on cultivating students' ability to effectively communicate, collaborate and lead by using marketing knowledge and thinking in the scenario of cross-departmental coordination. The course will simulate real business environments, guide students to regard marketing as a field of "internal customers" and "partners" that human resource professionals must understand and cooperate with, so that when solving complex organizational and talent problems, they can break functional barriers, contribute professional value in diverse teams and promote the achievement of consensus.</i>	<i>R9</i>
Contents	<i>Part A: Theoretical Teaching (32 Instruction Hours, 18 Self-study Hours)</i> <i>Chapter 1: Marketing and Marketing Science (5/50)</i> <i>Chapter 2: Marketing Management Philosophy and Its Implementation (5/50)</i> <i>Chapter 3: Corporate Strategy and Marketing Management (4/50)</i> <i>Chapter 4: Marketing Environment (6/50)</i> <i>Chapter 5: Consumer Market Analysis (5/50)</i> <i>Chapter 6: International Marketing (4/50)</i> <i>Chapter 7: Marketing Research and Forecasting (6/50)</i> <i>Chapter 8: Target Marketing Strategy (6/50)</i> <i>Chapter 9: Competitive Analysis and Marketing Strategy Integration (4/50)</i> <i>Chapter 10: Marketing Mix Strategies (Product, Brand, Pricing, Channel, Promotion) (5/50)</i>	
Examination forms	<i>Closed-book Examination, In-class Quizzes, After-class Assignments, Thematic Discussions</i>	
Study and examination requirements	<i>1.Process Assessment (40%): In-class Quizzes account for 10%, Assignments for 20%, and Thematic Discussions for 20%.</i> <i>2.Centralized Assessment accounts for 60% of the total score.</i> <i>3.After-class Assignments shall be independently completed after class.</i> <i>4.In-class Quizzes shall be finished by students in class.</i> <i>5.To pass the course assessment, students must achieve a score of at least 60 points or a passing grade.</i>	

Reading list	<i>1. Recommended Textbook (It is recommended to update to the latest edition)</i> <i>Marketing (Edited by Wu Jian'an), Higher Education Press, 2024</i> <i>Reference Books (It is recommended to include English reference books or translated textbooks)</i> <i>Marketing (Edited by Xu Yunbao), Chengdu University of Electronic Science and Technology Press, 2025</i>
Version	<i>August 2023</i>

Module Name	Theory of the Firm and Corporate Governance B		
Semester	The fifth semester		
Module Leader	Hu Zhongping		
Language	Chinese		
Course Type	Compulsory Course		
Teaching Methods	Lecture; Group Discussion		
Workload (Including Instruction Hours & Self-study Hours)	Total Hours: 50 hours Instruction Hours: 32 hours Self-study Hours: 18 hours		
Credits	2		
Recommended Prerequisite Courses	Advanced Mathematics B; Management; Economics; Market Economy Law		
Module Objectives / Expected Learning Outcomes	Objective 1	Apply the basic ideas, theories and methods of enterprise theory and corporate governance to systematically identify and diagnose complex problems of enterprises in terms of governance structure, power and responsibility allocation, cross-cultural management, etc., and form scientific and systematic analysis conclusions.	R2
	Objective 2	Based on enterprise theory, design systematic, compliant and ethical governance schemes and institutional processes for problems in governance mechanisms, power and responsibility systems, cultural integration, etc., to support the effective integration of organizational strategy and human resource management.	R3
	Objective 3	Be able to use corporate governance research methods, combined with a cross-cultural perspective, to conduct empirical analysis on organization and environment, institutions and behaviors, etc., so as to support the formulation of governance decisions and cultural adaptation strategies.	R4

	<i>Objective 4</i> <i>Understand the impact of corporate ethics and social responsibility on organizational governance and human resource management, abide by ethical norms in governance practices and decision-making, balance the interests of multiple parties, and fulfill the social and legal responsibilities of the organization.</i>	<i>R8</i>
Contents	<i>Emergence and Nature of Enterprises (Weight: 5/50)</i> <i>Property Rights and Modern Enterprise System (Weight: 4/50)</i> <i>Birth of Corporate Governance (Weight: 4/50)</i> <i>Theoretical Foundations of Corporate Governance (Weight: 5/50)</i> <i>Shareholders' Rights and Interests and Their Protection (Weight: 3/50)</i> <i>Board of Directors System (Weight: 4/50)</i> <i>Incentive Compensation Mechanism for Managers (Weight: 6/50)</i> <i>Institutional Investors and Corporate Governance (Weight: 4/50)</i> <i>Enterprise Group Governance: Tunneling in Corporate Governance (Weight: 6/50)</i> <i>Network Governance: Extension of Corporate Governance (Weight: 5/50)</i> <i>Evolution and Models of Corporate Governance (Weight: 4/50)</i>	
Examination forms	<i>Open-book Examination, In-class Quizzes, After-class Assignments, Thematic Discussions</i>	
Study and examination requirements	<i>1.Process Assessment (40%): In-class Quizzes account for 10%, Assignments for 20%, and Thematic Discussions for 10%.</i> <i>2.Centralized Assessment accounts for 60% of the total score.</i> <i>3.After-class Assignments shall be independently completed after class.</i> <i>4.In-class Quizzes shall be finished by students in class.</i> <i>5.To pass the course assessment, students must achieve a score of at least 60 points or a passing grade.</i>	

Reading list	<i>1. Recommended Textbook (It is recommended to update to the latest edition)</i> <i>(1) Corporate Governance (2nd Edition), Peking University Press, 2023</i> <i>2. Reference Books (It is recommended to include English reference books or translated textbooks)</i> <i>(1) Edited by Wang Zhaofeng, Enterprise Theory (1st Edition), Higher Education Press, 2018</i> <i>(2) Written by Zhang Yinjie, Enterprise Governance, Shanghai University of Finance and Economics Press, 2022</i> <i>(3) Ju Jinwen, Theoretical Research on Enterprise and Corporate Governance, China Economic Press, 2018</i> <i>(4) Hang Dongxia & Chen Yingfang, Corporate Governance Practice Operation Manual, China Legal Publishing House, 2023</i> <i>(5) Ronald Coase, The Nature of the Firm, The Commercial Press, 2020</i> <i>(6) Oliver Eaton Williamson, "The Economic Institutions of Capitalism: Governance of Contractual Relations", Journal of Law and Economics (University of Chicago, USA), October 1979 (pp. 3-61)</i>
Version	August 2023

Module Name	Operations Management B		
Semester	<i>The sixth semester</i>		
Module Leader	<i>Liu Zhenjian</i>		
Language	<i>Chinese</i>		
Course Type	<i>Compulsory Course</i>		
Teaching Methods	<i>Lecture; Group Discussion</i>		
Workload (Including Instruction Hours & Self-study Hours)	<i>Total Hours: 62.5 hours</i> <i>Instruction Hours: 40 hours</i> <i>Self-study Hours: 22.5 hours</i>		
Credits	<i>2.5</i>		
Recommended Prerequisite Courses	<i>Management; Advanced Mathematics; Managerial Economics; Statistics; Financial Management; Management Information System</i>		
Module Objectives / Expected Learning Outcomes	<i>Objective 1</i>	<i>Basic Knowledge and Skills. Master the relevant knowledge of basic disciplines such as management, economics and psychology, as well as the basic theories and knowledge of human resource management. Be equipped with the ability to apply the basic principles of natural sciences and humanities, together with professional knowledge, to identify, present and analyze complex human resource management problems in enterprises and public institutions through literature research.</i>	<i>R1</i>
	<i>Objective 2</i>	<i>Entrepreneurial Human Resource Support Capability. Be able to apply professional knowledge of human resource management to provide human resource support for entrepreneurship.</i>	<i>R7</i>
	<i>Objective 3</i>	<i>Continuous Learning and Adaptive Competence. Be able to engage in continuous learning across a broad field and develop adaptive capabilities in response to the evolving demands of technological advancements.</i>	<i>R8</i>

Contents	<i>Introduction to Production and Operations Management (Weight: 3/62.5)</i> <i>Corporate Strategy and Production & Operations Strategy (Weight: 2/62.5)</i> <i>Product, Service Design and Technology Selection (Weight: 3/62.5)</i> <i>Selection and Layout of Production and Service Facilities (Weight: 6/62.5)</i> <i>Job Design and Work Organization (Weight: 3/62.5)</i> <i>Demand Forecasting (Weight: 3/62.5)</i> <i>Production Planning (Weight: 6.5/62.5)</i> <i>Inventory Management (Weight: 6/62.5)</i> <i>Material Requirements Planning (MRP) (Weight: 2/62.5)</i> <i>Operations Scheduling and Control in Manufacturing (Weight: 8/62.5)</i> <i>Project Planning and Management (Weight: 8/62.5)</i> <i>Quality Management (Weight: 6/62.5)</i> <i>Lean Production (Weight: 3/62.5)</i> <i>Optimized Production Technology (OPT) and Theory of Constraints (TOC) (Weight: 3/62.5)</i>
Examination forms	<i>Open-book Examination, In-class Quizzes, After-class Assignments, Thematic Discussions</i>
Study and examination requirements	<i>1.Process Assessment (40%): In-class Quizzes account for 10%, Assignments for 20%, and Thematic Discussions for 10%.</i> <i>2.Centralized Assessment accounts for 60% of the total score.</i> <i>3.After-class Assignments shall be independently completed after class.</i> <i>4.In-class Quizzes shall be finished by students in class.</i> <i>5.To pass the course assessment, students must achieve a score of at least 60 points or a passing grade.</i>

Reading list	<i>1. Recommended Textbook (It is recommended to update to the latest edition)</i> <i>(1) Edited by Ma Shihua, Production and Operations Management (6th Edition), China Machine Press, 2022</i> <i>2. Reference Books (It is recommended to include English reference books or translated textbooks)</i> <i>(1) Edited by Chen Fujun, Production and Operations Management (5th Edition), China Renmin University Press, 2022</i> <i>(2) Edited by Chen Zhixiang, Production and Operations Management (4th Edition), China Machine Press, 2020</i> <i>(3) Edited by Yuan Fuli, Production and Operations Management (3rd Edition), Wuhan University of Technology Press, 2022</i> <i>(4) Edited by Zhang Dacheng, Yin Yanhai & Zhang Yizhen, Production and Operations Management, Tsinghua University Press, 2019</i> <i>(5) Edited by Wang Jing, Wang Yanliang & Zhang Ying, Production and Operations Management (2nd Edition), Tsinghua University Press, 2020</i>
Version	August 2023

Module Name	Strategic Management		
Semester	<i>The fifth semester</i>		
Module Leader	<i>Hu Zhongping</i>		
Language	<i>Chinese</i>		
Course Type	<i>Basic Course/Compulsory Course</i>		
Teaching Methods	<i>Lecture; Group Discussion</i>		
Workload (Including Instruction Hours & Self-study Hours)	<i>Total Hours: 50 hours</i> <i>Instruction Hours: 32 hours</i> <i>Self-study Hours: 18 hours</i>		
Credits	<i>2</i>		
Recommended Prerequisite Courses	<i>Advanced Mathematics B, Management, Economics, Human Resource Management, etc.</i>		
Module Objectives / Expected Learning Outcomes	<i>Objective 1</i>	<i>Master the basic theories and methods of strategic management, possess the ability to conduct systematic strategic planning and management by using tools such as strategic analysis, formulation, implementation and control, and be able to carry out strategic analysis and scheme design for complex problems in the field of human resource management, so as to support the achievement of the overall strategic goals of the organization.</i>	<i>R11</i>
	<i>Objective 2</i>	<i>Possess strategic thinking and an international perspective, be able to continuously monitor changes in the internal and external environment of an organization based on the theories and methods of strategic management, understand cross-cultural differences and ethical responsibilities, and keep learning, adapting and developing in the practice of human resource management, so as to cultivate the capability of independent and lifelong learning.</i>	<i>R12</i>
Contents	<i>Strategy and Strategic Management (Weight: 3/50)</i> <i>Strategic Analysis: External Environment Analysis (Weight: 3/50)</i> <i>Strategic Analysis: Internal Environment Analysis (Weight: 3/50)</i> <i>Corporate Vision, Mission and Strategic Goals (Weight: 3/50)</i> <i>Corporate-level Strategy (Weight: 3/50)</i>		

	<i>Business-level Strategy (Weight: 5/50)</i> <i>International Strategy (Weight: 5/50)</i> <i>Strategic Goals and Resource Allocation (Weight: 3/50)</i> <i>Strategy and Organizational Structure (Weight: 3/50)</i> <i>Strategy and Strategic Leadership (Weight: 3/50)</i> <i>Strategy and Corporate Culture (Weight: 3/50)</i> <i>Enterprise Strategic Innovation Based on the Internet (Weight: 3/50)</i> <i>Enterprise Strategic Innovation in the Era of Big Data (Weight: 3/50)</i> <i>Strategic Control and Evaluation (Weight: 3/50)</i> <i>Strategic Risk and Change (Weight: 4/50)</i>
Examination forms	<i>Open-book Examination, In-class Quizzes, After-class Assignments, Thematic Discussions</i>
Study and examination requirements	<i>1.Process Assessment (40%): In-class Quizzes account for 10%, Assignments account for 15%, and Thematic Discussions account for 15%.</i> <i>2.Centralized Assessment accounts for 60% of the total score.</i> <i>3.After-class Assignments shall be independently completed after class.</i> <i>4.In-class Quizzes shall be finished by students during class time.</i> <i>5.To pass the course assessment, students must achieve a score of at least 60 points or a passing grade.</i>
Reading list	<i>1.Recommended Textbook (It is recommended to update to the latest edition)</i> <i>(1) Edited by Hu Dali, Corporate Strategic Management (2nd Edition), Nanjing University Press, 2023</i> <i>2.Reference Books (It is recommended to include English reference books or translated textbooks)</i> <i>(1) Edited by Ma Weidong, Xiang Hualu & Yang Qiuming, Corporate Strategic Management (1st Edition), Central South University Press, 2023</i> <i>(2) Edited by Lü Li, Corporate Strategic Management, Peking University Press, 2020</i> <i>(3) Written by Liu Ping, Li Jian, Jin Huan & Lin Zehong, Corporate Strategic Management (3rd Edition), Tsinghua University Press, 2023</i> <i>(4) Edited by Li Dan, Xue Zhanglin & Lu Huan, Corporate Strategic Management (3rd Edition), Tsinghua University Press, 2023</i> <i>(5) Written by Michael Porter, Translated by Chen Xiaoyue, Competitive Strategy, Huaxia Publishing House, 2005</i> <i>(6) Written by Fred R. David & Forest R. David, Strategic Management: Concepts and Cases (16th Edition) (A classic textbook for undergraduates and postgraduates majoring in strategic</i>

	<i>management in business schools of American colleges and universities), Tsinghua University Press, 2018.</i>
Version	<i>August 2023</i>

Module designation	Employee Career Management		
Semester(s) in which the module is taught	<i>The fourth semester</i>		
Person responsible for the module	<i>Yao Ye</i>		
Language	<i>Chinese</i>		
Relation to curriculum	<i>Required courses / Subject foundation courses</i>		
Teaching methods	<i>Class lecture; Experiment; Group discussion</i>		
Workload (incl. contact hours, self-study hours)	<i>Total duration: 62.5 hours</i> <i>Teaching duration: 32 hours</i> <i>Experiment duration: 8 hours</i> <i>Self-study duration: 22.5 hours</i>		
Credit points	<i>2.5</i>		
Required and recommended prerequisites for joining the module	<i>Management, Human Resource Management, Management Psychology</i>		
Module objectives/intended learning outcomes	<i>Objective 1</i>	<i>Master the basic theories of career management, as well as the theories and methods of individual and organizational career management, and understand the problems faced by career management. Be able to apply the learned theories and skills to analyze organizational and individual career management issues, design organizational career management plans, and solve career management problems for organizations and individuals.</i>	<i>R8</i>
	<i>Objective 2</i>	<i>Be able to establish a correct view of talents and professional values, combine personal development with the needs of the country and social development, reasonably set students' career goals, and adapt to university study and life.</i>	<i>R8</i>
	<i>Objective 3</i>	<i>It can enhance the ability to withstand pressure, improve communication and teamwork skills, better cooperate with colleagues, resolve conflicts, and establish good working relationships.</i>	<i>R12</i>
Content	<i>Part A: Theoretical Teaching (32 lecture hours, 22.5 self-study hours)</i>		

	● <i>Overview of Career Management (Weight: 10/54.5)</i> ● <i>The basic theory of career management (weight: 10/54.5)</i> ● <i>Practical Tools for Career Management (Weight: 7/54.5)</i> ● <i>Career planning (weight: 7/54.5)</i> ● <i>Personal Career Management (Weight: 6.5/54.5)</i> ● <i>Organizational Career Management (Weight: 6/54.5)</i> ● <i>Career management for the new generation of employees (weight: 4/54.5)</i> ● <i>The Digital Age and Employee Career Management (Weight: 4/54.5)</i> <i>Part B: Experimental Teaching (8 class hours)</i> ● <i>TEST 1: Experiment on the Use of Vocational Ability Measurement Tools (Weight: 2/8)</i> ● <i>TEST 2: Experiment on the Use of Temperament and Personality Measurement Tools (Weight: 2/8)</i> ● <i>TEST 3: Experiment on the Use of Vocational Personality Assessment Tools (Weight: 2/8)</i> ● <i>TEST 4: Experiment on the Use of Vocational Adaptability Measurement Tools (Weight: 2/8)</i>
Examination forms	<i>Closed-book exam, in-class interaction, after-class assignment, laboratory report</i>
Study and examination requirements	<i>1. Process assessment score (40%): Homework (12%), In-class interaction (12%), Laboratory report (16%).</i> <i>2. Examination (60%): Closed-book examination.</i> <i>3. After-class assignments and laboratory reports: Must be completed independently after class.</i> <i>4. In-class interaction: Evaluate students' performance in class.</i> <i>5. To pass the course assessment, students must obtain at least 60 points or a passing grade.</i>
Reading list	<i>1. Recommended Textbook</i> <i>Zhao Yixuan, Qu Jiaojiao (editors). "Employee Career Management", Nanjing University Press, 2024.</i> <i>2. Main Reference Books</i> <i>(1) Zhou Wenxia (editor). "Career Management" (Second Edition), Fudan University Press, 2020.</i> <i>(2) Baru (editor). "Career Management Tutorial", Economic Management Press, 2020.</i> <i>(3) Ma Hongli, Li Baoyuan, Yang Wenge. "Modern Career Management", Beijing Normal University Press, 2019.</i> <i>3. Other Learning Resources</i> <i>(1) WeChat Official Account of People's Daily.</i>

	<i>(2) "Learning Power" Learning Platform.</i> <i>(3) China University MOOC.</i>
Version	<i>August 2023</i>

Module designation	Management Psychology		
Semester(s) in which the module is taught	<i>The sixth semester</i>		
Person responsible for the module	<i>Li Li</i>		
Language	<i>Chinese</i>		
Relation to curriculum	<i>Compulsory courses / Major courses</i>		
Teaching methods	<i>Classroom lectures; Group discussions; Case Analysis</i>		
Workload (incl. contact hours, self-study hours)	<i>Total duration: 50 hours</i> <i>Teaching duration: 32 hours</i> <i>Self-study duration: 18 hours</i>		
Credit points	<i>2</i>		
Required and recommended prerequisites for joining the module	<i>Management, Organizational Behavior, Human Resource Management</i>		
Module objectives/intended learning outcomes	<i>Objective 1</i>	<i>Understanding the nature, significance, position, and role of management psychology in modern organizations.</i>	<i>R1</i>
	<i>Objective 2</i>	<i>Learn and understand the basic concepts, principles, and research methods of management psychology.</i>	<i>R1</i>
	<i>Objective 3</i>	<i>Utilizing psychological knowledge to analyze, explain, and guide the behaviors of individuals and groups in management activities.</i>	<i>R2</i>
	<i>Objective 4</i>	<i>Keep abreast of the latest research developments in various fields of management psychology, and enhance students' research capabilities in the specific practice of management psychology research.</i>	<i>R3</i>
Content	<i>General Overview (Weight:5/50)</i> <i>Motivation Management (Weight: 9/50)</i> <i>Cognitive Management (Weight: 9/50)</i> <i>Emotional Management (Weight: 9/50)</i> <i>Behavior Management (Weight: 9/50)</i> <i>Organizational Management (Weight: 9/50)</i>		
Examination forms	<i>Open-book exams, in-class quizzes, homework assignments, and topic discussions</i>		

Study and examination requirements	1. <i>Process assessment (50%): Class tests 10%, assignments 20%, topic discussions 20%.</i> 2. <i>The final assessment score accounts for 50%.</i> 3. <i>Homework: Must be completed independently after class.</i> 4. <i>Class tests: Students need to complete them in class.</i> 5. <i>To pass the course assessment, students must obtain at least 60 points or a passing grade.</i>
Reading list	1. <i>Recommended Textbook</i> <i>(1) Liu Yongfang (Editor-in-Chief): "Management Psychology" (3rd Edition), Tsinghua University Press, 2020.</i> 2. <i>Reference Books</i> <i>(1) Sun Jianmin and Mu Guibin. "Management Psychology" (2nd Edition), People's University of China Press, 2022.</i> <i>(2) Duan Jinyun. "Management Psychology" (3rd Edition), Peking University Press, 2025.</i>
Version	<i>August 2023</i>

Module designation	Social Security Studies		
Semester(s) in which the module is taught	<i>The fifth semester</i>		
Person responsible for the module	<i>Zhou Li</i>		
Language	<i>Chinese</i>		
Relation to curriculum	<i>Basic subject courses / Required courses</i>		
Teaching methods	<i>Class lecture; Group discussion</i>		
Workload (incl. contact hours, self-study hours)	<i>Total duration: 50 hours</i> <i>Teaching duration: 32 hours</i> <i>Self-study duration: 18 hours</i>		
Credit points	<i>2</i>		
Required and recommended prerequisites for joining the module	<i>Management, Human Resource Management, Macroeconomics</i>		
Module objectives/intended learning outcomes	<i>Objective1</i>	<i>Be capable of designing systematic and innovative human resource management plans, systems, or processes for complex organizational and human resource issues. Be able to comprehensively consider multiple factors such as legality, fairness, cost-effectiveness, employee motivation, and organizational culture when formulating the design plans. Have the ability to transform theoretical plans into practical measures that are operable and assessable, and to predict their potential implementation effects.</i>	<i>R3</i>
	<i>Objective2</i>	<i>Based on the relevant background knowledge of human resource management and national labor laws and regulations, be able to evaluate the impact of human resource management systems, practices, and solutions to complex issues on internal labor relations, employee rights, social harmony, safety, and health within the organization, and understand the social and legal responsibilities that should be assumed. Be familiar with national labor laws, regulations, policies, and the social security system, and understand their legislative spirit and social background. Be able to objectively evaluate the impact of human resource management</i>	<i>R6</i>

		<i>systems and practices on employee rights, labor relations, and social harmony. In human resource practice decisions, be able to anticipate and manage potential legal and social risks, and understand the social and legal responsibilities that should be assumed.</i>	
Content	<i>Introduction (Weight: 4/50)</i> <i>Overview of Social Security (Weight: 4/50)</i> <i>Origin and Development of Social Security (Weight: 4/50)</i> <i>Social Security Models (Weight: 6/50)</i> <i>Social Security Law and Management (Weight: 4/50)</i> <i>Social Security Level (Weight: 4/50)</i> <i>Risk and Protection for Survival and Development (Weight: 6/50)</i> <i>Risk and Protection for Survival and Development (Weight: 6/50)</i> <i>Occupational Risk and Protection (Weight: 6/50)</i> <i>Disability and Old Age Risk and Protection (Weight: 6/50)</i>		
Examination forms	<i>Closed-book exam, class quiz, homework assignment, topic discussion</i>		
Study and examination requirements	<i>Process assessment (40%): 10% for in-class interaction, 20% for homework and tests, and 10% for topic discussions.</i> <i>Homework: Must be completed independently after class.</i> <i>Classroom tests: Students should complete them in class.</i> <i>The final exam score accounts for 60%.</i>		
Reading list	<i>1. Textbook</i> <i>Compilation Team. "Introduction to Social Security", Higher Education Press, 2021.</i> <i>2. References</i> <i>(1) Zhang Huixia (Editor), "Social Security Theory and Practice", People's University of China Press, 2022.</i> <i>(2) Sun Guangde, Dong Kexiang (Editors), "Introduction to Social Security", People's University of China Press, 2019.</i> <i>(3) Shen Chi (Editor), "Selected Cases of Integrating Ideological Education into Curriculum", Zhejiang University Press, 2020.</i>		
Version	<i>August 2023</i>		

Module Name	Python Programming		
Semester	<i>The 2nd semester</i>		
Module Leader	<i>Cao Guihong</i>		
Language	<i>Chinese</i>		
Course Type	<i>Basic Course/Compulsory Course</i>		
Teaching Methods	<i>Lecture; Group Discussion</i>		
Workload (Including Instruction Hours & Self-study Hours)	<i>Total Hours: 100 hours</i> <i>Instruction Hours: 64 hours</i> <i>Self-study Hours: 36 hours</i>		
Credits	<i>4</i>		
Recommended Prerequisite Courses	<i>Fundamentals of University Computer Science</i>		
Module Objectives / Expected Learning Outcomes	<i>Objective 1</i>	<i>Be able to apply Python programming methods and computational thinking to identify, extract and structurally process data in human resource management, so as to provide a standardized data foundation for subsequent problem analysis.</i>	<i>R2</i>
	<i>Objective 2</i>	<i>Be able to use Python and relevant data analysis libraries to design research schemes, implement data collection, conduct statistical analysis and interpret results for human resource management problems, so as to support evidence-based management decisions.</i>	<i>R4</i>
	<i>Objective 3</i>	<i>Be able to select and use Python programming tools and relevant libraries to complete tasks such as data modeling, process automation or data visualization in human resource management, and understand the application and limitations of these tools in management scenarios.</i>	<i>R5</i>

Contents	<i>Programming Basics (Weight: 14/100)</i> <i>Implementation of Basic Control Flows (Weight: 27/100)</i> <i>Application of Various Data Types (Weight: 36/100)</i> <i>Function Application and Modular Programming (Weight: 5/100)</i> <i>File Operation (Weight: 5/100)</i> <i>Data Processing and Visualization (Weight: 13/100).</i>
Examination forms	<i>Open-book Examination, In-class Quizzes, After-class Assignments, Thematic Discussions</i>
Study and examination requirements	<i>1.Process Assessment (40%): In-class Quizzes account for 10%, Assignments account for 15%, and Thematic Discussions account for 15%.</i> <i>2.Centralized Assessment accounts for 60% of the total score.</i> <i>3.After-class Assignments shall be independently completed after class.</i> <i>4.In-class Quizzes shall be finished by students during class time.</i> <i>5.To pass the course assessment, students must achieve a score of at least 60 points or a passing grade.</i>
Reading list	<i>1. Recommended Textbooks (It is recommended to update to the latest edition)</i> <i>(1) Written by Gao Deng; Compiled by Liu Yang & Yuan Jinming, Python Programming Case Tutorial (2nd Edition), Aviation Industry Press, 2022.</i> <i>2. Reference Books (It is recommended to include some English reference books or translated textbooks)</i> <i>(1) Compiled by Song Tian, Li Xin & Huang Tianyu, Python Language Programming Basics (2nd Edition), Higher Education Press, 2017.</i> <i>(2) Compiled by Zhao Guanghui, Li Shen, Qin Poshi & Wang Zhaoxia, Python Programming Basics, Higher Education Press, 2021.</i> <i>(3) Compiled by Gong Peizeng & Yang Zhiqiang, Python Programming and Applications, Higher Education Press, 2021.</i> <i>(4) Compiled by Wang Xiaojing, Python Programming Basics Tutorial, Tsinghua University Press, 2021.</i> <i>(5) Compiled by Yu Benguo, Python-based Big Data Analysis Basics and Practice, China Water & Power Press, 2018.</i> <i>(6) Compiled by Liu Dacheng, Matplotlib Practice for Python Data Visualization, Publishing House of Electronics Industry, 2021.</i>
Version	<i>August 2023</i>

3. Professional compulsory courses

Module designation	Labor Relations and Labor Law		
Semester(s) in which the module is taught	<i>The fourth semester</i>		
Person responsible for the module	<i>Li Qingqing</i>		
Language	<i>Chinese</i>		
Relation to curriculum	<i>Compulsory courses / Major courses</i>		
Teaching methods	<i>Class lecture; Group discussion</i>		
Workload (incl. contact hours, self-study hours)	<i>Total duration: 62.5 hours</i> <i>Teaching duration: 40 hours</i> <i>Self-study duration: 22.5 hours</i>		
Credit points	<i>2.5</i>		
Required and recommended prerequisites for joining the module	<i>Human Resources Management, Organizational Behavior, Management</i>		
Module objectives/intended learning outcomes	<i>Objective 1</i>	<i>Possessing systematic design capabilities for resolving complex labor relations: Capable of addressing comprehensive challenges in organizational operations, such as labor relationship coordination, optimization of employment models, and establishment of collective negotiation mechanisms, by designing human resource systems, processes, and solutions that not only comply with legal requirements such as the "Labor Law" and the "Labor Contract Law", but also demonstrate management innovation and practical feasibility.</i>	<i>R3</i>
	<i>Objective 2</i>	<i>Familiarity with the labor legal system and social security system: Proficient in national labor laws, regulations, policies, and the social security system. Not only should students grasp the content of the provisions, but also understand the legislative purpose, evolution logic, and social and economic background of these systems. Thus, students can accurately grasp the legal spirit and policy orientation in the design and implementation of the system. Possessing the ability to conduct comprehensive assessments and handle issues related to labor rights and labor relations.</i>	<i>R6</i>

	<i>Objective 3</i> <i>Adhering to the professional ethics and behavioral guidelines of human resource management: Thoroughly understand and strictly follow the professional ethics, behavioral norms, and confidentiality obligations required by human resource professional work. Especially when dealing with sensitive matters such as employee personal information, labor dispute mediation, and salary data, always adhere to the principles of legality, fairness, and confidentiality.</i>	<i>R8</i>
Content	<i>Chapter 1: Theory of Labor and Social Security Law (Weight: 5/62.5)</i> <i>Chapter 2: Basic Theory of Labor Law (Weight: 5/62.5)</i> <i>Chapter 3: Employment Promotion Legal System (Weight: 5/62.5)</i> <i>Chapter 4: Labor Contract Legal System (Weight: 5/62.5)</i> <i>Chapter 5: Collective Labor Relations Legal System (Weight: 5/62.5)</i> <i>Chapter 6: Statutory Basis Legal System (Weight: 5/62.5)</i> <i>Chapter 7: Labor Inspection and Labor Dispute Resolution Legal System (Weight: 5/62.5)</i> <i>Chapter 8: Basic Theory of Social Security Law (Weight: 4/62.5)</i> <i>Chapter 9: Old-Age Insurance (Weight: 4/62.5)</i> <i>Chapter 10: Medical Insurance and Maternity Insurance (Weight: 4/62.5)</i> <i>Chapter 11: Work Injury Insurance (Weight: 4/62.5)</i> <i>Chapter 12: Unemployment Insurance (Weight: 4/62.5)</i> <i>Chapter 13: Social Insurance Fund and Social Assistance (Weight: 4/62.5)</i> <i>Chapter 14: Social Welfare and Social Pensions (Weight: 3.5/62.5)</i>	
Examination forms	<i>Closed-book exam, project presentation, topic discussion</i>	
Study and examination requirements	<i>1. Process assessment score (40%): Classroom interaction, project presentation, and topic discussion.</i> <i>2. Examination (60%): Closed-book examination.</i> <i>3. Through the course evaluation, students must achieve at least a score of 60 or above to pass.</i>	
Reading list	<i>1. Textbooks</i> <i>(1) Ma Gong, "Labor and Social Security Law", Higher Education Press, 2021.</i> <i>2. References</i> <i>(1) Liu Jun, "Labor and Social Security Law", Higher Education Press, 2018.</i>	

	(2) Liu Aiyu, "Labor Sociology Tutorial", Peking University Press, 2006. (3) Guan Quan, "Labor Law Tutorial", Law Press, 2007. (4) Zheng Chenggong, "China's Social Reform and Development Strategy", People's Press, 2011. (5) Jia Junling, "Labor Law and Social Security Law", China Labor and Social Security Press, 2012. 3. Other learning resources (1) "Learning Power" learning platform. (2) Xinhua Thought Politics: https://xhsz.news.cn/.
Version	August 2023

Module designation	Digital Recruitment and Talent Assessment		
Semester(s) in which the module is taught	<i>The fifth semester</i>		
Person responsible for the module	<i>Li Qingqing</i>		
Language	<i>Chinese</i>		
Relation to curriculum	<i>Compulsory courses / Major courses</i>		
Teaching methods	<i>Class lecture; Group discussion</i>		
Workload (incl. contact hours, self-study hours)	<i>Total duration: 62.5 hours</i> <i>Teaching duration: 40 hours</i> <i>Self-study duration: 22.5 hours</i>		
Credit points	<i>2.5</i>		
Required and recommended prerequisites for joining the module	<i>Human Resources Management A, Statistics A, Management A</i>		
Module objectives/intended learning outcomes	<i>Objective 1</i>	<i>By integrating the digital recruitment and talent assessment course content, students can select and apply qualitative and quantitative research methods to systematically diagnose and conduct in-depth analysis of complex issues in the talent management and recruitment assessment processes, thereby demonstrating professional analytical capabilities in the digital environment.</i>	<i>R2</i>
	<i>Objective 2</i>	<i>Based on the professional perspective of digital recruitment and talent assessment, and in response to complex organizational human resource issues, design management plans, systems, and processes that are both systematic and innovative, highlighting the practical aspects of the courses and the digital characteristics.</i>	<i>R3</i>
	<i>Objective 3</i>	<i>The system comprehensively understands the principles, functions, and application scopes of digital tools, analysis software, and platforms in the field of human resources, consolidates the professional technical foundation required for digital recruitment and talent assessment, and reflects the digital orientation of the course. By integrating</i>	<i>R5</i>

		<i>digital recruitment and talent assessment scenarios, it can evaluate the applicability and limitations of the selected tools, interpret the supporting value of the output results for human resource management decisions, and strengthen the professional thinking of data-driven decision-making.</i>	
	Objective 4	<i>Understand and master the basic principles, processes, and economic decision-making methods of project management, focusing on the digital recruitment and assessment project scenarios, and enhance the professional capabilities in coordinating and making scientific decisions for human resources projects.</i>	R11
Content	<i>Chapter 1: Introduction (Weight: 4/62.5)</i> <i>Chapter 2: Recruitment Planning (Weight: 6/62.5)</i> <i>Chapter 3: Recruitment Implementation (Weight: 6/62.5)</i> <i>Chapter 4: Selection Planning (Weight: 7/62.5)</i> <i>Chapter 5: Overview of Talent Assessment (Weight: 7/62.5)</i> <i>Chapter 6: Principles of Talent Assessment (Weight: 6/62.5)</i> <i>Chapter 7: Methods of Talent Assessment (Weight: 6/62.5)</i> <i>Chapter 8: Document Box Test (Weight: 6/62.5)</i> <i>Chapter 9: Evaluation Center Technology (Weight: 7.5/62.5)</i> <i>Chapter 10: Career Ability and Values Test (1/62.5)</i> <i>Chapter 11: Digital Recruitment and Selection Professional Skills Training (6/62.5)</i>		
Examination forms	<i>Closed-book exam, topic discussion, experimental operation</i>		
Study and examination requirements	<i>1. Process assessment score (40%): Classroom interaction, topic discussion, experimental operation.</i> <i>2. Examination (60%): Closed-book exam.</i> <i>3. For the course assessment, students must achieve at least 60 points or a passing grade.</i>		
Reading list	<i>1. Textbook</i> <i>Xu Shiyong, Chen Weina, "Recruitment and Talent Assessment", People's University of China Press, 2021.</i> <i>2. References</i> <i>(1) Xu Shiyong, Li Yingwu, "Personnel Quality Assessment", People's University of China Press, 2019.</i> <i>(2) Xu Bin, Wang Yijiang, Xu Zixiao, "Precise Selection of Talents - Talent Portrait and Talent Identification", People's Posts and Telecommunications Press, 2023.</i>		

	<i>(3) Tian Xiaoxun, Ke Xuemin, Zhang Dengyin, "Past Predicting Future Behavior Interview Method", China Light Industry Press, 2019.</i> <i>(4) Isabel Myers, Peter Myers, "Identifying Different Personality Types and Developing Potential", People's Posts and Telecommunications Press, 2020.</i>
Version	<i>August 2023</i>

Module designation	Compensation and Benefits		
Semester(s) in which the module is taught	<i>The fifth semester</i>		
Person responsible for the module	<i>Zhang Shimian</i>		
Language	<i>Chinese</i>		
Relation to curriculum	<i>Compulsory courses / Major courses</i>		
Teaching methods	<i>Class lecture; Group discussion</i>		
Workload (incl. contact hours, self-study hours)	<i>Total duration: 62.5</i> <i>Teaching duration: 32 hours</i> <i>Experiment duration: 8 hours</i> <i>Self-study duration: 22.5 hours</i>		
Credit points	<i>2.5</i>		
Required and recommended prerequisites for joining the module	<i>Organizational Behavior, Management, Human Resource Management A</i>		
Module objectives/intended learning outcomes	<i>Objective 1</i>	<i>Be capable of applying salary management and incentive theories to diagnose the systematic and complex problems existing in the organization's salary system, welfare structure, and long-term incentives, such as internal fairness imbalance, insufficient external competitiveness, and incentive failure, etc.</i>	<i>R2</i>
	<i>Objective 2</i>	<i>Be capable of designing systematic and innovative salary systems, welfare plans or incentive mechanisms that match the organization's strategies, in response to the complex challenges of organizational salary and benefits; in the design process, comprehensively consider multiple constraints and goals such as legal compliance, internal and external fairness, controllable financial costs, employee motivation effects, organizational culture compatibility, and tax efficiency; and possess the ability to convert the theoretical framework of salary and benefits into executable, monitorable, and assessable management practices, be able to predict employee reactions, cost fluctuations and compliance risks during the implementation process, and simultaneously</i>	<i>R3</i>

		<i>design corresponding communication and adjustment mechanisms.</i>	
	Objective 3	<i>Be able to integrate the concept of sustainable development into the salary strategy and medium- to long-term human resource planning. Through the salary structure, guide behaviors; through the welfare system, enhance the well-being of employees; and through long-term incentives, promote the joint growth of the organization and its employees. Thus, support the long-term stability of the organization and the sustainability of human resources.</i>	R7
Content	<i>Compensation and Compensation Management Fundamentals (Weight: 4/62.5)</i> <i>Theories and Influencing Factors of Compensation Determination (Weight: 4/62.5)</i> <i>Job Evaluation (Weight: 10/62.5)</i> <i>Market Research on Compensation (Weight: 4/62.5)</i> <i>Compensation Design (Weight: 8.5/62.5)</i> <i>Compensation Incentives (Weight: 6/62.5)</i> <i>Compensation Management for Special Employee Groups (Weight: 6/62.5)</i> <i>Management of Compensation Payment (Weight: 4/62.5)</i> <i>Employee Benefits Management (Weight: 6/62.5)</i> <i>Legal Regulations of Compensation Systems (Weight: 2/62.5)</i> <i>Experimental Teaching (Weight: 8/62.5)</i>		
Examination forms	<i>Closed-book exams, classroom quizzes, homework assignments, and topic discussions</i>		
Study and examination requirements	<i>1. Process assessment (40%): Class tests 10%, assignments 20%, topic discussions 10%.</i> <i>2. The final assessment score accounts for 60%.</i> <i>3. Homework: Must be completed independently after class.</i> <i>4. Class tests: Students need to complete them in class.</i> <i>5. To pass the course assessment, students must obtain at least 60 points or a passing grade.</i>		
Reading list	<i>1. Recommended Textbook</i> <i>(1) Liu Hong, Zhang Zhengtang, Editors, "Compensation Management", Nanjing University Press, 2021.</i> <i>2. Reference Books</i> <i>(1) Liu Xin, Editor, "Compensation Management", People's University of China Press, 2021.</i>		

	<i>(2) Zhao Guojun, Editor, "Compensation Design and Performance Evaluation Casebook", Chemical Industry Press, 2020.</i>
Version	<i>August 2023</i>

Module designation	Big Data Analysis and Application in Human Resources		
Semester(s) in which the module is taught	<i>The fifth semester</i>		
Person responsible for the module	<i>Zhang Xu</i>		
Language	<i>Chinese</i>		
Relation to curriculum	<i>Compulsory / specialisation</i>		
Teaching methods	<i>Classroom lectures and laboratory operations</i>		
Workload (incl. contact hours, self-study hours)	<i>Workload: 50 class hours</i> <i>Face-to-face class hours: 24 hours</i> <i>Laboratory class hours: 8</i> <i>Self-study hours: 18 hours</i>		
Credit points	<i>2 credits</i>		
Required and recommended prerequisites for joining the module	<i>Digital Recruitment and Talent Assessment, Compensation and Benefits, Management, Human Resource Management A</i>		
Module objectives/intended learning outcomes	<i>Objective 1</i>	<i>Able to apply the fundamental principles of HR big data and qualitative and quantitative research methods to identify, diagnose, and analyze complex problems faced by organizations at various stages of talent management, and to derive valid conclusions by integrating literature research and practical data.</i>	<i>R2</i>
	<i>Objective 2</i>	<i>Able to select and use appropriate information technology tools, HR data analysis software, and digital platforms for data mining, modeling analysis, process optimization, and decision support in addressing HR management issues, while understanding their limitations.</i>	<i>R5</i>
	<i>Objective 3</i>	<i>Able to communicate effectively with management, business units, employees, and the public on complex HR management issues, including drafting management systems, analytical reports, and proposal documents, and delivering clear presentations and negotiations. Possess a certain level of international perspective and the ability to communicate and interact in cross-cultural contexts.</i>	<i>R10</i>

	Objective 4	Understand and master the analytical methods of HR big data, and effectively apply them in the planning, implementation, and evaluation of HR projects such as campus recruitment, training system development, and e-HR system implementation.	R11
	Objective 5	Demonstrate self-directed and lifelong learning awareness, continuously stay updated on the latest developments in HR big data, and consistently learn to adapt to organizational changes and industry development needs.	R12
Content	<i>Part A: Theoretical Teaching</i> ● Chapter 1: Overview of Human Resources Big Data Analysis (Weight: 3/50) ● Chapter 2: Relevant Technologies for Big Data Analysis (Weight: 4/50) ● Chapter 3: Outlook and Challenges of Human Resources Big Data Analysis (Weight: 3/50) ● Chapter 4: Human Resources Business Demand Analysis (Weight: 5/50) ● Chapter 5: Human Resources Data Collection and Storage (Weight: 4/50) ● Chapter 6: Human Resources Data Preprocessing (Weight: 4/50) ● Chapter 7: Human Resources Data Analysis and Mining (Weight: 4/50) ● Chapter 8: Data Visualization (Weight: 3/50) <i>Part B: Experimental Teaching</i> ● Chapter 1: Construction of Human Resources Big Data Analysis Framework (Weight: 5/50) ● Chapter 2: Human Resources Business Demand Big Data Analysis (Weight: 5/50) ● Chapter 3: Analysis of Human Resources Basic Situation (Weight: 5/50) ● Chapter 4: Analysis of Human Resources Operational Capacity (Weight: 5/50)		
Examination forms	Final exam, laboratory report		
Study and examination requirements	Overall score = Final assessment score * 50% + Process assessment score * 50%		

Reading list	(1) Zhu Jianbin, Zhang Lufang, Liu Liling, Editors. "Human Resources Big Data Analysis and Application", Higher Education Press, 2022. (2) Xiao Yunmei, Qi Shuang, Liu Qiong. "Business Data Intelligent Analysis and Application", Oriental Publishing House, 2024. (3) Ren Kanglei, Editor. "Using Data to Enhance Human Resources Management Efficiency: Practical Case Edition", People's Publishing House of Electronics and Information, 2020.
Version	August 2023

Module designation	Performance Management		
Semester(s) in which the module is taught	<i>The sixth semester</i>		
Person responsible for the module	<i>Zhao Long</i>		
Language	<i>Chinese</i>		
Relation to curriculum	<i>Compulsory courses / specialisation</i>		
Teaching methods	<i>Classroom lectures; Case study analysis; Group discussion</i>		
Workload (incl. contact hours, self-study hours)	<i>Total duration: 62.5</i> <i>Class duration: 40</i> <i>Self-study duration: 22.5</i>		
Credit points	<i>2.5</i>		
Required and recommended prerequisites for joining the module	<i>Management, Organizational Behavior, Human Resource Management</i>		
Module objectives/intended learning outcomes	<i>Objective 1</i>	<i>The ability to diagnose and analyze performance issues by applying relevant theories and principles of performance management, identifying and diagnosing complex problems in each stage of organizational performance management, and forming effective analytical conclusions based on literature and practical data.</i>	<i>R2</i>
	<i>Objective 2</i>	<i>The ability to design and optimize performance systems, addressing the core issues of performance management, involves designing or optimizing systematic and innovative management solutions that take into account legality, fairness, incentive, cultural compatibility, and cost-effectiveness.</i>	<i>R3</i>
	<i>Objective 3</i>	<i>The performance research focuses on decision support capabilities. It adopts standardized research methods to conduct relevant performance management studies, complete data collection, analysis, and interpretation, and form scientific conclusions to support management decisions.</i>	<i>R4</i>

	Objective 4	<i>The ability to apply digital tools, select and utilize appropriate information technology tools and digital platforms to assist in data processing, model construction, and process optimization for performance management, and clearly define the applicable boundaries and limitations of these tools.</i>	R5
	Objective 5	<i>Cross-team collaboration competence: In multi-department collaboration scenarios, be able to flexibly assume different roles, effectively communicate and coordinate, and integrate resources to implement performance management-related tasks.</i>	R9
Content	<i>Overview of Performance Management (Weight: 2/62.5)</i> <i>Development and Design of the Performance Management System (Weight: 2/62.5)</i> <i>Performance Plan (Weight: 12/62.5)</i> <i>Performance Monitoring (Weight: 10/62.5)</i> <i>Performance Evaluation (Weight: 12/62.5)</i> <i>Performance Management Tools (Weight: 12.5/62.5)</i> <i>Performance Feedback (Weight: 12/62.5)</i>		
Examination forms	<i>Closed-book exams, classroom quizzes, homework assignments, and topic discussions</i>		
Study and examination requirements	<i>1. Process assessment (40%): Class tests 10%, assignments 15%, topic discussions 15%.</i> <i>2. The final assessment score accounts for 60%.</i> <i>3. Homework: Must be completed independently after class.</i> <i>4. Class tests: Students need to complete them in class.</i> <i>5. To pass the course assessment, students must obtain at least 60 points or a passing grade.</i>		
Reading list	<i>1. Recommended Textbook</i> <i>(1) Fang Zhenbang, "Strategic Performance Management"(6th Edition), People's University of China Press, 2022.</i> <i>2. Reference Books</i> <i>(1) Chen Yuantang. "Performance Management", Central South People's University Press, 2022.</i> <i>(2) Lin Xinqi. "Performance Management", People's University of China Press, 2020.</i>		
Version	<i>August 2023</i>		

Module designation	Organizational and Job Design		
Semester(s) in which the module is taught	<i>The sixth semester</i>		
Person responsible for the module	<i>Zhang Xu</i>		
Language	<i>Chinese</i>		
Relation to curriculum	<i>compulsory</i>		
Teaching methods	<i>Lecture method, discussion-based teaching method, case study teaching method</i>		
Workload (incl. contact hours, self-study hours)	<i>Workload: 50 class hours</i> <i>Face-to-face class hours: 32 hours</i> <i>Self-study hours: 18 hours</i>		
Credit points	<i>2</i>		
Required and recommended prerequisites for joining the module	<i>Management, Human Resource Management, Organizational Behavior</i>		
Module objectives/intended learning outcomes	<i>Objective 1</i>	<i>When addressing complex human resources management and organizational development challenges, capable of assuming the roles of an individual contributor, a team member, and a leader in organizational and job design.</i>	<i>R9</i>
	<i>Objective 2</i>	<i>Understand and master methods related to organizational and job design, and effectively apply them in the planning, implementation, and evaluation of human resources projects such as campus recruitment, training system development, and e-HR system implementation.</i>	<i>R11</i>
Content	<i>Chapter 1: Overview of Job Analysis (Weight: 2.5/50)</i> <i>Chapter 2: Basic Knowledge and Theory of Organizational-Level Job Analysis (Weight: 5/50)</i> <i>Chapter 3: Organizational Optimization (Weight: 6/50)</i> <i>Chapter 4: Business Process Reengineering (Weight: 5/50)</i> <i>Chapter 5: Redesign of Position System and Job Design (Weight: 6/50)</i> <i>Chapter 6: Establishment of Position Value System (Weight: 5/50)</i> <i>Chapter 7: Job Analysis at the Position Level (Weight: 5/50)</i> <i>Chapter 8: Job Analysis Methods (Weight: 6/50)</i>		

	<i>Chapter 9: Position Description (Weight: 5/50)</i> <i>Chapter 10: Job Qualification Grade Standards (Weight: 4.5/50)</i>
Examination forms	<i>Process assessment + Final assessment</i>
Study and examination requirements	<i>The overall assessment score = Final assessment score * 60% + Process assessment score * 40%.</i>
Reading list	<i>1. Recommended Textbook</i> <i>(1) Zhu Yongguo (Editor), "Job Analysis", Higher Education Press, 2021.</i> <i>2. References</i> <i>(2) Xiao Mingzheng (Editor), "Methods and Techniques of Job Analysis", People's University of China Press, 2018.</i> <i>(3) Zheng Xiaoming (Editor), "Practical Manual of Job Analysis", Mechanical Industry Press, 2002.</i>
Version	<i>August 2023</i>

Module designation	Training and Development		
Semester(s) in which the module is taught	<i>The seventh semester</i>		
Person responsible for the module	<i>Yao Rongrong</i>		
Language	<i>Chinese</i>		
Relation to curriculum	<i>Compulsory courses / specialisation</i>		
Teaching methods	<i>Class lecture; Group discussion</i>		
Workload (incl. contact hours, self-study hours)	<i>Total duration: 62.5 hours</i> <i>Class duration: 40 hours</i> <i>Self-study duration: 22.5 hours</i>		
Credit points	<i>2.5</i>		
Required and recommended prerequisites for joining the module	<i>Management, Human Resource Management</i>		
Module objectives/intended learning outcomes	<i>Objective 1</i>	<i>Be able to apply the theories and methods of human resource training and development, formulate enterprise human resource training plans and training programs, set up various operational procedures for training and development, determine the training methods to be adopted and the training skills required for implementing the training, and cultivate students' systematic thinking ability.</i>	<i>R9</i>
	<i>Objective 2</i>	<i>Be able to apply relevant theories of human resource training and development, analyze problems in human resource management practices such as training needs analysis and training effectiveness evaluation, and propose effective solutions. This will help cultivate and enhance students' comprehensive management skills in human resources.</i>	<i>R11</i>
	<i>Objective 3</i>	<i>Train students to master the core skills of training needs analysis, project design, and effect evaluation. Enable them to establish a personal professional knowledge update system, continuously track, evaluate, and integrate the cutting-edge theories, technologies, and practical cases in the field of human resource management, in order to</i>	<i>R12</i>

		<i>support the learning and development needs of the organization in a dynamic environment.</i>	
Content	<i>Modern Training and Development (Weight: 2.5/62.5)</i> <i>Strategic Training and Development (Weight: 4/62.5)</i> <i>Basic Learning Principles in Training (Weight: 4/62.5)</i> <i>Training Needs Analysis (Weight: 10/62.5)</i> <i>Orientation Training for New Employees (Weight: 6/62.5)</i> <i>On-the-job Training and Full-time Training (Weight: 6/62.5)</i> <i>Training with Emerging Technologies (Weight: 6/62.5)</i> <i>Management Development Training (Weight: 6/62.5)</i> <i>Evaluation of Training Effectiveness (Weight: 12/62.5)</i> <i>Career Development Management (Weight: 6/62.5)</i>		
Examination forms	<i>Closed-book exam, class quiz, homework assignment, topic discussion</i>		
Study and examination requirements	<i>1. Process assessment (40%): Class tests 10%, assignments 20%, topic discussions 10%.</i> <i>2. The final assessment score accounts for 60%.</i> <i>3. Homework: Must be completed independently after class.</i> <i>4. Class tests: Students need to complete them in class.</i> <i>5. To pass the course assessment, students must obtain at least 60 points or a passing grade.</i>		
Reading list	<i>1. Recommended Textbook</i> <i>Shi Jintao, Tang Ningyu(editors), "Training and Development" (5th Edition), People's University of China Press, 2021.</i> <i>2. References</i> <i>(1) Li Yuhui (editor), "Training and Development" (1st Edition), People's University of China Press, 2022.</i> <i>(2) Chen Guohai, Huo Wenyu (editors), "Employee Training and Development", Tsinghua University Press, 2019.</i> <i>(3) Zhang Junjuan, Han Weijing(editors), "Comprehensive Case of Enterprise Training System Design", People's Posts and Telecommunications Press, 2019.</i> <i>(4) John Whitmer (editor), "High-Performance Coaching" (5th Edition), Mechanical Industry Press, 2019.</i>		
Version	<i>August 2023</i>		

Module designation	Digital and Intelligent HRM		
Semester(s) in which the module is taught	The sixth semester		
Person responsible for the module	Yao Rongrong		
Language	Chinese		
Relation to curriculum	Compulsory courses / Major courses		
Teaching methods	Class lecture; Group discussion; Course experiment		
Workload (incl. contact hours, self-study hours)	Total duration: 62.5 hours Lecture duration: 24 hours Laboratory duration: 16 hours Self-study duration: 22.5 hours		
Credit points	2.5		
Required and recommended prerequisites for joining the module	Management, Organizational Behavior, Human Resource Management		
Module objectives/intended learning outcomes	Objective 1	Based on the analysis results, combined with the organization's sustainable development goals, a comprehensive solution integrating digital and intelligent tools with humanistic management concepts can be designed. Moreover, feasible implementation paths and evaluation standards for the implementation of this solution can be proposed.	R2
	Objective 2	By following standard research methods, students can independently or as part of a team complete the entire process from problem definition, questionnaire/interview outline design, data collection, processing and analysis, to drawing conclusions and formulating decision-making recommendations, for a specific digitalized HR management issue (such as "remote working employee engagement survey" or "internal talent market analysis based on skills").	R4
	Objective 3	Be capable of proficiently selecting and using at least one mainstream human resources data analysis tool (such as	R5

		<i>advanced functions of Excel, Power BI, Tableau, or Python/R for basic data analysis) or a digital platform (such as the analysis module of HR SaaS systems), to clean, visualize, and conduct preliminary mining of human resources data.</i>	
	<i>Objective 4</i>	<i>Understand and be able to explain the application logic and basic principles of digital technologies such as big data, artificial intelligence, and cloud computing in the core modules of human resource planning, recruitment, training, performance, compensation, and employee relations.</i>	<i>R7</i>
Content	<i>Part 1: Theoretical Teaching</i> ● <i>Background of Digital Human Resource Management (Weight: 4/62.5)</i> ● <i>Digital Era Human Resource Management Thinking (Weight: 4/62.5)</i> ● <i>Three Pillars Model of Human Resources (Weight: 4/62.5)</i> ● <i>Position Analysis and Evaluation in the Digital Era (Weight: 6/62.5)</i> ● <i>Digital Empowerment in Recruitment (Weight: 6/62.5)</i> ● <i>Data-driven Performance Management (Weight: 6/62.5)</i> ● <i>Data-driven Compensation Management (Weight: 4.5/62.5)</i> ● <i>Digital Future-oriented Human Resource Management (Weight: 4/62.5)</i> <i>Part 2: Experimental Teaching</i> ● <i>Digital Human Resource Planning (Weight: 6/62.5)</i> ● <i>Digital Recruitment and Selection (Weight: 6/62.5)</i> ● <i>Digital Training and Development (Weight: 6/62.5)</i> ● <i>Digital Human Resource Services (Weight: 6/62.5)</i>		
Examination forms	<i>Open-book exams, in-class quizzes, homework assignments, topic discussions</i>		
Study and examination requirements	<i>1. Process assessment (50%): Class tests 10%, assignments 20%, topic discussions 20%.</i> <i>2. The final assessment score accounts for 50%.</i> <i>3. Homework: Must be completed independently after class.</i> <i>4. Class tests: Students need to complete them in class.</i> <i>5. To pass the course assessment, students must obtain at least 60 points or a passing grade.</i>		

Reading list	<i>1. Recommended Textbook</i> <i>(1) Zhao Chen, "Digital Human Resource Management", People's University of China Press, 2024.</i> <i>2. References</i> <i>(1) Ross Sparksman, and Xie Shuqing "Big Data and Human Resources: How Facebook Plans Talent Strategies", Zhejiang University Press, 2019.</i> <i>(2) Hu Mei, Editor, "Application of Big Data in Human Resource Management", China Information Industry and Information Technology Press, 2021.</i> <i>(3) Li Nan, Editor, "AI Era: Digital and Intelligent Transformation of Human Resource Management", People's Press, 2023.</i>
Version	<i>August 2023</i>

4. Professional Elective courses

Module designation	Management Communication		
Semester(s) in which the module is taught	<i>The sixth semester</i>		
Person responsible for the module	<i>Li Li</i>		
Language	<i>Chinese</i>		
Relation to curriculum	<i>Required courses/Specialized courses</i>		
Teaching methods	<i>Class lecture; Group discussion; Case Analysis</i>		
Workload (incl. contact hours, self-study hours)	<i>Total duration: 50 hours</i> <i>Course duration: 32 hours</i> <i>Self-study duration: 18 hours</i>		
Credit points	<i>2</i>		
Required and recommended prerequisites for joining the module	<i>Management, Organizational Behavior, Human Resource Management</i>		
Module objectives/intended learning outcomes	<i>Objective 1</i>	<i>Learn the basic theories of management communication, and apply the processes and elements of management communication to formulate strategies for solving specific management communication problems.</i>	<i>R3</i>
	<i>Objective 2</i>	<i>When dealing with complex issues related to human resource management and organizational development, students are capable of taking on the roles of individual, team member, and supervisor within a multi-department and multi-background team.</i>	<i>R3</i>
	<i>Objective 3</i>	<i>Be capable of effectively communicating and interacting with management, business departments, employees, and the public regarding complex human resource management issues, including drafting management systems, analyzing reports, preparing proposal documents, making clear statements, and conducting negotiations. Possess a certain international perspective and be able to communicate and interact in a cross-cultural context.</i>	<i>R4</i>
	<i>Objective 4</i>	<i>Being able to integrate the basic knowledge of management communication with professional practice, proficiently apply communication skills, and use effective and</i>	<i>R4</i>

		<i>appropriate methods to solve communication problems in both life and work.</i>	
Content	<i>Introduction to Management Communication (Weight: 4/50)</i> <i>The behavioral principles of management communication (Weight: 4/50)</i> <i>Management Communication Strategy (Weight: 3/50)</i> <i>Presentation skills (Weight: 3/50)</i> <i>Listening skills (Weight: 3/50)</i> <i>Written communication (Weight: 6/50)</i> <i>Non-verbal communication (Weight: 3/50)</i> <i>Group Communication (Weight: 3/50)</i> <i>Conference communication (Weight: 3/50)</i> <i>Crisis communication (Weight: 3/50)</i> <i>Interview skills (Weight: 6/50)</i> <i>Negotiation Skills (Weight: 3/50)</i> <i>Cross-cultural communication (Weight: 3/50)</i> <i>Communication in the Digital Age (Weight: 3/50)</i>		
Examination forms	<i>Open-book exams, in-class quizzes, homework assignments, topic discussions</i>		
Study and examination requirements	<i>1. Process assessment (50%): Class tests 10%, Assignments 20%, Topic discussions 20%.</i> <i>2. The final assessment score accounts for 50%.</i> <i>3. Homework: Must be completed independently after class.</i> <i>4. Class Test: Completed by students during class time</i> <i>5. To pass the course assessment, students must achieve a score of at least 60 or above.</i>		
Reading list	<i>1. Recommended textbooks</i> <i>(1) Zhao Erzong (Editor-in-Chief), "Management Communication" (Second Edition), Higher Education Press, 2021.</i> <i>2. References</i> <i>(1) Guo Wenchen (Editor), "Management Communication", Tsinghua University Press, 2010.</i> <i>(2) Wei Jiang (Editor), "Management Communication: The Foundation of Successful Management" (4th Edition), Mechanical Industry Press, 2020.</i> <i>(3) Habels, Wiewol, "Effective Communication" (7th Edition), Huaxia Publishing House, 2005.</i>		
Version	<i>August 2023</i>		

Module designation	Corporate culture		
Semester(s) in which the module is taught	<i>The sixth semester</i>		
Person responsible for the module	<i>Zhang Xu</i>		
Language	<i>Chinese</i>		
Relation to curriculum	<i>Elective course</i>		
Teaching methods	<i>Classroom lectures and case studies</i>		
Workload (incl. contact hours, self-study hours)	<i>Workload: 50 hours</i> <i>Face-to-face teaching duration: 32 hours</i> <i>Self-study duration: 18 hours</i>		
Credit points	<i>2</i>		
Required and recommended prerequisites for joining the module	<i>Management, Human Resource Management A</i>		
Module objectives/intended learning outcomes	<i>Objective 1</i>	<i>Able to understand and evaluate the impact of corporate culture building on sustainable organizational development.</i>	<i>R7</i>
	<i>Objective 2</i>	<i>Possesses literacy in humanities and social sciences and a sense of social responsibility, and can understand and adhere to professional ethics and norms in human resources management practices, upholding principles of fairness, impartiality, and confidentiality while fulfilling responsibilities.</i>	<i>R8</i>
	<i>Objective 3</i>	<i>When addressing complex human resources management and organizational development challenges, capable of assuming the roles of an individual contributor, a team member, and a leader in corporate culture building initiatives.</i>	<i>R9</i>
Content	<i>Chapter 1: Challenges and Opportunities Faced by Contemporary Enterprises (Weight: 3/50)</i> <i>Chapter 2: The Rise and Evolution of Corporate Culture (Weight: 3/50)</i> <i>Chapter 3: Key Points of Corporate Culture Theory (Weight: 5/50)</i> <i>Chapter 4: Corporate Culture Structure and Function (Weight: 7/50)</i>		

	<i>Chapter 5: Core of Corporate Culture (Weight: 7/50)</i> <i>Chapter 6: Corporate Culture Assessment (Weight: 5/50)</i> <i>Chapter 7: Operation and Evolution of Corporate Culture (Weight: 5/50)</i> <i>Chapter 8: Conflicts and Integration of Corporate Culture (Weight: 6/50)</i> <i>Chapter 9: Corporate Culture Transformation and Innovation (Weight: 4/50)</i> <i>Chapter 10: Corporate Culture Construction (Weight: 5/50)</i>
Examination forms	<i>Final exam, course presentation</i>
Study and examination requirements	<i>Overall assessment score = Final assessment score + 50% + Process assessment score + 50%</i>
Reading list	<i>(1)Cao Shumin et al. eds. "Corporate Culture". Beijing Institute of Technology Press, 2021.</i> <i>(2) Zhang Yansong et al., "Corporate Culture - Theory & Case Training". Tsinghua University Press, 2021 (mid-year)</i>
Version	<i>August 2023</i>

Module designation	Public Relations		
Semester(s) in which the module is taught	<i>The fifth semester</i>		
Person responsible for the module	<i>Yao Ye</i>		
Language	<i>Chinese</i>		
Relation to curriculum	<i>Elective courses / Professional courses</i>		
Teaching methods	<i>Class lectures, case studies in mathematics, and group discussions</i>		
Workload (incl. contact hours, self-study hours)	<i>Total workload: 50 hours</i> <i>Contact hours: 32 hours</i> <i>Self-study hours: 18 hours</i>		
Credit points	<i>2.0</i>		
Required and recommended prerequisites for joining the module	<i>Management, Management Psychology, Organizational Behavior</i>		
Module objectives/intended learning outcomes	<i>Objective 1</i>	<i>Master the basic theories and historical background knowledge of public relations, the core values and historical evolution of public relations activities, develop a public relations awareness, establish professional spirits such as integrity, transparency, and fairness, and be able to spontaneously apply the theories to view practical problems, helping organizations shape and maintain a good image, and promoting the long-term healthy and stable development of the organization.</i>	<i>R7</i>
	<i>Objective 2</i>	<i>Master the principles of public relations and practical operational skills in public relations: Be able to adhere to public relations principles such as honesty and trustworthiness, putting the public first, mutual benefit and win-win, and abiding by laws and regulations when communicating with the public. Possess the ability to identify and solve daily problems from a professional perspective of public relations.</i>	<i>R10</i>

Content	<i>Introduction to Public Relations (Weight: 10/50)</i> <i>The organizational structure and personnel of public relations (Weight: 6/50)</i> <i>Several common object-based public relations (Weight: 4/50)</i> <i>The general procedure of public relations work (Weight: 4/50)</i> <i>Public Relations Special Activity (Weight: 4/50)</i> <i>Interpersonal Communication in Public Relations (Weight: 4/50)</i> <i>Public Relations Advertising (Weight: 4/50)</i> <i>Public Relations Activity Model (Weight: 4/50)</i> <i>Public Relations Skills for Crisis Management (Weight: 4/50)</i> <i>International Public Relations (Weight: 6/50)</i>
Examination forms	<i>Open-book exam, in-class interaction, homework, and tests, task presentation</i>
Study and examination requirements	<i>1. Process assessment score (50%) - Homework and tests (15%), In-class interaction (15%), Task presentation (20%)</i> <i>2. Comprehensive assessment score (50%): Open-book examination</i> <i>3. Homework and Assessments: Students are required to complete the assignments independently during or after class. Four in-class interactive assessments will evaluate the students' performance in class.</i> <i>5. Task Presentation: The task is divided among the group members and completed through teamwork.</i> <i>6. To pass the course assessment, students must achieve at least 60 points or a passing grade.</i>
Reading list	<i>1. Recommended textbooks</i> <i>(1) Zhou Anhua, Lin Shengdong (editors), "Public Relations Theory, Practice and Skills", People's University of China Press, 2024.</i> <i>2. References</i> <i>(1) Shi Ruikun, Wang Hongming (editors), "Public Relations Strategies and Practices", Fudan University Press, 2020.</i> <i>(2) Zhang Ling (Editor), "Modern Public Relations", Tsinghua University Press, 2019.</i> <i>(3) Wilcox.D.L.Cameron, G.T.Reber.B.H., & Shin J. Public Relations Strategies and Tactics. Pearson, 2019.</i>
Version	<i>August 2023</i>

Module designation	Logistics B		
Semester(s) in which the module is taught	<i>The seventh semester</i>		
Person responsible for the module	<i>Li Wenjun</i>		
Language	<i>Chinese</i>		
Relation to curriculum	<i>Professional Elective Courses / Elective Courses</i>		
Teaching methods	<i>Classroom lecture and group discussion</i>		
Workload (incl. contact hours, self-study hours)	<i>Total workload: 50 hours</i> <i>Contact hours: 32 hours</i> <i>Self-study hours: 18 hours</i>		
Credit points	<i>2</i>		
Required and recommended prerequisites for joining the module	<i>Management, Microeconomics, Macroeconomics</i>		
Module objectives/intended learning outcomes	<i>Objective 1</i>	<i>Master the basic theories, knowledge, and research methods of logistics, be able to identify and analyze the complex problems existing in typical logistics phenomena and functional links, and propose systematic solutions.</i>	<i>R1</i>
	<i>Objective 2</i>	<i>Be capable of applying the principles and technologies of logistics, and through empirical and case study methods, conduct qualitative and quantitative analysis of complex logistics problems, and design innovative solutions for logistics systems.</i>	<i>R2</i>
	<i>Objective 3</i>	<i>Be capable of designing and planning logistics activities and system solutions, conducting comprehensive benefit assessment based on the principle of benefit contradiction, and achieving the sustainable integration of economic, social, and ecological benefits.</i>	<i>R3</i>
	<i>Objective 4</i>	<i>Be capable of reasonably planning resources and controlling the process in the implementation and management of logistics projects, ensuring that the logistics system operates in line with the sustainable</i>	<i>R11</i>

		<i>development objective, and possessing the ability to manage logistics projects.</i>	
Content	<i>Fundamentals of Logistics (Weight: 3/50)</i> <i>Logistics Foundation Theory (Weight: 6/50)</i> <i>The development of logistics (Weight: 3/50)</i> <i>Packaging (Weight: 3/50)</i> <i>Loading and Unloading Handling (Weight: 3/50)</i> <i>Transportation (Weight: 6/50)</i> <i>Warehousing (Weight: 6/50)</i> <i>Delivery (Weight: 5/50)</i> <i>Logistics Information (Weight: 5/50)</i> <i>Distribution Processing (Weight 3/50)</i> <i>Enterprise Logistics (Weight 3/50)</i> <i>Logistics enterprises and third-party logistics (Weight 4/50)</i>		
Examination forms	<i>Open-book exam, class quiz, homework assignment, topic discussion</i>		
Study and examination requirements	<i>1. Process assessment (40%) - Internship performance 10%. Skill assessment 15%. Project C report 15%. Internship report score accounts for 60%.</i> <i>3. Internship Performance: The student's performance in the classroom.</i> <i>4. Skill Assessment: Students' ability to apply the knowledge they have learned.</i> <i>5. To pass the course assessment, students must achieve a score of at least 60 or above.</i>		
Reading list	<i>1. Recommended textbooks</i> <i>(1) Li Songqing (ed.), Modern Logistics, Tsinghua University Press, 2023.</i> <i>2 References</i> <i>(1) Wang Xiaoyan (ed.), Enterprise Logistics Management, Peking University Press, 2020.</i> <i>(2) Dai Enyong (ed.), Logistics System Planning and Design, Tsinghua University Press, 2019.</i> <i>(3) Huo Yanfang and Qi Ershi (eds.), Smart Logistics and Smart Supply Chain, Tsinghua University Press, 2020.</i> <i>(4) Pan Yong (ed.), Cross-Border E-Commerce Logistics Management, Higher Education Press, 2021.</i>		
Version	<i>August 2023</i>		

Module designation	E-commerce B		
Semester(s) in which the module is taught	<i>The seventh semester</i>		
Person responsible for the module	<i>Zhou Siyi</i>		
Language	<i>Chinese</i>		
Relation to curriculum	<i>Restricted elective courses / specialized courses</i>		
Teaching methods	<i>Classroom lecture and group discussion</i>		
Workload (incl. contact hours, self-study hours)	<i>Total workload: 50 hours</i> <i>Contact hours: 24 hours</i> <i>Experiment hours: 8 hours</i> <i>Self-study hours: 18 hours</i>		
Credit points	<i>3</i>		
Required and recommended prerequisites for joining the module	<i>Marketing, Management</i>		
Module objectives/intended learning outcomes	<i>Objective 1</i>	<i>Master the core theories and technical tools of e-commerce, and focus on cultivating the ability to flexibly apply digital platforms, data analysis methods, and information technology in the e-commerce field to scenarios of human resource management. Through the study of this course, students will understand the data processing, process optimization, and decision-making support logic in e-commerce operations, and be able to address specific human resource management issues (such as recruitment data analysis, tracking of employee training effectiveness, optimization of the salary and benefits platform, etc.) by selecting and using appropriate e-commerce tools or derivative technologies for modeling analysis, process improvement, and management decision-making</i>	<i>R5</i>
	<i>Objective 2</i>	<i>Explore how e-commerce models, platform operations, and digital technologies shape and influence the sustainable development of organizations in terms of talent, brand, culture, and social reputation. Through learning, students will understand concepts such as green e-commerce, digital ethics, and platform social responsibility, and be able to</i>	<i>R7</i>

		<i>combine these concepts with human resource management practices to assess the sustainability of organizations in the e-commerce environment. Furthermore, they will learn to apply e-commerce thinking and tools in human resource planning and decision-making to support employer brand building, talent ecosystem maintenance, and the cultivation of a responsible organizational culture.</i>	
	<i>Objective 3</i>	<i>Guide students to examine the operation of e-commerce from the ethical perspective of professional norms, with a focus on discussing how to uphold the humanistic and social science literacy as well as the sense of social responsibility in the digital and platform-based e-commerce environment, and understand and practice the core principles such as fairness, justice, and confidentiality. The course will deeply analyze the ethical challenges faced by e-commerce in areas such as data privacy, algorithm decision-making, platform employment, and digital marketing, enabling students to transfer the professional ethical norms of human resource management to management scenarios related to e-commerce, and cultivating their ability to abide by professional norms and fulfill management responsibilities in the complex digital environment.</i>	<i>R8</i>
Content	<i>Chapter 1: Overview of E-commerce (4/50)</i> <i>Chapter 2: E-commerce Framework and Models (4/50)</i> <i>Chapter 3: Basic Technologies of E-commerce (4/50)</i> <i>Chapter 4: Electronic Payment (4/50)</i> <i>Chapter 5 E-commerce Logistics (4/50)</i> <i>Chapter 6 E-commerce Security and Law (4/50)</i> <i>Chapter 7 Consumer E-commerce Applications (6/50)</i> <i>Chapter 8 Enterprise E-commerce Applications (8/50)</i> <i>Chapter 9 E-Government (4/50)</i> <i>Chapter 10 Industry E-commerce Applications (3/50)</i> <i>Chapter 11: Cross-border E-commerce (5/50)</i>		
Examination forms	<i>Closed-book exams, classroom quizzes, homework assignments, and topic discussions.</i>		

Study and examination requirements	1. <i>Process assessment (40%): Classroom test 10%, Homework 20%, Topic discussion 20%</i> 2. <i>The final assessment score accounts for 60%.</i> <i>Homework for Lesson</i> 3: <i>Must be completed independently after class.</i> 4. <i>The class test is completed by the students in the classroom.</i> 5. <i>To pass the course assessment, students must achieve at least 60 points or a passing grade.</i>
Reading list	1. <i>Recommended textbooks</i> <i>(1) Hu Hongli, "Electronic Commerce Theory and Practice" (4th Edition), People's University of China Press, 2024.</i> 2 <i>References</i> <i>(1) Wang Yuzhen, "Introduction to E-commerce (3rd Edition)", Tsinghua University Press, 3rd Edition, 2023.</i> <i>(2) Tan Xiaoyong and Ren Yongmei, "Electronic Commerce (3rd Edition)", Mechanical Industry Press, 2024.</i>
Version	<i>August 2023</i>

Module designation	Strategic Human Resource Planning		
Semester(s) in which the module is taught	The sixth semester		
Person responsible for the module	Zhou Li		
Language	Chinese		
Relation to curriculum	Professional Elective Courses / Elective Courses		
Teaching methods	Classroom lecture and group discussion		
Workload (incl. contact hours, self-study hours)	Total workload: 50 hours Contact hours: 32 hours Self-study hours: 18 hours		
Credit points	2		
Required and recommended prerequisites for joining the module	Management, Human Resources Management		
Module objectives/intended learning outcomes	Objective 1	Be capable of designing systematic and innovative human resource management plans, systems, or processes for complex organizational and human resource issues. Be able to comprehensively consider multiple factors such as legality, fairness, cost-effectiveness, employee motivation, and organizational culture when formulating the design plans. Have the ability to transform theoretical plans into practical measures that are operable and assessable, and predict their potential implementation effects.	R3
	Objective 2	It is possible to research human resource management issues based on scientific principles and by using standard methods such as questionnaire design, interviews, and data analysis, including data collection, processing, analysis, and interpretation. Through the integration of information, reasonable and effective conclusions can be obtained to support management decisions. It is possible to design and apply questionnaires, interviews, data analysis, and other standard methods based on scientific principles to research human resource management issues. Information and data collected can be processed, statistically analyzed, and	R4

		<i>reasonably interpreted. Through information integration, research conclusions can be formed, and valuable suggestions and support can be provided for management decisions.</i>	
	<i>Objective 3</i>	<i>Be capable of understanding and evaluating the impact of human resource management and practices on an organization's sustainable development, including talent echelon building, employer brand, corporate culture, social reputation, etc. Understand the concepts of environmental friendliness, social responsibility, and sustainable development and their guiding significance for modern human resource management. Be able to evaluate the impact of human resource management practices on the organization's sustainable development from multiple dimensions, such as talent echelon building, employer brand, corporate culture, and social reputation. Be able to incorporate the concept of sustainable development into human resource planning and decision-making to promote the long-term health and stability of the organization.</i>	<i>R7</i>
Content	<i>Concepts and Research Methods of Human Resources Strategy and Planning (Weight: 6/50)</i> <i>Human Resources Environment Analysis (Weight: 4/50)</i> <i>Human Resources Strategy (Weight: 4/50)</i> <i>Corporate Strategy and Human Resources Strategy (Weight: 4/50)</i> <i>Human Resources Planning (Weight: 4/50)</i> <i>Human Resources Analysis (Weight: 4/50)</i> <i>Human Resources Demand Forecast (Weight 6/50)</i> <i>Human resources supply forecast (weight: 6/50)</i> <i>The formulation of the human resources planning system (weight: 4/50)</i> <i>Implementation of Human Resources Planning (Weight: 4/50)</i> <i>Evaluation and Control of Human Resources Planning (Weight: 4/50)</i>		
Examination forms	<i>Closed-book exams, classroom quizzes, homework assignments, topic discussions</i>		
Study and examination requirements	<i>Process assessment (50%): In-class interaction 15%. Assignments and tests 20%. Topic discussions 15%.</i> <i>Homework must be completed independently after class.</i> <i>Classroom quizzes are completed by students during class.</i>		

	<i>2. The final assessment score accounts for 50%.</i>
Reading list	<i>1. Use the textbooks</i> <i>(1) Zhao Shuming (author), "Human Resources Strategy and Planning" (5th Edition), People's University of China Press, 2023.</i> <i>2 References</i> <i>(1) Liu Yan, Cheng De, Zhao Shuming, Eds., "Human Resources Strategy and Planning" (3rd Edition), Nanjing University Press, 2021.</i> <i>(2) Lin Xinqi (Editor-in-Chief), "International Human Resource Management" (3rd Edition), Fudan University Press, 2021.</i>
Version	<i>August 2023</i>

Module designation	Civil Service Management		
Semester(s) in which the module is taught	<i>The seventh semester</i>		
Person responsible for the module	<i>Zhang Shimian</i>		
Language	<i>Chinese</i>		
Relation to curriculum	<i>Elective courses / Specialized courses</i>		
Teaching methods	<i>Class lecture: Group discussion</i>		
Workload (incl. contact hours, self-study hours)	<i>Total workload: 50 hours</i> <i>Contact hours: 32 hours</i> <i>Self-study hours: 18 hours</i>		
Credit points	<i>2</i>		
Required and recommended prerequisites for joining the module	<i>Organizational Behavior, Administrative Management</i>		
Module objectives/intended learning outcomes	<i>Objective 1</i>	<i>By integrating institutional knowledge, legal principles, and ethical considerations, students can form a complete, logically coherent, and socially responsible independent judgment on complex personnel issues involving public power, citizens' rights, and organizational efficiency.</i>	<i>R6</i>
	<i>Objective 2</i>	<i>Enable students to master the core knowledge and practical skills of the civil service system, and be able to consciously apply professional ethical principles such as fairness, justice, and confidentiality in analyzing and making decisions in typical scenarios of public sector human resource management, and fulfill public responsibilities.</i> <i>R8</i>	<i>R8</i>
	<i>Objective 3</i>	<i>Enable students to master the basic theories and institutional framework of civil servant management, and be able to actively follow the cutting-edge policies and practical changes in the field of public sector human resources. By using the methods of continuously acquiring, analyzing, and integrating information, they can develop an independent</i>	<i>R12</i>

		<i>learning ability that is suitable for the development of public organizations and the requirements of the times.</i>	
Content	<i>Introduction to the Civil Service System (Weight: 2/50)</i> <i>The recruitment of civil servants (Weight: 6/50)</i> <i>Civil Servant Evaluation (Weight: 6/50)</i> <i>Appointment and Removal of Civil Servants and Their Promotion and Demotion (Weight: 6/50)</i> <i>Civil Servant Awards (Weight: 6/50) +</i> <i>Civil servant training (weight: 6/50) Civil servant avoidance (Weight: 6/50)</i> <i>Public employee salary, benefits, and insurance (weight: 6/50)</i> <i>Civil Servants' Resignation, Dismissal and Retirement (Weight: 6/50)</i>		
Examination forms	<i>Open-book exam, class quiz, homework assignment, topic discussion</i>		
Study and examination requirements	<i>1. Process assessment (50%) - Class tests 10%, Assignments 25%, Topic discussions 15%</i> <i>2. The final assessment results account for 50%.</i> <i>3. Homework should be completed independently after class.</i> <i>4 Classroom Test: Completed by students during class time.</i> <i>5. To pass the course assessment, students must achieve a score of at least 60 or above.</i>		
Reading list	<i>1. Recommended textbooks</i> <i>(1) Shu Fang, Wang Keliang (Eds.), "National Civil Servant System", 3rd Edition, People's University of China Press, 2021.</i> <i>2. References</i> <i>(1) Liu Biqiang and Xi Yongqin, Editors, "An Introduction to the National Civil Servant System" (Second Edition), People's University of China Press, 2020.</i> <i>(2) Shu Fang, Jia Zixin (Eds.), "The Tutorial on Civil Servant System (6th Edition)", People's University of China Press, 2022.</i>		
Version	<i>August 2023</i>		

Module designation	Administrative Management		
Semester(s) in which the module is taught	<i>The sixth semester</i>		
Person responsible for the module	<i>Zhang Shimian</i>		
Language	<i>Chinese</i>		
Relation to curriculum	<i>Elective courses / Specialized courses</i>		
Teaching methods	<i>Class lecture: Group discussion</i>		
Workload (incl. contact hours, self-study hours)	<i>Total workload: 50 hours</i> <i>Contact hours: 32 hours</i> <i>Self-study hours: 18 hours</i>		
Credit points	<i>2</i>		
Required and recommended prerequisites for joining the module	<i>Management, Human Resource Management</i>		
Module objectives/intended learning outcomes	<i>Objective 1</i>	<i>Master the basic theories of administrative management and the process of public policy, and be able to systematically analyze the impact of administrative practices on social equity, public rights, and public well-being based on relevant laws and public value standards. Possess the awareness and ability to foresee legal and social risks in complex administrative decisions and to fulfill public responsibilities and abilities.</i>	<i>R6</i>
	<i>Objective 2</i>	<i>Enable students to systematically master the basic theories and methods of administrative management, and be able to deeply understand and abide by the ethical norms and professional responsibilities of public service when analyzing administrative phenomena and public policies. Always place public interests, fairness, justice, and administrative ethics at the core of administrative decision-making and actions.</i>	<i>R8</i>
	<i>Objective 3</i>	<i>Master the basic theories and institutional framework of administrative management, and be able to proactively track the changes in public governance and the</i>	<i>R12</i>

		<i>cutting-edge of policies. Use scientific methods to analyze changes in the administrative environment, and develop the ability for autonomous learning and knowledge update that is suitable for the development needs of public organizations.</i>	
Content	<i>Overview of Administrative Management (Weight: 2/50)</i> <i>Administrative Functions (Weight: 6/50)</i> <i>Administrative Organization (Weight: 6/50)</i> <i>Personnel Administration (Weight: 6/50)</i> <i>Administrative Leadership (Weight: 6/50)</i> <i>Administrative Decision-making (Weight: 2/50)</i> <i>Administrative Execution (Weight: 6/50)</i> <i>Administrative Performance (Weight: 6/50)</i> <i>Administrative Supervision (Weight: 6/50)</i>		
Examination forms	<i>Open-book exams, in-class quizzes, homework assignments, topic discussions</i>		
Study and examination requirements	<i>1. Process assessment (50%): Classroom quiz 15%, Homework 20%, Topic discussion 15%.</i> <i>2. The results of the centralized assessment account for 50%.</i> <i>3. Homework: Must be completed independently after class.</i> <i>4 Classroom Test: Completed by students during class time</i> <i>5. To pass the course assessment, students must achieve a score of at least 60 or above.</i>		
Reading list	<i>1. Recommended textbooks</i> <i>(1) Guo Xiacong (Editor), "Administrative Management" (5th Edition); People's University of China Press, 2021.</i> <i>2. References</i> <i>(1) Xu Shuangmin and Li Mingqiang, Editors, "Administrative Management", People's University of China Press, 2020.</i> <i>(2) Zheng Zhilong and Gao Weixing (editors), "Administrative Management", Higher Education Press, 2021</i> <i>(3) Zhang Guoqing (Editor), "Administrative Management", Peking University Press, 2019.</i>		
Version	<i>August 2023</i>		

Module designation	Digital Innovation and Entrepreneurship		
Semester(s) in which the module is taught	<i>The seventh semester</i>		
Person responsible for the module	<i>Zhao Long</i>		
Language	<i>Chinese</i>		
Relation to curriculum	<i>Professional Elective Courses / Elective Courses</i>		
Teaching methods	<i>Classroom lectures; Case studies; Group discussions</i>		
Workload (incl. contact hours, self-study hours)	<i>Total workload: 50 hours</i> <i>Contact hours: 32 hours</i> <i>Self-study hours: 18 hours</i>		
Credit points	<i>1.5</i>		
Required and recommended prerequisites for joining the module	<i>Management, Human Resources Management, Marketing, Innovation, and Entrepreneurship Education</i>		
Module objectives/intended learning outcomes	<i>Objective 1</i>	<i>Digital entrepreneurship, compliance responsibility, and ethical practice ability. Based on the design of digital business models, AI applications, and data-driven practices, possess humanistic and social science literacy as well as a sense of social responsibility. Adhere to business ethics, data security, and privacy protection norms. In market insights and product development, uphold the principles of fairness and honesty. Fulfill the main responsibilities and social responsibilities of entrepreneurship.</i>	<i>R8</i>
	<i>Objective 2</i>	<i>Cross-scenario team collaboration and project advancement capabilities, based on business thinking models and digital entrepreneurship project management logic, are designed to adapt to various team scenarios, flexibly assume different roles, integrate resources to collaboratively complete key links such as business opportunity identification, product development, and marketing implementation, and promote the efficient implementation of new warehouse solutions.</i>	<i>R9</i>

	<i>Objective 3</i> <i>Multilateral communication and international perspective expression skills enable students to draft business plans and data analysis reports for investors, partners, and other relevant parties, and clearly present negotiations based on core contents such as digital business models, the value of AI applications, and product development logic. Possessing an international perspective and cross-cultural communication awareness, they are suitable for cross-regional collaboration scenarios in digital entrepreneurship.</i>	<i>R10</i>
Content	<i>Overview of Digital Innovation and Entrepreneurship (Weight 2/50)</i> <i>Business Thinking and Entrepreneurial Thinking Model (Weight: 4/50)</i> <i>Market Insights and Business Opportunity Identification (Weight: 6/50)</i> <i>Digital Business Model Design (Weight: 6/50)</i> <i>The application of artificial intelligence technology in entrepreneurship (weight: 10/50)</i> <i>Development of Digital Products and Services (Weight: 8/50)</i> <i>Digital marketing and customer acquisition (Weight: 8/50)</i> <i>Digital entrepreneurship project management (Weight 6/50)</i>	
Examination forms	<i>Report writing (including project operation SOP), classroom tests, after-class assignments, topic discussions</i>	
Study and examination requirements	<i>1. Process assessment (50%) - Class tests 10%. Homework 20%. Group discussions 20%. Homework for T3 must be completed independently after class.</i> <i>2. The centralized assessment results account for 50%.</i> <i>4. The class tests are completed by the students during the class period.</i> <i>5. To pass the course assessment, students must achieve a score of at least 60 or above.</i>	
Reading list	<i>1. Recommended textbooks</i> <i>(1) Guo Hai. "Digital Entrepreneurship". Economic Management Press, 2021.</i> <i>2. References</i> <i>(1) Yang Juan. "Cultivating Personal IP in the Era of Self-media: Theory and Practice". Tsinghua University Press, 2022.</i> <i>(2) Jason Abonay. "New Business Models - The Road to Digital Transformation for Enterprises". People's University of China Press, 2017.</i>	

	(3) Guo Wei. <i>"The Power of Digitalization"</i>. Mechanical Industry Press, 2022. (4) Song Xing. <i>"Data Empowerment: New Practical Strategies for Digital Marketing and Operations"</i>. Electronic Industry Press, 2021. (5) Liu Ling. <i>"Innovation and Entrepreneurship in Mobile Internet"</i>. Hunan Education Press, 2021.
Version	August 2023

Module designation	Video Creativity and Production B		
Semester(s) in which the module is taught	<i>The seventh semester</i>		
Person responsible for the module	<i>Wang Bin</i>		
Language	<i>Chinese</i>		
Relation to curriculum	<i>Professional Elective Courses / Elective Teaching</i>		
Teaching methods	<i>Classroom lecture and group discussion</i>		
Workload (incl. contact hours, self-study hours)	<i>Total workload: 50 hours</i> <i>Contact hours: 32 hours</i> <i>Self-study hours: 18 hours</i>		
Credit points	2		
Required and recommended prerequisites for joining the module	<i>Marketing B, Operations Management B</i>		
Module objectives/intended learning outcomes	<i>Objective 1</i>	<i>Be proficient in using APP software related to short-video creation and operating media platforms, complete the entire process of short-video shooting, post-production, and release, and possess the information technology application ability to adapt to the development trend of mobile video.</i>	<i>R5</i>
	<i>Objective 2</i>	<i>Can take on different roles in the short-video project team, collaborate to complete creative planning, shooting, and production tasks, and possess the ability to work in cross-functional teams and communicate effectively.</i>	<i>R9</i>
	<i>Objective 3</i>	<i>Based on the actual needs of the field of human resource management, it is capable of designing and creating targeted short video content, which can effectively convey information to the relevant audience and demonstrate professional communication and expression skills.</i>	<i>R10</i>
Content	<i>An overview of the basic knowledge of short videos (Weight: 9/50)</i>		

	<i>Short-video creation - Pre-production planning (Weight: 12/50)</i> <i>Short video creation - shooting (Weight: 12/50)</i> <i>Short video creation - Editing and post-production (Weight: 12/50)</i> <i>Short-video case analysis (Weight 5/50)</i>
Examination forms	<i>Open-book exam, class quiz, homework assignment, topic discussion</i>
Study and examination requirements	<i>1. Process assessment (40 hours): Class test 10%, Homework 15%, Topic discussion 15%</i> <i>2. The final assessment results account for 60%.</i> <i>3. Homework should be completed independently after class.</i> <i>4 Classroom Test: Completed by students during class time</i> <i>5. Students must obtain at least 60 points or a passing grade in order to pass the course assessment.</i>
Reading list	<i>1. Recommended textbooks</i> <i>(1) Zhang Wei, Zhu Jinghao. "Micro-video Creativity and Production". China Media University Press. 2019.</i> <i>2 References</i> <i>(1) Patmore edited, Li Qi, Feng Wenjing translated. "Fundamentals of British Film and Television Production: Principles, Practice and Techniques". Shanghai People's Art Publishing House. 2006.</i> <i>(2) Zhang Lanshan (Editor). "Short Video Creativity and Production". Tsinghua University Press, 2023.</i> <i>(3) Compiled by Xuanhua Technology Vocational College and Tianjin Bayin Xunteng Technology Group Co., Ltd., "Short Video Creativity and Production Case-Based Tutorial", Tianjin University Press in 2022.</i> <i>(4) Shi Jingdan (Editor). "A Concise Reader on Mobile Phone Photography and Micro-video Production". Shanghai Education Publishing House. 2020.</i>
Version	<i>August 2023</i>

5. Practical Teaching Components

Module designation	Practice of English application ability		
Semester(s) in which the module is taught	<i>The second semester</i>		
Person responsible for the module	<i>Huang Yongcun , Hu Lin ,Li Xia ,Yang Yuan</i>		
Language	<i>English & Chinese</i>		
Relation to curriculum	<i>Compulsory</i>		
Teaching methods	<i>Practice</i>		
Workload (incl. contact hours, self-study hours)	<i>Total workload: 50 hours</i> <i>Contact hours: 16 hours</i> <i>Self-study hours: 34 hours</i>		
Credit points	<i>2</i>		
Required and recommended prerequisites for joining the module	<i>None</i>		
Module objectives/intended learning outcomes	<i>Objective 1</i>	<i>Be able to have short but multi - word conversations in English on familiar topics, give simple narratives or descriptions of general events and phenomena, and make short prepared statements on familiar topics. Be capable of describing simple charts and drawings, expressing personal opinions on familiar topics, writing common application essays, and conducting short discussions, explanations, and interpretations based on prompt information such as outlines, charts, or drawings.</i>	<i>R10</i>
	<i>Objective 2</i>	<i>Master core English communication skills in the field of Human Resource Management, and be able to proactively use English as a tool to access cutting-edge international industry information, developing the ability to engage in continuous professional learning and cross-cultural adaptation through English, in order to support career development needs in a globalized professional environment.</i>	<i>R12</i>
Content	<i>1. Pre-test (3 contact hours, 4 self-study hours)</i>		

	- Choose test materials that reflect the current comprehensive English proficiency of students from various majors. 2. Professional Skill Training(10 contact hours, 16 self-study hours) Listening skills training: 1) Prediction, 2) Capturing key information, 3) Grasping the main idea. - Reading skills training: 1) Theme judgment, 2) Author attitude, 3) Inference of word meaning based on context. - Writing skills training: 1) Style, 2) Structure, 3) Sentence patterns, 4) Vocabulary. - Translation skills training: 1) Sentence structure, 2) Long and difficult sentences, 3) Accumulation of cultural vocabulary. 3. Post-test (3 contact hours, 14 self-study hours) - Compare the effectiveness of practical activities based on skills, using methods such as paper scores, formative assessments, and learning reports.
Examination forms	Students whose attendance rate and assignment completion rate both exceed 2/3 can take the examination. The comprehensive score is above the passing grade.
Study and examination requirements	Examination form: Adopting a combination of process assessment, pre-test, and post-test for comprehensive evaluation Grade composition: pre-test and post-test scores 50%, process assessment score 50%
Reading list	1. Textbooks (1) Edited by Physics Experiment Centre of Hunan Engineering College, University Physics Experiment Tutorial (1st ed.), Beijing University of Posts and Telecommunications Press, 2019. 2. Reference books (1) Y. C. Li, University Physics Experiment, Self-edited experiment Textbook, Beijing University of Posts and Telecommunications Press, 2006. (2) Ding Shenxun, ed., Tutorial on Physics Experiments, Tsinghua University Press, 2004. (3) Wang Xianghui, Zhu Guangtian, Yin Yaling, 108 "Big Problems" in Teaching Knowledge of University Physics, Tsinghua University Press, 2020.
Version	August 2023
Module designation	Professional internship experience
Semester(s) in which the module is taught	The third semester
Person responsible for the module	Zhou Lizhen

Language	<i>Chinese</i>		
Relation to curriculum	<i>Compulsory course / Practical teaching</i>		
Teaching methods	<i>The dual-instructor system for schools and enterprises, on-site visit, immersive teaching method, expert lecture by enterprise professionals: case discussion and problem-oriented teaching method</i>		
Workload (incl. contact hours, self-study hours)	<i>Total workload: 50 hours</i> <i>Contact hours: 16 hours</i> <i>Self-study hours: 34 hours</i>		
Credit points	<i>2</i>		
Required and recommended prerequisites for joining the module	<i>Management, Organizational Behavior</i>		
Module objectives/intended learning outcomes	<i>Objective 1</i>	<i>By applying the basic practical knowledge of human resource management in this field, the aim is to achieve the integration of theory and practice, laying a foundation for further study and work in the future.</i>	<i>R2</i>
	<i>Objective 2</i>	<i>By observing and studying the employees' work, students can be inspired to love their chosen majors. This also helps cultivate their teamwork spirit, enabling them to possess strong abilities in language and text expression, interpersonal communication, and organizational coordination.</i>	<i>R3</i>
	<i>Objective 3</i>	<i>By integrating and applying the organizational structure of the enterprise, as well as the tasks and processes of each link in human resource management, we aim to lay a solid foundation and enhance our acquired knowledge.</i>	<i>R7</i>
	<i>Objective 4</i>	<i>Be familiar with the laws and regulations related to business operations and enterprise human resource management activities, abide by professional ethics and legal norms, and comply with the rules and regulations of the internship unit during the internship period.</i>	<i>R10</i>

Content	<i>Enterprise visit (weight 10/50)</i> <i>Position internship (weight 10/50)</i> <i>Lectures by enterprise staff (weight 10/50)</i> <i>Writing of internship report (weight 20/50)</i>
Examination forms	<i>The comprehensive assessment method is based on a 20% weighting for the internship notes, 30% for the internship performance, and 50% for the internship report.</i>
Study and examination requirements	<i>1. Internship Notes (20%): During the internship, record daily activities, insights, application of skills, and problem-solving strategies. Submit them for review regularly.</i> <i>2. Internship Performance (30%): Scored jointly by the school's supervising teacher and the enterprise mentor, this assessment evaluates attendance, work attitude, duty fulfillment, teamwork, and professional practical skills. t</i> <i>3. Internship Report and Result Presentation (50%): Students are required to independently complete the report, covering the overview of the internship company, job responsibilities, work content, gains and experiences, as well as suggestions for improvement. Plagiarism is strictly prohibited. The results will be presented in the form of a PPT and will be subject to questions and comments from the teachers.</i> <i>4. The overall assessment score of the student must be at least 60 points or above to pass.</i>
Reading list	<i>1. Recommended textbooks</i> <i>(1) Dong Kexiang, Xiao Mingzheng, editors, "Human Resources Management", Higher Education Press, 2023.</i> <i>2. References</i> <i>(1) Yuan Jixue, "Human Resource Management and Practice", Ocean University of China Press, 2020.</i> <i>(2) Xu Shiyong, Li Yingwu (editors), "Personnel Quality Assessment", People's Publishing House, 2019.</i>
Version	<i>August 2023</i>

Module designation	Human Resources Simulation Case Analysis		
Semester(s) in which the module is taught	<i>The fourth semester</i>		
Person responsible for the module	<i>Li Qingqing</i>		
Language	<i>Chinese</i>		
Relation to curriculum	<i>Practical teaching section of course design</i>		
Teaching methods	<i>Project discussion group discussion</i>		
Workload (incl. contact hours, self-study hours)	<i>Total workload: 50h</i> <i>Contact hours: 16h</i> <i>Self-study hours: 34h</i>		
Credit points	<i>2</i>		
Required and recommended prerequisites for joining the module	<i>Human Resources Management A. Management, Organizational Behavior, etc.</i>		
Module objectives/intended learning outcomes	<i>Objective 1</i>	<i>Based on the research principles of human resource science, combined with real simulation scenarios of the course, master the standard methods of questionnaire design, interview implementation, and data statistical analysis. Be able to conduct targeted research on the pain points of human resource management in the examples, and form scientific and rigorous analytical conclusions.</i>	<i>R2</i>
	<i>Objective 2</i>	<i>Based on diversified and complex simulation cases of courses, deeply integrate the core theories and practical logic of human resource management, precisely match the actual needs of the organization, design human resource management systems, processes, or solutions that are systematic, feasible, and innovative, and efficiently solve the complex management problems in the cases.</i>	<i>R3</i>
	<i>Objective 3</i>	<i>Using typical simulation examples of courses as the carrier, proficiently apply the basic principles and tools of human resources management. Delve into the entire process of recruitment, training, motivation, and retention, accurately identify potential</i>	<i>R4</i>

		<i>complex problems and their underlying causes, and construct a structured diagnostic thinking approach based on examples.</i>	
Content	<i>Case analysis of job analysis (weight 8/50)</i> <i>Case Analysis of Employee Training and Development (Weight: 8/50)</i> <i>Case Analysis on Employee Compensation and Benefits Design and Management (Weight: 8/50)</i> <i>Employee performance evaluation design: Basic performance evaluation tool (weight 8/50)</i> <i>Survey on Enterprise Human Resources Management System (Weight: 18/50)</i>		
Examination forms	<i>Topic discussion, project presentation, course design report</i>		
Study and examination requirements	<i>1. The final score is calculated based on the performance results of the design process (40%), the performance results of the defense (30%), and the course design.</i> <i>The comprehensive assessment method for the project report (30%).</i> <i>2. Through the course assessment, students must achieve a score of at least 60 or above to pass.</i>		
Reading list	<i>1. Textbooks</i> <i>Shao Chong and Chen Jian, Editors, "Human Resource Management" (Fifth Edition), People's University of China Press, 2023.</i> <i>2. References</i> <i>(1) Baoli Gang et al., "Integrated Practical Training in Human Resource Management" (2nd Edition), People's University of China Press, 2023.</i> <i>(2) Wu Qiang et al., "Fundamentals and Practice of Human Resource Management" (4th Edition), People's University of China Press, 2022.</i>		
Version	<i>August 2023</i>		

Module designation	Business Etiquette Training		
Semester(s) in which the module is taught	<i>The fourth semester</i>		
Person responsible for the module	<i>Zhang Xueting</i>		
Language	<i>Chinese</i>		
Relation to curriculum	<i>Practical Mathematics Module / Compulsory Course</i>		
Teaching methods	<i>Classroom lecture and group discussion</i>		
Workload (incl. contact hours, self-study hours)	<i>Total workload: 50 hours</i> <i>Contact hours: 16 hours</i> <i>Self-study hours: 34 hours</i>		
Credit points	2		
Required and recommended prerequisites for joining the module	<i>Professional internship, Management, Practical application of English skills</i>		
Module objectives/intended learning outcomes	<i>Objective 1</i>	<i>Be able to systematically master the basic theories of business etiquette, and apply the knowledge and skills of etiquette in different situations in a standardized manner, forming good and conscious professional behavioral habits, and possessing the ability to analyze practical problems based on etiquette norms.</i>	<i>R8</i>
	<i>Objective 2</i>	<i>Be able to abide by professional ethics and social norms in business etiquette practices, analyze the impact of etiquette issues on the organization's image, interpersonal interactions, and social harmony, and demonstrate a sense of social responsibility and professional ethics.</i>	<i>R10</i>
Content	<i>Business Etiquette and Personal Morality (Weight: 10/50)</i> <i>Businessperson Greeting Etiquette (Weight: 10/50)</i> <i>Business Reception, Visiting and Banquet Etiquette (Weight: 10/50)</i> <i>Business ceremony etiquette (weight 10/50)</i> <i>Business Conference Etiquette (Weight: 10/50)</i>		
Examination forms	<i>Open-book exams, in-class quizzes, homework assignments, and topic discussions</i>		

Study and examination requirements	<i>1 Process assessment (50%) - internship performance 10%+skills assessment 20%+Project report 20%</i> <i>The score of the internship report accounts for 50%.</i> <i>2. Internship Performance: The student's performance in the classroom</i> <i>3. Skill Assessment: Students' ability to apply the knowledge they have learned</i> <i>4. For the course assessment, students must achieve at least a score of 60 or above to pass.</i>
Reading list	<i>1. Recommended textbooks</i> <i>(1) Hu Aijuan, editor. "Business Etiquette Training" (5th Edition). Capital University of Economics and Business Press. 2022.</i> <i>2. References</i> <i>(1) Luo Yuan, editor. "Business Etiquette Practical Training Guide" (2nd Edition). Chemical Industry Press. 2019.</i> <i>(2) Tang Xiulian, Editor-in-Chief, "Business Etiquette" (2nd Edition), Tsinghua University Press, 2020.</i> <i>(3) Shen Chi, Editor-in-Chief, "Selected Cases of Integrating Ideological Education into Curriculum", Zhejiang University Press, 2020.</i>
Version	<i>August 2023</i>

Module designation	Human Resources Big Data Analysis and Application (Practical Component)		
Semester(s) in which the module is taught	<i>The fifth semester</i>		
Person responsible for the module	<i>Zhang Xu</i>		
Language	<i>Chinese</i>		
Relation to curriculum	<i>Compulsory</i>		
Teaching methods	<i>Practical Operation</i>		
Workload (incl. contact hours, self-study hours)	<i>Workload: 100 hours</i> <i>Face-to-face instruction Duration: 32 hours</i> <i>Self-study duration: 68 hours</i>		
Credit points	<i>2</i>		
Required and recommended prerequisites for joining the module	<i>Digital recruitment and talent assessment, compensation and benefits, Management, Human Resource Management A</i>		
Module objectives/intended learning outcomes	<i>Objective 1</i>	<i>Able to apply the fundamental principles of HR big data and qualitative and quantitative research methods to identify, diagnose, and analyze complex problems faced by organizations at various stages of talent management, and derive valid conclusions by integrating literature research with practical data.</i>	<i>R2</i>
	<i>Objective 2</i>	<i>Able to select and use appropriate information technology tools, HR data analysis software, and digital platforms to address HR management issues, performing tasks such as data mining, modeling analysis, process optimization, and decision support, while understanding their limitations.</i>	<i>R5</i>
	<i>Objective 3</i>	<i>Able to communicate effectively with management, business units, employees, and the public on complex HR management issues, including drafting management systems, analytical reports, and proposal documents, and delivering clear presentations and negotiations. Possesses a global perspective and can communicate and collaborate effectively in cross-cultural contexts.</i>	<i>R10</i>

	<i>Objective 4</i>	<i>Understands and masters HR big data analysis methods, and can apply them effectively in the planning, implementation, and evaluation of HR projects such as campus recruitment, training system development, and e-HR system implementation.</i>	<i>R11</i>
	<i>Objective 5</i>	<i>Demonstrate a commitment to self-directed and lifelong learning, continuously staying updated on the latest developments in HR big data, and constantly learning to adapt to organizational changes and industry demands.</i>	<i>R12</i>
Content	<i>Chapter 1: Analysis of Human Resources Business Requirements (Weight 20/100)</i> <i>Chapter 2: Collection and Storage of Human Resources Data (Weight 20/100)</i> <i>Chapter 3: Preprocessing of Human Resources Data (Weight 20/100)</i> <i>Chapter 4: Analysis and Mining of Internal Human Resources Data (Weight 20/100)</i> <i>Chapter 5: Data Visualization (Weight 20/100)</i>		
Examination forms	<i>Practice Report</i>		
Study and examination requirements	<i>Overall assessment score = Performance in the design process (40%) + Presentation performance score (30%)</i> <i>Course score requirements + Design Report (30%)</i>		
Reading list	<i>(1) Zhu Jianbin, Zhang Lufang, Liu Liling, Editors, "Human Resources Big Data Analysis and Application", Higher Education Press, 2022.</i> <i>(2) Xiao Yunmei, Qi Shuang, Liu Qiong. "Business Data Intelligent Analysis and Application", Dongfang Publishing House Publisher, 2024.</i> <i>(3) Ren Kanglei (Editor-in-Chief), "Enhancing Human Resource Management Efficiency through Data: Practical Casebook", People's Posts and Telecommunications Publishing House, 2020.</i>		
Version	<i>August 2023</i>		

Module designation	Professional Internship		
Semester(s) in which the module is taught	<i>The sixth semester</i>		
Person responsible for the module	<i>Zhang Shimian</i>		
Language	<i>Chinese</i>		
Relation to curriculum	<i>Compulsory Course / Practical Teaching</i>		
Teaching methods	<i>School-Enterprise Dual-Teacher Responsibility System: Immersive Practical Operation Teaching Method: Process Tracking and Regular Reporting Method. Case Discussion and Problem-Oriented Teaching Method, Internship Outcome-Oriented Evaluation Method</i>		
Workload (incl. contact hours, self-study hours)	<i>Total workload: 100 hours</i> <i>Contact hours: 32 hours</i> <i>Self-study hours: 68 hours</i>		
Credit points	<i>4</i>		
Required and recommended prerequisites for joining the module	<i>Management, Human Resources Management A, Employee Career Management, Compensation and Benefits, Digital Recruitment and Talent Assessment, Labor Relations and Labor Law, Performance Management, Training and Development</i>		
Module objectives/intended learning outcomes	<i>Objective 1</i>	<i>By taking into account the actual needs of human resource management, students can select and apply appropriate qualitative and quantitative research methods to conduct systematic diagnosis and in-depth analysis of the actual problems in organizational management.</i>	<i>R2</i>
	<i>Objective 2</i>	<i>Be capable of designing human resource management plans, systems, or processes that are in line with the actual situation of the organization and are feasible and innovative, for both real and simulated organizational and human resource complex issues.</i>	<i>R3</i>
	<i>Objective 3</i>	<i>Understanding the specific manifestations of environmental friendliness, social responsibility, and sustainable development concepts in human resource management, and being able to integrate these concepts into human resource practices can promote the coordinated development of organizations, society, and the environment.</i>	<i>R7</i>

	Objective 4	Be able to flexibly adjust communication strategies and expression methods according to different communication targets encountered during the enterprise internship (such as management personnel, employees, the public, etc.), ensuring the effective transmission of information and mutual understanding.	R10
Content	Internship Objectives, Contents, and Requirements (Weight 2/100) Introduction of the Internship Organization (Weight 1/100) Internship position and task assignment (weight: 2/100) Internship and Practice in Enterprise Human Resources Management (Weight: 25/100) Write an internship log (weight 20/100) Writing an internship report and presenting the results (weight 50/100)		
Examination forms	The comprehensive assessment method consists of a 20% contribution from the internship notes, a 30% contribution from the internship performance, and a 50% contribution from the internship report.		
Study and examination requirements	1. Internship Notes (20%): During the internship, record daily activities, insights, skills application, and problem-solving strategies. Submit them for review regularly. 2. Internship Performance (30%): The assessment is conducted jointly by the school's supervising teacher and the enterprise mentor. It evaluates attendance, work attitude, fulfillment of duties, teamwork, and professional practical skills. 3. Internship Report and Result Presentation (50%): Students are required to independently complete the report, covering the overview of the internship company, job responsibilities, work content, gains and experiences, as well as suggestions for improvement. Plagiarism is strictly prohibited. The results will be presented in the form of a PPT and will be subject to questions and comments from the teachers. 4. The overall assessment score of the students must be at least 60 points or above to be considered as passing.		
Reading list	1. Recommended textbooks (1) Dong Kexiang, Xiao Mingzheng. "Human Resource Management". Higher Education Press, 2023 2. References (1) Yuan Wei Xue. "Human Resources Management and Practice", Ocean University of China, 2020. (2) Shi Jintao, Tang Ningyu, Eds. "Training and Development". People's University of China Press. 2021+		

	(3) <i>Chen Yue-tang and Gao Tong, Editors. "Performance Management". Central South University Press, 202</i> (4) <i>Liu Hong, Zhang Zhengtang (editors), "Compensation Management", Nanjing University Press, 2021</i> (5) <i>Xu Shiyong, Li Yingwu. Personnel Quality Assessment. People's Publishing House. 2019.</i>
Version	August 2023

Module designation	HRM Simulation: Sand Table Exercises		
Semester(s) in which the module is taught	<i>The sixth semester</i>		
Person responsible for the module	<i>Yao Ye</i>		
Language	<i>Chinese</i>		
Relation to curriculum	<i>Compulsory /Practical Component</i>		
Teaching methods	<i>Sand table simulation experiment</i>		
Workload (incl. contact hours, self-study hours)	<i>Total workload: 100 hours</i> <i>Contact hours: 32 hours</i> <i>Self-study hours: 68 hours</i>		
Credit points	<i>2</i>		
Required and recommended prerequisites for joining the module	<i>Management, Human Resources Management, Compensation and Benefits, Digital Recruitment and Talent Assessment, Labor Relations and Labor Law, Performance Management, Training and Development</i>		
Module objectives/intended learning outcomes	<i>Objective 1</i>	<i>Be able to apply the sand table simulation model, combined with professional theoretical knowledge of human resource management, to construct an overall picture of human resource management work, analyze the relationship between human resource management and the overall business strategy of the enterprise, explore and summarize the rules of enterprise human resource practices, and possess critical thinking skills.</i>	<i>R5</i>
	<i>Objective 2</i>	<i>Be able to apply methods and techniques for selecting, employing and retaining personnel, as well as skills such as salary design, training plans, job analysis, and performance management, to achieve reasonable allocation and management of enterprise human resources, thereby enhancing team collaboration capabilities and employment competitiveness.</i>	<i>R9</i>
	<i>Objective 3</i>	<i>Based on the analysis of the external market and competitive environment of the enterprise, as well as the internal</i>	<i>R10</i>

		<i>human resource structure advantages and disadvantages, the objective of the enterprise operation can be set, and the activity plans for recruitment, training, salary, performance evaluation, etc., can be formulated. The enterprise's human resources can be reasonably allocated. Possess the ability to comprehensively apply the learned knowledge and theories to analyze and solve practical problems, as well as the spirit of active thinking and daring to innovate.</i>	
Content	<i>Explanation of the arrangement and rules for the sand table simulation experiment (Weight 2/100)</i> <i>Operation of the Human Resources Management Simulation Experiment (Weight: 30/100)</i> <i>Prepare a report on the design of the human resources management simulation course (Weight: 66/100)</i> <i>Presentation of the course design for the human resources management simulation exercise (Weight: 2/100)</i>		
Examination forms	<i>Combine the performance during the course design process, the course design report, and the presentation performance.</i>		
Study and examination requirements	<i>1. Course design process performance (40%): Evaluate the students' enthusiasm in participating in the experiments and their behavior during the experiment process</i> <i>2. Course Design Report (40%): Students are required to complete it independently.</i> <i>3. Defense Performance (20%): Evaluation of the presentation and responses during the defense session.</i>		
Reading list	<i>1. Recommended textbooks</i> <i>Jiang Dingfu, Peng Shiyi, Eds., "Human Resources Management Sandpit Simulation Training Tutorial", Tsinghua University Press, 2021.</i> <i>2. References</i> <i>(1) Yuan Jiuxue, "Human Resource Management and Practice", Ocean University of China Press, 2020.</i> <i>(2) Shi Jintao, Tang Ningyu, Eds., "Training and Development", People's University of China Press, 2021.</i> <i>(3) Fang Zhenbang, Tang Jianfan, "Strategic Performance Management", People's University of China Press, 2018.</i> <i>(4) Liu Hong, Zhang Zhengtang, "Tea Wine Management", Nanjing University Press, 2021.</i>		

	(5) Xu Shiyong, Li Yingwu, Eds., "Personnel Quality Assessment", People's Publishing House, 2019. (6) "Labor and Social Security Law" Editorial Team, "Labor and Social Security Law", Higher Education Press, 2018. (7) Wednesday Du, "Management", Higher Education Press, 2018.
Version	August 2023

Module designation	Comprehensive Practical Training		
Semester(s) in which the module is taught	<i>The seventh semester</i>		
Person responsible for the module	<i>Li Qingqing</i>		
Language	<i>Chinese</i>		
Relation to curriculum	<i>Internship/Practical Training Component</i>		
Teaching methods	<i>Project Discussion: Group Discussion</i>		
Workload (incl. contact hours, self-study hours)	<i>Total workload: 100 hours</i> <i>Contact hours: 32 hours</i> <i>Self-study hours: 68 hours</i>		
Credit points	4		
Required and recommended prerequisites for joining the module	<i>Compensation and benefits, performance management, training and human resource development, career planning, human resource management, human resource strategic management</i>		
Module objectives/intended learning outcomes	<i>Objective 1</i>	<i>By applying the core principles of human resource management (such as motivation theory, fairness theory, organizational life cycle theory, etc.), and integrating the entire process training scenarios of the "Integrated Practical Training for Human Resource Management" course (including talent recruitment, training development, performance management, compensation and benefits, employee relations, etc.), students can accurately identify the complex problems existing in each stage of talent "selection, cultivation, utilization, and retention" in the organization (such as insufficient compatibility of recruitment channels, mismatch between training system and job requirements, unreasonable design of performance indicators, low effectiveness of compensation and incentives, etc.), and form targeted problem diagnosis conclusions.</i>	<i>R2</i>
	<i>Objective 2</i>	<i>It can address the complex human resource issues identified by the organization in the talent management process! According to the "Integrated Theory-Practice Integration Logic" emphasized in the "Professional Comprehensive Understanding of Human Resource Management" course, design systematic and innovative human resource management plans, systems or processes (such as a hierarchical and classified</i>	<i>R3</i>

		<i>training and development plan based on the competency model, a performance management process combining OKR and KPI, a differentiated compensation and welfare system, etc.), ensuring that the plans are comprehensive.</i>	
	<i>Objective 3</i>	<i>Based on the scientific principles and research methods of human resource management, and by applying the standardized research techniques (such as the design of structured questionnaires, the compilation of structured interview outlines, SPSS data analysis, NVivo qualitative analysis, etc.) emphasized in the comprehensive practical training course of human resource management, we can conduct standardized research on specific human resource management issues. Through data collection, organization, analysis, and interpretation, we can provide a scientific basis for problem diagnosis and solution design, thereby enhancing the accuracy and effectiveness of human resource management decisions.</i>	<i>R4</i>
Content	<i>Assign tasks, explain methods and requirements, and arrange the schedule. The instructor will introduce the purpose and significance of the course design to the students, issue the design assignment, and explain the schedule and requirements of the design process (Weight 8/100)</i> <i>Develop the enterprise's human resources strategic management plan (Weight: 20/100).</i> <i>Design the standards and methods for employee assessment (Weighting 20/100)</i> <i>Design position's salary system (Weight: 20/100)</i> <i>Recruitment and Training (20 points out of 100)</i> <i>Document Processing (Weight 12/100)</i>		
Examination forms	<i>Topic discussion, project presentation, internship report</i>		
Study and examination requirements	<i>1. Combining the performance results during the internship (40%), the performance during the defense (30%), and the internship report (30%).</i> <i>2. Through the course assessment, students must achieve a score of at least 60 or above to pass.</i>		
Reading list	<i>1. Recommended to use the textbook.</i> <i>(1) Dong Kexiang, Xiao Mingzheng, Eds., "Human Resource Management", Higher Education Press, 2023.</i> <i>2. References</i>		

	(1) Ulrich D & Detel W. "The Future of Human Resources: Reconstructing the Value of HR", Beijing: Tsinghua University Press, 2015. (2) Shad S. & Burke J., "Personality Assessment: From Selection to Development", Shanghai: Fudan University Press, 2017. (3) Nohnhaus B. "Human Resource Management in the Digital Age", Nanjing: Southeast University Press, 2018. (4) Taris R. & Pittel J. "Human Resource Data Analysis and Decision Making", Beijing: China University of Political Science and Law Press, 2019. (5) Catherine R. & Pearce M., "Diversity and Inclusion in Human Resource Strategies", Tianjin: Nankai University Press, 2020. 3. Other Resources (1) Human Resources Management Professional Community: https://www.hrmclub.com/. (2) China Human Resources Development Network: http://www.chinahrd.net/ (3) Human Resources Management and Development Research Center http://www.hrdrc.org/.
Version	August 2023

Module designation	Literature Review and Thesis Writing B		
Semester(s) in which the module is taught	<i>The seventh semester</i>		
Person responsible for the module	<i>Li Qingqing</i>		
Language	<i>Chinese</i>		
Relation to curriculum	<i>Compulsory</i>		
Teaching methods	<i>Lecture</i>		
Workload	<i>Total workload: 100 hours</i> <i>Contact hours: 32 hours</i> <i>Self-study hours: 68 hours</i>		
Credit points	<i>2</i>		
Required and recommended prerequisites for joining the module	<i>None</i>		
Module objectives/intended learning outcomes	<i>Objective 1</i>	<i>To enable students to collect and process information through channels such as the internet, university libraries, and academic resource centres, accurately applying research trends and theoretical frontiers within the field of human resource management. This fosters students' ability to apply cutting-edge knowledge in human resource management.</i>	<i>R2</i>
	<i>Objective 2</i>	<i>Through literature review, students shall master fundamental research methodologies and learning approaches within their discipline, developing the capacity to synthesise and summarise literature while conducting critical reviews.</i>	<i>R10</i>
	<i>Objective 3</i>	<i>Through reading and critical reflection, cultivate students' awareness of academic standards while fostering scientific rigour and research capabilities, thereby laying a foundation for thesis writing.</i>	<i>R2</i>
Content	<i>Chapter 1 Introduction (4 contact hours, 12 self-study hours)</i> <i>Chapter 2 Proficient In Literature Search Tools (4 contact hours, 13 self-study hours)</i>		

	<i>Chapter 3: Mastering Literature Search Tools (4 contact hours, 12self-study hours)</i> <i>Chapter 4: Introduction to Innovation (4 contact hours, 13 self-study hours).</i> <i>Chapter 5:Proficient in Literature Management and Analysis (8 contact hours, 25self-study hours).</i> <i>Chapter 6:Introduction to Scientific Paper Writing (8 contact hours, 25 self-study hours).</i>
Examination forms	<i>Examination form: comprehensive</i> <i>Composition of grade: 50% for homework, 50% for course report</i>
Study and examination requirements	<i>Students whose attendance rate and assignment completion rate both exceed 2/3 can take the examination.</i> <i>The comprehensive score is above the passing grade.</i>
Reading list and resource	<i>1. Textbooks</i> <i>(1) Ji Jiuming, ed., A Guide to Literature Retrieval and Knowledge Discovery, East China University of Science and Technology Press, 2018</i> <i>2. Reference books</i> <i>(1) Wang Liangchao and Gao Li, eds., "Literature Retrieval and Utilization Tutorial", Chemistry and Chemical Engineering Press, 2018.</i> <i>3. Other learning resources</i> <i>(1) Chaoxing Learning Platform</i>
Version	<i>August 2023</i>

Module designation	Graduation Internship		
Semester(s) in which the module is taught	<i>The eighth semester</i>		
Person responsible for the module	<i>Zhang Shimian</i>		
Language	<i>Chinese</i>		
Relation to curriculum	<i>Required courses / Practical teaching</i>		
Teaching methods	<i>The "dual-mentorship by school and enterprise" system, the "immersive job rotation and practical operation method"; the "periodic review and problem-oriented discussion method"; the "connection method between internship achievements and graduation projects"; the "quantitative evaluation method of comprehensive abilities."</i>		
Workload (incl. contact hours, self-study hours)	<i>Total workload: 150 hours</i> <i>Contact hours: 48 hours</i> <i>Self-study hours: 102 hours</i>		
Credit points	<i>6</i>		
Required and recommended prerequisites for joining the module	<i>Human Resources Management A, Compensation and Benefits, Training and Development, Digital Recruitment and Talent Assessment Evaluation, Organization and Work Design, Performance Management, Labor Relations and Labor Law</i>		
Module objectives/intended learning outcomes	<i>Objective 1</i>	<i>By integrating knowledge of labor law and social security, students can examine the human resource management systems of the internship unit, such as salary, assessment, and employment contracts, and objectively analyze their impact on social justice, employee well-being, and the harmony of labor relations. At the same time, from the perspectives of legal compliance and social ethics, students should review the human resource management process, identify key risk points, and grasp the legal and moral bottom lines for human resource decisions in complex business environments.</i>	<i>R6</i>
	<i>Objective 2</i>	<i>Be able to anticipate and identify potential legal and ethical risks in simulated or actual human resource decision-making scenarios, and plan</i>	<i>R7</i>

		<i>corresponding management plans. Deeply understand the dual responsibilities of human resource professionals, namely compliance and social responsibility.</i>	
	<i>Objective 3</i>	<i>Being able to effectively organize collaboration within a team project, integrate diverse viewpoints, make scientific decisions, and effectively stimulate the potential of team members to achieve the collective objective, demonstrating initial leadership and organizational skills.</i>	<i>R9</i>
Content	<i>Internship Objectives, Contents, and Requirements (Weight: 2/150)</i> <i>Introduction of the Internship Organization (Weight: 1/150)</i> <i>Internship position and task assignment (Weight: 2/150)</i> <i>Training for enterprise intern employees (Weight 5/150)</i> <i>Internship and Practice in Enterprise Human Resources Management (Weight: 65/150)</i> <i>Writing an internship report and presentation (Weight: 65/150)</i> <i>Internship Outcome Presentation (Weight: 10/150)</i>		
Examination forms	<i>The assessment will be conducted through a combined method of process evaluation (50%) and internship report (50%).</i>		
Study and examination requirements	<i>1. Internship Notes (10%): Record the practical content of human resources, the application of skills, and personal insights. Submit for review regularly.</i> <i>2. Internship Performance (40%): The assessment is conducted jointly by the school's supervising teacher and the enterprise mentor. It evaluates attendance, work attitude, fulfillment of job responsibilities, teamwork, and practical skills in the human resources module.</i> <i>3. Internship Report (40%): Written independently, covering the overview of the internship company, the practical processes of each module of human resources, the gained experiences, and suggestions for improvement. Plagiarism is strictly prohibited.</i> <i>4. Internship Report (10%): Present the internship results in the form of a PPT, focusing on highlighting the practical highlights and personal growth. Be prepared to answer questions and receive comments from the instructor. t</i> <i>5. The overall assessment score of the students must be at least 60 points or above to be considered as passing.</i>		
Reading list	<i>1. Recommended textbooks</i> <i>(1) Dong Kexiang, Xiao Mingzheng, editors, "Human Resource Management", Higher Education Press, 2023</i>		

	<i>2. References</i> <i>(1) Yuan Jixue, "Human Resource Management and Practice", China University of Oceanography Press, 2020</i> <i>(2) Shi Jintao and Tang Ningyu, "Training and Development", Renmin University of China Press, 2021</i> <i>(3) Chen Yue-tang and Gao Han, Editors, "Performance Management", Central South University Press, 202</i> <i>(4) Liu Hong and Zhang Zhengtang, "Compensation Management", Nanjing University Press, 2021</i> <i>(5) Xu Shiyong, Li Yingwu, Eds., "Personnel Quality Assessment", People's Publishing House, 2019.</i>
Version	<i>August 2023</i>

Module designation	Graduation Design (Thesis)		
Semester(s) in which the module is taught	<i>The eighth semester</i>		
Person responsible for the module	<i>Zhang Shimian</i>		
Language	<i>Chinese</i>		
Relation to curriculum	<i>Required courses / Practical teaching</i>		
Teaching methods	<i>One-on-one guidance by the mentor, literature study and case analysis method, phased task-driven method, group discussion and mutual evaluation method: practical research method</i>		
Workload (incl. contact hours, self-study hours)	<i>Total workload: 700 hours</i> <i>Contact hours: 224 hours</i> <i>Self-study hours: 476 hours</i>		
Credit points	<i>14</i>		
Required and recommended prerequisites for joining the module	<i>Human Resources Management, Social Security Studies, Management Psychology, Compensation and Benefits, Training and Development, Digital Recruitment and Talent Assessment, Organization and Job Design, Performance Management, Labor Relations and Labor Law</i>		
Module objectives/intended learning outcomes	<i>Objective 1</i>	<i>Based on the core of human resource management, in response to the complex human resource issues of the organization, professional theoretical methods are employed to design comprehensive and innovative plans, systems, and processes that are both systematic and innovative, highlighting professional practice and innovative thinking. The plan design takes into account legality, fairness, cost-effectiveness, and integrates employee incentives with the adaptation of organizational culture; students have the ability to convert theoretical plans into operational and assessable practical measures, predict the implementation effects, and strengthen the effective connection between theory and practice.</i>	<i>R3</i>
	<i>Objective 2</i>	<i>Based on the scientific principles of human resource management and by applying standardized research methods, conduct specialized research on specific issues, and establish a solid foundation of systematic</i>	<i>R4</i>

		<i>and standardized professional research; strictly follow professional data processing guidelines, conduct systematic processing, statistical analysis, and reasonable interpretation of research data and information, and hone professional data analysis skills; integrate research data and information to form scientific and rigorous conclusions, providing professional and valuable supporting suggestions.</i>	
	Objective 3	<i>Master the principles, functions and application scopes of digital tools, software and platforms for human resource management, laying a solid professional technical foundation for digital human resource management; combine specific scenarios and problems in human resource management, accurately select digital tools to conduct data analysis and process optimization, and empower data-driven human resource management decisions; based on professional scenarios, scientifically evaluate the applicability and limitations of digital tools, interpret the decision-making value of application results, and strengthen the integration of tool application and decision-making thinking.</i>	R5
	Objective 4	<i>Proficient in national labor laws, regulations, policies and the social security system, deeply understanding the legislative spirit and social background, laying a solid foundation for human resource management legal policies; combining professional knowledge with legal background, objectively assessing the impact of human resource management system practices on employees' rights and interests, labor relations and social harmony, demonstrating professional responsibility; in human resource management decisions, predicting and controlling legal and social risks, clarifying organizational legal and social responsibilities, and practicing professional ethics and compliance requirements.</i>	R6
	Objective 5	<i>For complex human resource management issues, high-quality reports and solutions are written in accordance with professional standards. Professional viewpoints are</i>	R10

		<i>conveyed through clear statements and effective internal and external communication. With both professional and international perspectives, and the ability to understand cross-culturally, appropriate professional communication can be carried out in cross-cultural scenarios. Based on the communication scenarios, strategies and methods are flexibly adjusted according to the characteristics of different target groups, such as management and employees, to ensure the effectiveness and relevance of communication.</i>	
Content	<i>Graduation Design (Thesis) Plan (Weight: 10/700)</i> <i>Determine the topic for the graduation project (thesis) and issue the task assignment (weighting 40/700)</i> <i>Writing a literature review and conducting the proposal defense (weight 100/700) ←</i> <i>Mid-term inspection of graduation project (thesis) (Weight: 30/700)</i> <i>Drafting the initial version of the graduation project (thesis) (Weight: 150/700)</i> <i>Complete the second draft of the graduation project (thesis) (weight 100/700) +</i> <i>Final version of graduation project (thesis) (weighing 100/700)</i> <i>Thesis defense qualification review and on-site defense (weight 70/700)</i> <i>Revise and improve the thesis and archive it (weight: 100/700)</i>		
Examination forms	<i>The evaluation of the instructor (40%), the assessment by the reviewer (20%), and the evaluation by the defense panel (40%).</i>		
Study and examination requirements	<i>1. Evaluation of grades by the instructor (40%): The score is determined based on a comprehensive assessment of the selection of the topic, the research process, and the writing of the thesis. t</i> <i>2. Evaluation by instructors (20%): The instructors assess the quality of the paper based on its coherence, structure, logic, and content. The papers are evaluated anonymously.</i> <i>3. Evaluation by the defense panel (40%): The assessment is based on the participants' performance during the presentation, answering questions, the depth and innovation of the research, etc.</i> <i>4. Students are required to complete their theses independently, adhering to academic standards and strictly avoiding plagiarism. Before the defense, they must submit the final version of the thesis that meets the requirements.</i> <i>5. Only those who achieve a total score of 60 points (or above) can pass.</i>		

Reading list	<i>1. Recommended textbooks</i> <i>(1) Dong Kexiang, Xiao Mingzheng, eds. "Human Resource Management", Higher Education Press, 2023.</i> <i>2 References</i> <i>(1) Yuan Jiuxue, "Human Resources Management and Practice", published by Ocean University of China, 2020.</i> <i>(2) Shi Jintao, Tang Ningyu, Eds., "Training and Development", People's University of China Press, 2021</i> <i>(3) Chen Yue-tang and Gao Han, Editors, "Performance Management", Central South University Press, 2022.</i> <i>(4) Liu Hong and Zhang Zhengtang, "Compensation Management", Nanjing University Press, 2021.</i> <i>(5) Xu Shiyong, Li Yingwu, Eds. "Personnel Quality Assessment", People's Publishing House, 2019.</i>
Version	<i>August 2023</i>